

James Madison University

Education Support Center
 Memorial Hall, Room 7230
 Phone : (540) 568-6274 Fax: (540) 568-3342
<http://www.jmu.edu/coe/esc>

ESC USE ONLY Date received

APPEAL of ADMISSION AND RETENTION STATUS FORM

Students are expected to complete all application requirements for acceptance into Teacher Education. However, a student can submit an appeal for admission into Teacher Education one week prior to the start of the semester in which s/he wants to begin education coursework. NOTE: We will accept an e-signature when it has been emailed from an accompanying JMU email account.

PART I – Candidate: please complete and submit to your education advisor or program coordinator. (See Part II)

Name of candidate (please print)	JMU Student ID	E-mail address
PO Box/Local Address	Local Telephone Number	
Education Minor	List courses to be unblocked: Course #(s):	Course Title(s):

In which semester do you expect to student teach? _____

Place a check mark by the item(s) which you have not completed for admission:

PSYC 160 (C or better) EDUC 300 (C or better) WRTC 103 (C or better) GPA (minimum 2.5)	Entry Assessment (VCLA, and/or Math Praxis Core, SAT/ACT) References (one or two) CPR/AED/First Aid Certification Child Abuse Prevention Certificate Pre-Professional Self-Assessment
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Exceptions are granted only for extenuating circumstances that the program decides justify a temporary waiver of the admission criteria.

 Candidate's Current GPA

 Candidate's Signature

 Date

PART II – Candidate: please submit this to your program coordinator or education advisor via email. Program: After a decision is made, please email the candidate to complete Part III, and then the candidate will return the completed form to the Education Support Center at teacher-ed@jmu.edu.

Appeal Decision (please mark one):

a. Conditional Continuance – student must meet all criteria for full acceptance into teacher education by the end of this semester. ESC will unblock courses listed above to allow student to register this semester.

b. Not Accepted – student must meet all admission requirements prior to being allowed to register for courses.

 Education Program's Signature

 Date

PART III – Candidate: please complete and sign after your program completes Part II, then return it to the Education Support Center at teacher-ed@jmu.edu or print and deliver to MH 7230/40.

a. I agree with the decision of my program as indicated in Part II.

b. I do not agree with the decision and request an appeal by the AR&E committee based on Due Process Violations.

 Student's Signature

 Date