

# University Commissions and Committees Annual Report

Committee Name: Graduate Council 2023-2024

Date: May 24, 2024

Chair: Linda Thomas, Dean, The Graduate School

Co-Chair: Dr. Michael Stoloff, Associate Dean, The Graduate School

## Graduate Council Overview

The Graduate Council is the chief policy-formulating and advisory body for The Graduate School (TGS). Its duties are to formulate, review, approve or recommend for approval, policies and other items concerning the conduct of graduate study at James Madison University, and to provide leadership in advocating for graduate education and scholarship of the highest caliber. The Graduate Council actions are reported to the graduate faculty, college deans and appropriate administrators of the University.

The primary aim of the Graduate Council in the organization of JMU is to facilitate the participation of graduate program faculty in the process of university governance and the establishment of policies and procedures related to graduate education.

The Graduate Council adds value to graduate education at JMU and is specifically charged with:

- Setting the broad framework for all graduate study;
- Monitoring and advocating for excellence in graduate education;
- Advocating for quality in the graduate student experience,
- Approving new program or course proposals, program and course modifications, deletion of graduate programs, and standards for graduate faculty status.
- Assisting The Graduate School to
  - advocate for resources to support programs and students,
  - promote and support interdisciplinary graduate programming,
  - establish and interpret all graduate regulations and policies associated with graduate programs, and
  - envision appropriate change for the future.

The Graduate Council, under its authority, allows graduate programs wide latitude in setting program-specific requirements and policies for admission, language competence, curriculum, research, and other matters pertaining to its graduate degrees. Departmental and cross-discipline programs establish their own individual programs of study within the framework established by the Graduate Council. The Graduate Council provides guidance to the Graduate Dean and the Graduate School, which is responsible for university-level leadership and management of graduate education at JMU.

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<b>Graduate Council Voting Members FY 2023-2024</b>		
<b>Academic Department</b>	<b>Fall 2023</b>	<b>Spring 2024</b>
Accounting	Dr. Jim Irving	Dr. Alexander Gabbin
Biology	Dr. Roshna Wunderlich	Dr. Roshna Wunderlich
Business Administration	Dr. Matt Rutherford	Dr. Matt Rutherford
Communication Sciences & Disorders <b>(CSD)</b>	Dr. Erin Piker	Dr. Erin Piker
Computer Science	Dr. Hossain Heydari	Dr. Hossain Heydari
Department of Graduate Psychology	Dr. Bernice Marcopulos	Dr. Renee Staton
Department of Psychology	Dr. Kethera Moore	Dr. Jeff Dyche
Early, Elementary & Reading Education	Eric Imbrescia	Eric Imbrescia
Educational Foundations & Exceptionalities	Dr. Stephanie Wasta	Dr. Stephanie Wasta
English	Dr. Brooks Hefner	Dr. Brooks Hefner
Hart School	Dr. Julia Wallace Carr	Dr. Julia Wallace Carr
Health Professions	Dr. Rachelle Dorne	Dr. Amy Russell
History	Dr. Michael Gubser	Dr. Michael Gubser
Kinesiology	Dr. Susan Nye	Dr. Stephanie Kurti
Learning, Technology, & Leadership Education	Dr. Tabitha Coates	Dr. Tabitha Coates
Mathematics	Dr. Alexis Stevens	Dr. Alexis Stevens
Middle, Secondary and Mathematics Education	Dr. Zareen Aga	Dr. Angela Webb
Nursing	Dr. Andrea Knopp	Dr. Andrea Knopp
Political Science	Dr. Jennifer Taylor	Dr. Jennifer Taylor
School of Art & Design History	Dr. Corinne Diop	Dr. Corinne Diop
School of Communication Studies	Dr. Corey Hickerson	Dr. Corey Hickerson
School of Integrated Sciences	Dr. Jonathan Spindel	Dr. Jonathan Spindel
School of Music	Dr. William "Will" Dabback	Dr. William "Will" Dabback
School of Strategic Leadership	Dr. Margaret Sloan	Dr. Margaret Sloan
Writing, Rhetoric & Technical Communication <b>(WRTC)</b>	Dr. Jennifer Almjeld	Dr. Lori Beth Hertogh
Graduate Student Representative	Ms. Sophia Park	Ms. Sophia Park

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GRADUATE COUNCIL AND PROGRAM DIRECTOR ASSEMBLY 2023-2024 MEETING DATES		
2:00 - 3 :30 p.m.	Thursday, September 21, 2023	Zoom
12:00 - 3:00 p.m.	Thursday, October 12, 2023	Cancelled
2:00 - 3 :30 p.m.	Thursday, November 16, 2022	Zoom
<b>NO DECEMBER MEETING</b>		
2:00 - 3:30 p.m.	Thursday, January 18, 2024	Zoom
2:00 - 3:30 p.m.	Thursday, February 8, 2024	Zoom
2:00 – 3:30 p.m.	Thursday, March 21, 2024	Zoom
2:00-3:30 p.m.	Thursday, April 11, 2024	Cancelled
<b>GRADUATE COUNCIL RETREAT</b>	Friday, May 19, 2024	Cancelled

### SUMMARY OF GRADUATE COUNCIL REPORTS AND ACTIONS FOR 2023-2024

Dr. Linda Thomas and Dr. Michael Stoloff reported the following TGS activities and accomplishments to the Graduate Council. Some highlights included:

- Major activities and events for graduate students include:
  - The Graduate Fair
  - Our annual Showcase of Graduate Scholarships and Creative Activities
  - Awards reception recognizing the Showcase and other annual TGS awardees
- As a pilot initiative, all out-of-state students who received graduate assistantships funded through TGS were charged in-state tuition.
- Academic Affairs increased GA stipends by 2%.
- Dr. Thomas conducted meetings to discuss graduate education and how The Graduate School supports students and programs. Meetings were held, by college, with Program Directors, Academic Unit Heads and the Dean of the College of Integrated Science and Engineering, College of Business, College of Science and Mathematics, and the College of Visual and Performing Arts.
- Alyssa Hawley, the Career Liaison to The Graduate School, provided an overview of the mission and services available through the University Career Center.

The Graduate Council discussed matters of interest to graduate education at JMU. Some highlights include:

- A Repeat Forgiveness policy. This agenda item was not completed and will be continued during 2024-2025.
- Ms. Sophia Park, President, The Graduate Student Association (GSA) reported the following GSA activities to the Graduate Council. The GSA:
  - Worked to secure graduate students to join the Executive Board to fill the positions of

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- secretary, treasurer, and social chair.
- Held a social event where members of the GSA hiked Hones Quarry on October 8.
- GSA developed a form that students may submit to suggest workshops and social events.
- Worked to secure members to serve on various councils and committees.
- Worked to collect and review applications for Professional Development Grants.
- Coordinated a clothing and food drive to replenish supplies in the Graduate Lounge.
- Produced a graduate handbook to assist graduate students with helpful hints from experienced students and faculty.
- Worked to create a “lending library,” allowing users to borrow items such as vacuums, tools, etc. The GSA is working through several issues, such as where these items will be housed and who can monitor the borrowing. Structure and policy are needed.
- Selected their Impact Award Winners.
- Recruited a new Executive Board for the 2024-2025 academic year.

The Graduate Council took the following actions:

- Approved a change in the Assistantships and Academic Warning policy for students whose GPA falls below 3.0 will not be required to relinquish their graduate assistantship until their current contract expires.
- Approved transfer credit policy. With the support of the student’s academic program, up to one-third of the program’s required credit hours can be transferred from other universities. The policy also allows up to two-thirds of the required credits for a program to be completed at JMU before admission to that program. The new policy was implemented immediately and reflected in the Fall 2024 catalog updates.

### **2023-2024 Graduate Council Committee Appointments**

Graduate Council Representative to C&I Chairs: Dr. Michael Stoloff

Graduate Council Representative to A-Team: Dr. Michael Stoloff

CAP Graduate Council Student Representative: Mr. Josh Grimes

CAP Graduate Council Faculty Representative (First): Dr. Linda Thomas (Fall), Dr. Roshna Wunderlich (Spring)

CAP Graduate Council Faculty Representative (Second): Dr. Scott Gallagher

Honor Council Representative: Dr. Orlandrew Danzell

### **2023-2024 Executive Committee Members**

Chair: Dr. Linda Thomas, Dean, The Graduate School

Co-chair: Dr. Michael Stoloff, Associate Dean, The Graduate School

#### Members

College of Arts and Letters, Dr. Corey Hickerson

College of Business, Dr. Mathew Rutherford

College of Education, Dr. Angela Webb

College of Health and Behavioral Studies, Dr. Bernice Marcopulos

College of Integrated Science and Engineering, Dr. Hossain Heydari

College of Science and Math, Dr. Roshna Wunderlich

College of Visual and Performing Arts, Dr. William Wightman

**The Executive Committee engaged in the following activities during the 2023-2024 academic year.**

- Helped to develop the agenda for the Graduate Program Director Training held November 16, 2023.

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- Provided agenda items for Graduate Council Meetings.
- Discussed Assistantships and Academic Warning
- Discussed proposed changes to the Transfer Credit Policy.
- Reviewed, discussed, and provided editing to the One Year Wait and Repeat, Forgive Policy that was also under discussion by the larger the Graduate Council.
- Helped to develop the agenda for the Graduate Program Director Assembly meeting held on February 8, 2024.
- Reviewed and discussed the accreditation of applicants' universities. Required actions related to this conversation will be further discussed during 2024-25.

### **The Graduate Council Curriculum Committee consisted of the following members during the 2023-2024 academic year:**

Chair: Dr. Michael Stoloff, Associate Dean

#### Voting Members:

College of Arts and Letters, Dr. Timothy Ball

College of Business, Dr. Nicole Wright

College of Education, Dr. Eric Carbaugh

College of Health and Behavioral Studies, Dr. Andrea Knopp

College of Integrated Science and Engineering, Dr. Mohamed Aboutabl

College of Science and Math, Dr. Janet Daniel

College of Visual and Performing Arts, Dr. Corinne Diop

Doctoral Programs, Dr. Christine Argenbright

Master's Programs, Dr. Dana Haraway

#### Non-Voting Members:

The Graduate School, Lynette Michael

The Graduate School, Kristi McDonnell

The Graduate School, Laura Ryman

Office of the Provost, Dr. Paula Maxwell

The Graduate Council Curriculum Committee made modifications to 14 programs, concentrations or certificates, added 2 programs and deleted 2 programs. There were 19 new courses added, 36 courses modified and 6 courses deleted. The following is a list of those actions:

### **New Concentrations or Programs**

Education, Teaching English to Speakers of Other Languages (TESOL) Concentration, M.Ed.

Health Policy Certificate

### **Program Modifications**

Accounting, M.S.

Assessment and Measurement, Ph.D.

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Counseling and Supervision, Ph.D.  
Education, Initial Licensure in Middle Education Concentration, M.A.T.  
Education, Initial Licensure in Secondary Education Concentration, M.A.T.  
Education, Learning Design and Technology Concentration, M.Ed.  
Education, Secondary Education (Grades 6-12) Concentration, M.A.T.  
Kinesiology, Exercise Physiology Concentration, M.S.  
Nursing Practice, D.N.P.  
Physician Assistant Studies, M.P.A.S.  
Political Science, European Union Policy Studies Concentration, M.A.  
Psychological Sciences, M.A., Quantitative Psychology Concentration, M.A.  
Special Education, Adapted Curriculum K-12 Concentration, M.A.T.  
Speech Language Pathology, M.S.

### **Deleted Concentrations or Programs**

Education, Inclusive Early Childhood Education (Birth - Grade 3) Concentration, M.A.T.  
Education, Teaching English to Speakers of Other Languages (TESOL) Concentration, M.A.T.

### **New Courses**

ACTG - 692 - Ethics for Business and Accounting  
BIO 527. Graduate Laboratory Topics in Biology  
BIO 556. Ecological Models and Data  
LDT 550. Critical Perspectives in Learning Design and Technology  
LDT 640. Artificial Intelligence in Education  
LDT 690. Capstone Project  
MSSE 620. Differentiation of Instruction and Assessment to  
    Meet the Needs of Adolescent Learners  
NSG 657. Informatics and Health Care Technologies for Advanced Health Professionals  
NSG 685. Immersion in DNP Scholarship and Practice  
NSG 686. Executive Nursing Leadership: Practice, Education and Scholarship  
PA - 505 - History and Physical Exam  
PA - 512 - Physical Diagnosis III  
PA - 534 - Pharmacology III  
PA - 632 - Diagnostic Methods III  
POSC 638. Political Communication and Policy Advocacy  
PSYC 615. Philosophical Foundations of Social Inquiry  
PSYC 870. Advanced Trauma Informed Counseling  
PSYC 871. Advanced Ethical, Legal and Professional Issues in Counselor Education  
PSYC 872. Dissertation Seminar

### **Course Modifications**

BIO 516. Physiology and Pathophysiology  
CSD 625. Pediatric Feeding Disorders

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CSD 627. Aging and Communication  
CSD 656. Voice Disorders  
LDT 560. Foundations of Learning Design and Technology  
LEAD 711. Effective College Teaching  
MSSE 546. Field Experience in High School English  
MSSE 547. Field Experience in High School Social Studies  
MSSE 548. Field Experience in High School Mathematics  
MSSE 549. Field Experience in High School Natural Science  
MUAP - 539 - Symphonic Band  
NSG 650. Organizational Behavior in Health Care  
NSG - 676 - Clinical Nurse Leader Practicum I  
NSG - 677 - Clinical Nurse Leader Practicum II  
NSG - 678 - Nursing Administration Practicum I  
NSG - 679 - Nursing Administration Practicum II  
NSG - 712 - Methods of Scholarly Inquiry  
NSG - 771 - Advanced Practicum I  
NSG - 772 - Advanced Practicum II  
NSG - 773 - Advanced Practicum III  
NSG - 800 - Dissemination of Nursing Scholarship  
NSG - 801 - Doctoral Project Completion, Evaluation and Dissemination  
NUTR - 605 - Research Methods in Dietetics  
PA - 511 - Physical Diagnosis II  
PA - 532 - Pharmacology I  
PA - 533 - Pharmacology II  
PA - 621 - Clinical Medicine II  
PA - 626 - Clinical Medicine III  
PA - 631 - Diagnostic Methods II  
PA - 643 - Values and Ethics in Medicine  
PA - 652 - Clinical Problem Solving  
PA - 653 - Research Design and Implementation  
PA - 654 - Capstone Project  
PA - 659 - Health Care Environment  
POSC - 644 - Data Visualization and Analysis for Policy Professionals  
PUAD - 580 - Public Service Ethics and Corruption

### **Course Deletions**

BIO - 570 - Morphology of Non-Vascular Plants  
CSD - 605 - Physiological and Acoustical Phonetics  
MSSE - 565 - Field Experience in Middle Level English  
MSSE - 566 - Field Experience in Middle Level Social Studies  
MSSE - 567 - Field Experience in Middle Level Mathematics  
MSSE - 568 - Field Experience in Middle Level Science

# University Commissions and Committees Annual Report

## **Graduate Council Membership Recommendations for 2024-2025**

Membership of the Graduate Council is led by the Dean of The Graduate School, who serves as chair, the Associate Dean, a departmental representative identified by Academic Unit that offers one or more graduate programs, and two graduate student representatives. The Dean and Associate Dean of The Graduate School serve as ex-officio, non-voting members.

Chair: Dr. Linda Thomas, Dean, The Graduate School

Co-Chair: Dr. Michael Stoloff, Associate Dean, The Graduate School

<b>Graduate Council Voting Members FY 2024-2025</b>	
<b>Academic Department Representatives</b>	<b>Member Name 2024-2025</b>
Accounting	Ms. Leah Kratz
Biology	
Business Administration	
Communication Sciences & Disorders <b>(CSD)</b>	
Computer Science	Dr. Hossain Heydari
Department of Graduate Psychology	Dr. Steve Grande
Department of Psychology	
Early, Elementary & Reading Education	
Educational Foundations & Exceptionalities	Dr. Joshua Pulos
English	
Hart School	
Health Professions	
History	Dr. Michael Gubser
Kinesiology	
Learning, Technology, & Leadership Education	
Mathematics	Dr. Alexis Stevens
Middle, Secondary and Mathematics Education	Dr. Angela Webb
Nursing	
Political Science (Co-Department Members)	Dr. Sombo Muzata
	Dr. Rob Alexander
School of Art & Design History	
School of Communication Studies	
School of Integrated Sciences	
School of Music	
School of Strategic Leadership	
Writing, Rhetoric & Technical Communication <b>(WRTC)</b>	
Graduate Student Representative	
Graduate Student Representative	



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## **Graduate Program Director Assembly**

Membership of the Graduate Program Director Assembly is led by the Dean of The Graduate School, who serves as chair, the Associate Dean, the Graduate Council voting members and all degree and certificate program directors and coordinators. The Dean and Associate Dean of The Graduate School serve as ex-officio, non-voting members.

The Graduate Program Director Assembly meets at least once each semester and the discussion-oriented meetings will focus on issues and concerns of graduate education. The Graduate Program Director Assembly will advise the Graduate Council and the Dean of The Graduate School regarding matters of importance to graduate education at JMU.

### **Membership of the Graduate Program Directors Assembly**

The Membership of the Graduate Program Directors Assembly consists of all voting members of the Graduate Council (listed above) plus the following Graduate Program Directors who are not also members of the Graduate Council.

Graduate Council voting members. Chair:  
Dr. Linda Thomas, Dean, Graduate School

Co-Chair:  
Dr. Michael Stoloff, Graduate School

Program of Study	Degree	Graduate Program Director Assembly Member 2024-2025
Communication and Advocacy	MA	Melissa Aleman
Kinesiology (Exercise Physiology)	MS	Stephanie Luden
Mathematics	MEd	Alexis Stevens
EDUC- Middle Education 6-8	MAT	Angela Webb
EDUC- Secondary Educ 6-12	MAT	
Sport and Recreation Leadership	MS	Ben Carr
PSYC/Psychological Sciences	MA	Bernice Marcopulos
Art-Art Education	MA	Bill Wightman
Computer Science-Cybersecurity	MS	Brett Tjaden
PSYC/Assessment & Measurement	PhD	Brian Leventhal
English	MA	Brooks Hefner
EDUC-Teacher Leadership	MEd	Bryan Zugelder
Speech Language Pathology - <b>online</b>	MS	Carol Dudding
EDUC-Educational Leadership	MEd	Cecil Snead
Political Science-European Union Policy Studies	MA	Chris Blake
Nursing-Clinical Nurse Leader	MSN	Christine Argenbright
Nursing-Nurse Administrator	MSN	
Nursing-DNP (post masters to DNP)	DNP	

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Art-MA & MFA	MA &MFA	Corrine Diop
EDUC-Learning Design and Technology	MEd	Danielle Maxham
PSYC/Clinical & School Psych	PsyD	David Szwedo
EDUC-Spanish Language & Culture for Educators	MEd	Diana Meza
CSD-Clinical Audiology	AUD	Erin Piker
Physicians Assistant Studies	MPAS	Gerald Weniger
Speech Language Pathology- <b>on campus</b>	MS	Geralyn Timler
Nursing-Nurse Midwifery	MSN	Holly Buchanan
Nursing-Adult/Gerontological	MSN	
Nursing-Family Nurse Practitioner	MSN	
Nurs-Psyc Mental Health Nurs Prac	MSN	
Nursing-DNP (post bachelors to DNP)	DNP	
Athletic Training	MS	Jamie Frye
Biology	MS	Janet Daniel
Applied Nutrition	MS	Jeremy Akers
Accounting	MS	Jim Irving
Integrated Science & Tech-EMS	MS	Jon Spindel (JMU), Liz Conrad (Malta)
Special Education	MAT & MEd	Joshua Pulos
Occupational Therapy	MOT	Julie Bonham - GPD
EDUC-Teaching English to Speakers of Other Languages	MEd	Katya Koubek
Writing, Rhetoric & Technical Communication	MA	Lori Beth De Hertogh
Strategic Leadership	PhD	Margaret Sloan
EDUC-Literacy Education	MEd	Mark Lewis
Business Administration	MBA	Matt Rutherford
History	MA	Michael Gubser
SPCE/School Counseling	MEd	Michele Kielty
Education	Ed.D.	Monica Smith-Woofter
SPCE/Clinical Mental Health Counseling	MA/EdS	Renee Staton
Communication Sciences and Disorders	PhD	Rory DePaolis
Public Administration	MPA	Sombo Muzata, Rob Alexander (co-directors)
PSYC/Counseling and Supervision	PhD	Stephanie Crockett
COUNS/College Student Personnel Administration	MEd	Steve Grande
Physical and Health Education-PHETE	MAT	Susan Nye
Adult Education/Human Resource Development	MSEd	Tabitha Coates, Danielle Maxham (co-directors)
SPCE/School Psychology	MA/EdS	Tammy Gilligan

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Music	DMA	William Dabback
Music	MM	
eLearning (discontinuing after sum 24)	Cert	Danielle Maxham
Educational Leadership	Cert	Cecil Snead
Educational Technology	Cert	Danielle Maxham
Teacher Leadership	Cert	Bryan Zugelder
Higher Ed Assessment Spec	Cert	Robin Anderson
Cyber Intelligence	Cert	Drew Danzell (Edna Reid backup)
Health Policy	Cert	Jeannie Corey
College Stdnt Personnel Admin	Cert	Steve Grande
Literacy Education (pending approval)	Cert	Mark Lewis

### **Curriculum Committee Membership Recommendations for 2024-2025**

The Curriculum Committee Membership will be elected by the Graduate Council and will be responsible for reviewing and approving program and course additions, changes and deletions on behalf of the Graduate Council. The Associate Dean serves as chair. The anticipated membership includes these individuals:

College of Business, Nicole Wright

College of Visual and Performing Arts, Corinne Diop

College of Science and Math, Janet Daniel

College of Arts and Letters, Tim Ball

College of Integrates Science and Engineering, Dr. Mohamed Aboutabl

College of Health and Behavioral Studies, Dr. Andrea Knopp

College of Education, Dr. Eric Carbaugh

Doctoral Programs, Dr. Christine Argenbright

Masters Programs, Dr. Dana Haraway

### **Executive Committee Membership Recommendations for 2024-2025**

Membership of the Executive Committee consists of the Dean of The Graduate School, who serves as chair, the Associate Dean, who serves as co-chair and one graduate faculty member representing each college. Members of the committee may be called on in between full Council meetings and during the summer months to provide advice to the Dean and to aid in urgent decision-making when the full Graduate Council cannot be gathered. The Dean and Associate Dean of The Graduate School serve as ex-officio, non-voting members.

The 2023-2024 Executive Committee membership will serve until the Graduate Council affirms the 2024-2025 membership at the Graduate Council Meeting on September 19, 2024.

Chair: Dr. Linda Thomas, Dean

Co-chair: Dr. Michael Stoloff, Associate Dean

Executive Committee Members

College of Arts and Letters,

College of Business,

College of Education,

College of Health and Behavioral Studies,

## University Commissions and Committees Annual Report

College of Integrated Science and Engineering, Tjaden Brett  
 College of Science and Math,  
 College of Visual and Performing Arts,

Graduate Council & Program Director Assembly Meeting Dates 2024-2025		
<b>GRADUATE COUNCIL</b>		
DATE	TIME	LOCATION
Thursday, September 19, 2024	2:00 - 3:30pm	<a href="#">Zoom</a>
Thursday, October 10, 2024 (tentative)	2:00 - 3:30pm	<a href="#">Zoom</a>
<b>NO DECEMBER MEETING</b>		
Thursday, January 23, 2025	2:00 - 3:30pm	<a href="#">Zoom</a>
Thursday, March 13, 2025	2:00 - 3:30pm	<a href="#">Zoom</a>
<b>IF NEEDED</b> Thursday April 10, 2025	2:00 - 3:30pm	<a href="#">Zoom</a>
<b>GRADUATE COUNCIL RETREAT</b> Friday, May 16, 2025	9:00-12:00	TBA
<b>GRADUATE PROGRAM DIRECTOR ASSEMBLY</b>		
DATE	TIME	LOCATION
Thursday, November 14, 2024	2:00 - 3:30pm	<a href="#">Zoom</a>
Thursday, February 13, 202	2:00 - 3:30pm	<a href="#">Zoom</a>

Graduate Council FY 2023-2024 Outgoing Graduate Council Members	
JMU Program	Member Name
Department of Accounting	Dr. Jim Irving (Fall 2023), Dr. Alexander Gabbin (Spring 2024)
Department of Graduate Psychology	Dr. Bernice Marcopulos (Fall 2023), Dr. Renee Staton (Spring 2024)
Department of Educational Foundations and Exceptionalities	Dr. Stephanie Wasta
Department of Political Science	Dr. Jennifer Taylor