

James Madison University | Virtual Meeting | **Wednesday, September 2, 2020**

---

**In Attendance:**

**Called to Order:** 1:00 PM

**Welcome and Introductions:** Tiffany Brutus and Tiffany Runion, co-chairs, welcomed everyone to the meeting and introduced three new members, Amy Sirocky-Meck, Jason Saunders, and Emily Becher

**Present:** Emily Becher Tiffany Brutus, Mike Burke, Donna Crumpton, Matthew Higgins, Wesley Howdyshell, Donna-Marie McMillan, Shelley Newman, Jason Saunders, Tiffany Runion, Katie Sensabaugh, Amy Sirocky-Meck

**Old Business:**

**2019-2020 Review:** Wesley Howdyshell provided a review of last year's EAC Highlights

- EAC advocated to have staff members included in the university survey regarding planning/reopening related to Covid-19
- Increased EAC Marketing
  - Table at the Wellness Fair(2019)
  - Included in the January 2020 HR Update Newsletter
- Building tours: Madison Hall and Jennings Hall
- Presentations by President Alger, Mike Davis, and Rick Larson
- Last two meetings and the President's Luncheon were cancelled due to Covid-19
- Four recommendations were made to the President's Office

**Approval of March 2020 Minutes:** Motion made by Amy Sirocky-Meck, seconded by Donna Crumpton. Minutes approved.

**New Business:**

**Feedback from Presidents Address:** Overall feedback was very good and employees enjoyed the online format, shortened runtime and the ability to leave comments online. The concern was mentioned regarding access for all employees to view the address, specifically members without easy access to computers while at work.

**Open Forum:** Tiffany Runion initiated an open forum regarding employee experience over the past several months in relation to Covid-19. Co-chairs will follow up with Mike Davis, Executive Advisor to the President, on several items that were discussed during the open forum.

**Updates**

- **Faculty Senate:** Jennifer Lang-Rigal will no longer serve as Faculty Senate Representative to the EAC, Ashley Skelly will serve in the roll. Faculty Senate will meet September 3, update will be proved at the next EAC Meeting.
- **University Planning Team (UPT):** Tiffany reported UPT is working on performance measures for the five priorities and working on fine-tuning the strategic plan. UPT is scheduled to meet September 9.

- **Compensation Advisory Council (CAC):** No working items from last year and the last three meetings were cancelled in spring 2020.
- **Policy:** A new policy regarding sexual misconduct will be added to university policy to reflect changes in regulation for Title IX, Policy 1346.

## **Employee Advisory Committee**

**Page 2**

---

James Madison University | Moody Hall Conference Room | **Wednesday, March 4, 2020**

### **Announcements:**

### **Meeting Adjourned:**

**Submitted by:** Wesley Howdysshell

### **Approved by Committee:**

---

### **Future Meetings:**

2020

October 7, 2020, virtual meeting

### **Mission of the EAC**

As an advisory committee reporting to the President of James Madison University, The Employee Advisory Committee fosters open, honest and productive communication between employees and the university administration with an emphasis on matters of concern to all employees. The EAC fulfills its mission by assuming additional responsibility for the following activities:

- Providing feedback and advice to the Senior Leadership Team regarding issues that impact JMU employees and facilitating two-way communication with the campus community through electronic and verbal methods.
- Facilitating staff employee participation on University Committees and Commissions.
- Sponsoring the annual JMU Employee Appreciation Event each May

**[www.jmu.edu/eac](http://www.jmu.edu/eac)**