

University Facility Information

General Purpose Classrooms & Non-Academic Spaces

Available to Student Organizations University Departments only Available to both Student Orgs & Departments

Arboretum **Brittany Clem-Hott 568-3194**

Information and Request form located on the Arboretum [website](#)

Athletic Facilities and Fields **Athletic Facilities & Events Office 568-8810**
 Athletics Facility Request [form](#) Fax 568-3421

Classrooms available to Student Orgs (west campus) **The Union 568-6330**

	<u>Room #</u>	<u>Capacity</u>		<u>Room #</u>	<u>Capacity</u>
♦ Gabbin	G1	35	♦ Keezell	G1	36
	G2	35		G2	36
	G5	27		G3	34
	101	42		G8	40
	201	40		G9	34
	204	35		105	36
	205	32		107	22
♦ Godwin	336	20	303	39	
	337	23	307	16	
	338	89	310	24	
	341	36	♦ Miller	1101	181
	344	89	♦ Roop	G10	32
				G26	27
		129		36	
		327		28	

♦For **Gabbin, Godwin, Keezell, Miller and Roop** classrooms – a member of the student organization must pick up a key from The Union Event Services prior to the meeting. The student will be required to leave his/her JAC card. Immediately following the organization's meeting, the key must be returned.

Classrooms available to Student Orgs (east campus) **Festival 568-1716**
Building hours: M-Th 7am-11pm, Fri 7am-9pm, Sat 8am-5pm, Sun 1pm-11pm

	<u>Room #</u>	<u>Capacity</u>		<u>Room #</u>	<u>Capacity</u>
♦ EnGeo	0303	28	♦ EnGeo	2208	40
	1202	36		2210	60
	1204	50		2301	322
	1207	30	♦ King	136	90
	1208	40		148	48
	1209	55		150	40
	1210	60		236	50
	1301	126		243	36
	1302	160		348	36
	2202	32		350	48

♦For **EnGeo and King** classrooms – a member of the student organization must pick up a key from the Festival Building Manager in FEST 2010 prior to the meeting. The student will be required to leave his/her JAC card. Immediately following the organization's meeting, the key must be returned.

Classrooms available to Departments (east campus)..... Matthew Hunsberger 568-4660

This room is in addition to those listed above for Student Org use

	<u>Room #</u>	<u>Capacity</u>
King	159	170

Classrooms available to Departments (west campus),,,.....Laura Lear

568-7005

These rooms are in addition to those listed above for Student Org use

	<u>Room #</u>	<u>Capacity</u>		<u>Room #</u>	<u>Capacity</u>
Burruss	31	113	D. Johnson	G4	27
	32	35		G8	47
	33	35		G9	30
	34	28		1006	26
	36	27		1010	59
	44	113	Miller	G002	24
	126	40		G027	16
	130	40		G029	22
	139	40		G031	16
	141	40		G035	20
Godwin	208	35		1102	29
	354	79		1107	24
	382	41		2102	23
	383	41		2104	15
	384	41		2106	34
	Harrison	102	40	2109	30
112		34	2110	23	
118		35	2116	22	
1241		49	2140	31	
1246		49	2160	40	
1261		166	2170	34	
2101		29	2180	24	
2102		29	Moody	20	20
2103		22		101	43
2104		22		107	30
2105		159		109	41
2111		22		201	46
2112		22		202	47
2113		29			
2114		32			
2241		32			

College of Business Complex (Hartman, Showker) Kristen Herring 568-3252

Building Hours: M-Fri 7am-10pm

	<u>Room #</u>	<u>Capacity</u>		<u>Room #</u>	<u>Capacity</u>
Hartman	1000	45	Showker	204	34
	1035	45		205	32
	2000	45		206	34
	2008	100		207	34
	2012	36		212	131
	2021	100		215	66
	2021A	40		217	53
	2021A/B	70		1103	34
	2021B	30		1104	34
	2021B/C	60		1105	34
	2021C	30		1109	34
	2025	45		1112	145
	2029	56		1113	67
	2030	56		1114	53
	3043	24		1121	24
				2103	40
				2104	34
		2105	40		
		2109	38		

Festival Conference and Student Center..... Shaena Rogers 568-8932

Facility set-up information.....Bob Davis 568-1715

Building Hours: M-S 8am-12am, Sun 9am-12am

Fax 568-2599

	<u>Banquet</u>	<u>Boardroom</u>	<u>Classroom</u>	<u>Theater</u>
Allegheny Room	40	24	40	80
Grand Ballroom	480		416	1000
Ballroom A	184		160	400
Ballroom B/C	184		224	400
Ballroom B	112	48	120	275
Ballroom C	72	40	96	220
Highlands Room	160	40	144	300
Conference Room 1*		10		
Conference Room 2	24	16	21	39
Conference Room 3	24	16	21	39
Conference Room 4	16	16	21	50
Conference Room 5		14		
Conference Room 7	88		68	168

Patio Tables (1-6) – outdoor tables behind Festival

Amphitheatre – open outside area with stadium style seating - Capacity 120

Festival Lawn – grassy outside area behind Festival

Drum (1st and 2nd floor) – available after 9pm

Lisanby Gallery – lower level beside the Drum, contact Ginny Soenksen (568-2661)

***Not available for student organizations**

Grafton Stovall Theatre (capacity – 555)..... The Union 568-6330

Facility set-up information.....Union Event Services 568-5555

Hall of Presidents – DHall Special Event/Catering 568-6637

Food & Beverage Minimums based on time of event.

More information coming soon.

Health and Behavioral Studies Loran Bowes 568-2760

<u>Room #</u>	<u>Capacity</u>	<u>Room #</u>	<u>Capacity</u>
G010	165	1090	48
G040	165	2095	48
G045	61	2099	60
G050	61	3032	48
1001	48	3034	30
1003	60	3041	65
1051	65	3043	12
1085	12	4041	65
		4043	25

Hillside Field..... The Union 568-6330

Ice House..... Kenneth Coppola 568-4253

<u>Room #</u>	<u>Capacity</u>
104	36
107	16
117	80

Memorial Hall Auditorium (M-F 8am-5pm)..... Sami Nuristani 568-3455

Memorial Hall Auditorium (M-F after 5pm, Weekends)..... The Union 568-6330

Facility set-up information..... Union Event Services 568-5555

Auditorium 1045 auditorium comp/data proj, screen, DVD/VCR, podium, 2 wired mics, 2 wireless mics, 2 8ft tables, document camera

Classrooms

<u>Room #</u>	<u>Capacity</u>
6110	111

♦For **Memorial** classrooms – a member of the student organization must pick up a key from The Union Event Services prior to the meeting. The student will be required to leave his/her JAC card. Immediately following the organization's meeting, the key must be returned.

Montpelier Room – EHall..... Special Event/Catering 568-6637

Food & Beverage Minimums based on time of event. Room Fees (waived if paid by JMU Budget Code) to include \$240 for all day event and \$120 for half day event.

Banquet	80	Reception	100
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Student Success Center..... Event Management 568-7901

Facility set-up information..... Success Center Operations 568-7747

Building Hours: M-Th 8am-11pm, Fri 8am-9pm, Sat 10am-6pm, Sun 10am-11pm

Configurable Rooms:

<u>Room #</u>	<u>Circle</u>	<u>Classroom</u>	<u>Hollow Square</u>	<u>Pods of 4 / 6</u>	<u>U-Shape / Double U Shape</u>	<u>Theater</u>
SSC 1075	40	70	42	56 / 54	32 / 52	72
SSC 4049	23	20	18	20 / 18	16	23

TDU The Union 568-6330

Facility set-up information..... Union Event Services 568-5555

Stage area –“As is” Setup.....140 Performances open to the public free of charge during regular building hours
Private events, Sat and Sun during regular building hours

TDU Billiards & Games (6 pool tables, 1 ping pong table, 1 foosball).....available at any time - no charge

TDU Patio The Union 568-6330

The Union **The Union** **568-6330**
 Facility set-up information Union Event Services 568-5555

Building Hours: M-Th 8am-11pm, Fri 8am-12am, Sat 9am-12am, Sun 10am-11pm
(all rooms mediated except Union307)

Configurable Rooms:

Room #	Banquet	Classroom	Double U	Theater
Union 206		27	34	56
Union 256	136	108		180
Union 306	60	48	48	112
Union 404	60	48	48	112
Union 405	72	48		120
Union Ballroom 216		256		380

Fixed Rooms:

Room #	Boardroom	Classroom	Theater
Union 203		27	
Union 302			60
Union 303	14		
Union 304		36	
Union 305			60
Union 307	12		
Union 309			36
Union 311	14		
Union 400			60
Union 402			60
Union 419	10		

Patio: 3 spaces (10x10) available outside
 Info / Sales: 2 spaces (10x10) available inside

Transportation **The Union** **568-6330**

UPark & URec..... **Erin McMahon** **568-8718**
 Fax 568-7801

Warner Commons **The Union** **568-6330**

Wilson Auditorium **The Union** **568-6330**

Updated 3/24/22

Updated per Registrar's SA Facility Capacities