

# Provost's Award for Excellence in Part-Time Teaching



## Nomination Form

### Nominator Information

Name		Title	
Status (circle one)	Faculty	Student	Self
College		Department	
E-mail Address		Phone	
Today's Date			

### Nominee Information

Name		Title	
College		Department	
E-mail Address		Phone	

### Required Nomination Materials (see website for details)

**Electronic materials:** In a **single email** from the nominator to [cfi@jmu.edu](mailto:cfi@jmu.edu), please include the following files, starting with the nominee's last name.

- Nomination form: *(example: Smith.nomform.docx)*
- Nominator letter: *(example: Smith.nomination.docx)*
- Student letter: *(example: Smith.student letter.docx)*
- Curriculum Vita: *(example: Smith.CV.docx)*
- Course list: *(example: Smith.courselist.docx)*
- Evaluation summary: *(example: Smith.evaluation.docx)*
- Endorsement e-mail from the Academic Unit Head to [cfi@jmu.edu](mailto:cfi@jmu.edu) indicating support for the nomination *(example: Smith.auh.docx)*
  - Optional letter: *(example: Smith.optional.docx)*
  - Supplemental materials: *(example: Smith.supplemental.docx)*

*Email all nomination materials to [cfi@jmu.edu](mailto:cfi@jmu.edu) by January 15, 2021.*