

OVERLOAD REQUEST
SCHOOL OF COMMUNICATION STUDIES

Instructions:

- If you are a student in Academic Good Standing, you do not need this form for a maximum of 19 hours.
- If you are a student with a cumulative GPA of 3.25 or higher, you do not need this form for a maximum of 21 hours.

All others need to use this form to submit a request. **Please note that you should carefully think about your ability to be successful taking a heavier-than-normal course load.**

DIRECTIONS:

Fill out this form and email it to Dr. Lori Britt at brittll@jmu.edu.

STUDENT ID # _____

NAME _____

YOUR SCOM ACADEMIC ADVISOR _____

SEMESTER FOR WHICH YOU ARE SEEKING PERMISSION FOR AN
OVERLOAD _____

Number of total credits you are seeking to enroll in for the semester _____

Explain the reason for your request: _____

You will be notified with a decision. If approved, the form below will be sent to the Registrar who will make the change in the system to allow you to enroll in the number of additional credits approved.

For SCOM director use only

Student named above has my permission to register for _____ (total credit hours).

Approving Authority (Dr. Lori Britt) _____

Date _____