

James Person

Rockingham, VA 22801 | 555.555.5555 | sample@dukes.jmu.edu

SUMMARY:

- 6 years management experience including staff supervision, communication with senior personnel, high stress multitasking environments, troubleshooting electronic systems
- Interest in Geographic Information Systems, Natural Resource Management, Urban Planning
- Proficient in ArcGIS, R Statistical Software, GPS, interpersonal communication, staff supervision, quality assurance

EDUCATION:

James Madison University, Harrisonburg, Virginia

Expected May 2019

Bachelor of Science in Geographic Science

Concentration in Environmental Conservation, Sustainability & Development

GPA: 3.73 Major GPA: 3.9

RELEVANT COURSEWORK:

- Sustainable Cities Seminar; Sustainability: An Ecological Perspective; Environment, Landscape and Culture; Urban Geography; Cartography and GIS; Human Environment Interactions, Earth Observation and GPS

EXPERIENCE:

United States Air Force, Dyess Air Force Base, Texas

July 2013-April 2015

Supervisor; Shift Lead

- Trained personnel on scheduled and unscheduled maintenance for 28 assigned vehicles
- Supervised and evaluated job performance for 7 staff members
- Manager for 2 personnel programs and technical advisor for production

United States Air Force, Bagram Air Field, Afghanistan

March 2014-September 2014

Supervisor; Lead Technician

- Supervised maintenance actions/inspections, evaluated team members, assisted in managing schedules
- Ensured proper technical data/schematics/diagrams were utilized to perform troubleshooting/repairs
- Led several trainings including computer security, safety, reconnaissance teams

United States Air Force, Kandahar Air Field, Afghanistan

September 2012-March 2013

Specialist; Technician

- Executed inspections, modifications, analysis and repairs of communication and navigation systems
- Performed launch and recovery, fueling, scheduled maintenance

United States Air Force, Dyess Air Force Base, Texas

April 2009-July 2013

Technician

- Served as first line supervisor for 15 technicians
- Trained personnel on safety procedures, system operation, maintenance, and documentation
- Oversaw and coordinated maintenance performed on assigned vehicles, inspected practices of assigned personnel, ensured vehicle reliability and safety

HONORS:

- James Madison University President's List (Spring 2017, Fall 2017, Spring 2018)
- Member, *The National Society of Leadership and Success* (Inducted April 2017)
- Member, *Phi Theta Kappa* Honor Society (Inducted February 2016)
- Graduate, Military Leadership School (June 2013)