

JMU Facilities News June 2014

JMU Facilities

All of the areas that were formerly grouped under Facilities Management are now under the main umbrella of *JMU Facilities*. JMU Facilities is divided into two areas, *Facilities Management* and *Engineering and Construction*, each with its own respective director.

Craig Short has been selected as the new Director of Facilities Management. A JMU Graduate, Craig brings over twenty years of construction and facilities management to the position including five years working in JMU's Facilities, Planning and Construction Department. The Director of Facilities Management oversees both Operations and Support services for the division.

Gary Shears is now the Director of Engineering and Construction. This a new position that oversees the areas of AutoCAD, Engineering, Sustainability, and Facilities Planning and Construction. Gary was the former FM Director of Engineering and Sustainability. He has been with JMU for 18 years.



Craig Short



Gary Shears

Graduation Message

This graduation weekend was a real experience for me. It may have been an ordinary event for some of you and your folks. From a fresh perspective, let me tell you it was extraordinary.

The level of cooperation and teamwork on display was nothing short of spectacular. Your efforts have positively touched the lives of thousands of people over the last couple of days by providing the context for memories and attachments to JMU that they will carry for the rest of their lives. That's something special to be a part of.

No doubt you and members of your staffs are proud of all that you accomplished over the weekend, as you all should be. I'm grateful for the opportunity to be on your team moving forward.

Thank you for taking the time to bring me along on the journey and congratulations again on a job well done!

Craig Short

Director, Facilities Management



Plumber, Bob Weaver



Trades Utilities (T/U) Lead Worker,
Robert White



T/U Supervisor, Red Comer; Carpenter
Supervisor, Joe Rufo; Locksmith, Oakley
Hill

Announcements:

- ◇ The Help Desk will be moving from the Frye Building to the fourth floor of the Student Success Center as of June 25.
- ◇ Any health benefit changes requested through open enrollment will be effective July 1.
- ◇ [State employee discounts](#) are available on the Department for Human Resources [website](#). Included are discounts for entertainment (ex: Colonial Williamsburg, Kings Dominion, Disney World, Sea World, Richmond International Raceway), health and fitness, hotels, and telephone and wireless packages.

Use of State Vehicles

- Refer to [JMU Policy 4303](#) for more details on official use of state owned vehicles.
- Vehicles are for state business only. No personal use of vehicles is permitted.
- Family members of state employees are permitted to ride in fleet vehicles only when travel is directly related to official state business.
- No hitchhikers or pets are allowed in the vehicle.
- No eating or smoking in the vehicle.
- No alcohol is permitted in the vehicle.
- The driver is responsible for any and all moving and parking violations.
- **Use of cell phones while operating a state vehicle is prohibited**, including hands free devices. You should find a safe place to pull off the road to make a phone call.
- Departments are responsible for the first \$1,000 of damage if the employee is involved in an accident.
- Employees may be held financially responsible for the accident for grossly negligent or reckless acts.
- Departments are responsible for all costs associated with lost keys.
- All accidents must be reported to the police immediately. There is an instruction packet located in the glove box of your vehicle.
- For breakdowns or flat tires, call 800-451-0459.
- Use extreme care when driving in adverse weather conditions. Pull off the road and seek shelter if necessary.

FM Birthdays for June

Boyd Armentrout 6/1	Cheryl Smith 6/3	Ashley Alger 6/4	Bill Bauer 6/4	Lori Bond 6/4
Miranda Coleman 6/4	Sandra Huffman 6/4	Dan Adkins 6/5	Rebecca May 6/6	Betty Shifflett 6/6
Barry Smith 6/6	Shirley Comer 6/7	William Ingram 6/8	Steve Lackner 6/8	Julie Huffman 6/11
Bobby Morris 6/11	Gerard Smith 6/11	Katharine Wright 6/11	Michael Botkin 6/12	Eric Jenkins 6/12
Brittany Eppard 6/13	Shirley Foley 6/13	Jesse Lam 6/13	Christina Leigh 6/13	Jessica Ritchie 6/15
Cody Wood 6/18	Robert Hume 6/20	Dale Moyer 6/20	Charlie Lucas 6/21	Christopher Bennett 6/23
Linda Long 6/24	Shirley Shoemaker 6/24	Brandan Baker 6/26	Jennifer Stepp 6/26	Cynthia Shifflett 6/26
Robert Weese 6/27	Melissa Mayhew 6/28	Gary Shears 6/29	Tom Barr 6/30	