

Alex Dillon

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EDUCATION

James Madison University (JMU), Harrisonburg, VA May 20XX
Bachelor of Science in Political Science, GPA: 3.80
President's List Fall 2021, Spring 2022

Study Abroad: Washington Semester Internship Program Spring 20XX

RESEARCH AND ANALYSIS EXPERIENCE

First Year Research Experience Research Project Jan 20XX – Present

Geographic Impact of Resource Expansion in Austin, Texas

- Gather and process large volumes of data in Excel
- Draft and revise 25 page research paper and PowerPoint presentation
- Present research findings at undergraduate conference attended by students across the state of Virginia
- Interpret data sets and historical maps to define physical growth in city boundaries

Coursework

- **Comparative Politics** (Fall 20XX)- The comparative study of selected political systems involving analyzing two pieces of literature and drafting two literary analysis papers.
- **International Relations** (Spring 20XX)- A survey of the field of international relations and its elements involving research for an annotated bibliography.
- **Fundamentals of Human Communication** (Spring 20XX)- A focus towards communication and building public speaking skills involving two presentations and group collaboration.

CUSTOMER SERVICE EXPERIENCE

Rocktown Kitchen Harrisonburg, VA
Server Aug 20XX – Present

- Manage customer satisfaction, inquiries, issues, and foster positive customer relations
- Adapt to operational setbacks and demonstrated problem-solving abilities
- Train 5+ new staff and contribute to positive coworker relations through leading team building activities

Village Volunteers Rehoboth, DE
Assistant for Independent Living Mar 20XX – Aug 20XX

- Checked-in with local community members to share stories, photos and memories, engaging in puzzles or other game play with older adults in the community and neighborhood

Rita's Italian Ice Rehoboth, DE
Team Member Aug 20XX – Aug 20XX

- Instructed training sessions on window sales for 5-7 new team members
- Contributed in opening and designing a new store and developed organizational plans
- Presided primarily in customer service and mediated conflicts and issues

Elite Physical Therapy Rehoboth, DE
Technician/Custodian Jun 20XX – Aug 20XX

- Performed clerical tasks and weekly maintenance of an outpatient physical therapy clinic

CAMPUS INVOLVEMENT

Member, JMU Club Fencing Sept 20XX – Present

Member, Madison Dance Club Sept 20XX – Present

Member, JMU Madison Recycling Club Sept 20XX – May 20XX