

Employee Advisory Committee

James Madison University

UREC, Welcome Center

November 2, 2016 1:00PM – 2:30PM

The James Madison University Employee Advisory Committee met Wednesday November 2, 2016 at 1:00pm in the main conference room of UREC. Committee co-chairs Susan Dean and Kathy Sarver presided. Members present were: Tiffany Brutus, Donna Crumpton, Vivian Ferris, Steven Harper, Laura Hickerson, Gina Holloway, Wesley Howdyshell, Liz Howley, Rodney Lam, Tisha McCoy-Ntiamoah, and Shea Tussing. A tour of “New Rec” was provided by the Associate Director of Programming, Steve Bobbitt, at the conclusion of the business meeting.

Welcome

The meeting was called to order at approximately 1:00PM.

Old Business

- Meeting minutes for 10/5/16 were approved.
- Response from Rick Larson was provided, indicating 2.5 days still need to be scheduled for the 2017. University President will decide if these days will be granted-update to be provided in August 2017.
- EAC website has been updated. If updates need to be made please contact Susan Dean with requests.
- Kathy passed around copies of EAC group photos
- Members signed thank you cards for Tiffany (photographer), Holmes (Grace St. Apartments) and Steve (UREC).

New Business

EAC Guideline

- Follow up to be provided at February 2017 meeting

EAC Social Hour

- EAC decided to meet for lunch instead of the “After Hour Socials”. Members selected Nov. 15th to meet for lunch at 12PM D-Hub Dining Hall
- Menu Order Form- was distributed for EAC members to select lunch meal for Dec. 7th meeting. Lunch will be held in the private dining area at the Bistro/Student Success Center.
- EAC Suggestions and Comment Form- Authentication is now required
 - o It was suggested to add Employee Dependent
 - o It was suggested to add list of Employee Benefits & Discounts
- It was suggested that the University Committee nomination form be updated with specific details about EAC. This will need approval from Maggie.
- December meeting- Lunch at the Student Success Center, meeting & Tour
 - o Lunch 11:50AM-12:50PM

- Rick Larson 1:00PM-1:30PM, please have questions ready for Rick Larson
- Business Meeting will be held in HBS 5050
- Tour of HBS College- 1:45PM-2:30PM
- Please have questions for President Alger sent to Kathy and Susan regarding President Alger's attendance to the EAC meeting on February 1, 2017.

EAC Liaison Updates:

- No raises
- Diversity Conference scheduled for March 15, 2016
 - 2 tracks: Higher Ed and Community Organizations
 - Breakfast & Lunch will be provided
- TBD: No May Symposium
- Advancement previously moved to Wilson Hall and will move to Sonner Hall (August 2017)
- Admissions will move to Madison Hall
- Other
 - There is an interest in information regarding the use and impact of the employee benefit program Affinity and how it compares to the cost to have this program.

Next Meetings: December 7, 2016, Health & Behavioral Studies Building- Lunch at Bistro Private dining area in the Student Success Center. February 1, 2017, Moody Conference Room- Mr. Alger and EAC Business Meeting. Submit questions for Mr. Alger to Kathy & Susan by December 6.

Our Mission:

As an advisory committee reporting to the President of James Madison University (JMU), the Employee Advisory Committee fosters open, honest and productive communication between employees and the university administration with an emphasis on matters of concern to all employees.

The organization accomplishes its mission by:

- communicating with the Executive Assistant to the President of the University (Liaison to EAC)
- providing feedback and advice to the Senior Leadership Team regarding issues that impact JMU employees
- facilitating two-way communication with the campus community through electronic and verbal methods
- facilitating staff employee participation on University Committees and Commissions
- sponsoring the annual JMU Employee Appreciation Event each May
- planning the President's Opening Address to Staff each Fall