

Jennifer M. Culture

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Permanent Address

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OBJECTIVE Seeking a full time position utilizing my international experiences, studies and language skills.

EDUCATION **James Madison University**, Harrisonburg, VA
Bachelor of Arts, May 2011
Major: International Affairs *Minor:* Spanish *Major GPA:* 3.1
Universidad de Alcalá, Alcalá de Henares, Spain
Summer Study Abroad Program 2009

Relevant Coursework:

- US Foreign Policy
- US Diplomatic History
- Research Papers on Political Islam
- Politics of Central and East Europe
- International Relations
- Simulations in Middle East Security
- International Economics
- Position Paper on Israel/Palestine Conflict

LANGUAGE **Chinese, Mandarin:** [Conversational, 7 years], born and lived in Beijing, China, native language
Spanish: [Advanced, 10 years], courses taken in college
Arabic: [Elementary, 1 year], courses taken in college
Latin: [Intermediate, 3 years]

LEADERSHIP

- Implemented voting procedures of 100 chapter members.
- Managed and executed logistics of 2010 sorority recruitment.
- Reviewed and calculated scores of 700 potential new member applications; selected 53.
- Served on Member Selection Committee for members to consult and express concerns.
- Trained and supervised reference committee.
- Represented senior class in elections and compiled confidential information on nominees.
- Identified future leaders and composed new slate of officers.

COMMUNICATION

- Communicated with consumers and recorded their survey feedback.
- Influenced customer's thoughts and purchases by sharing knowledge of products.
- Created and organized attractive merchandise displays.
- Completed certified training in effective writing methods.
- Completed technical translation coursework.
- Published as resource for use by students in future translation classes.
- Created and taught power point presentations to employees of the Financial Crimes Enforcement Network.

INTERNATIONAL

- Lived and studied in Spain for three months.
- Traveled independently throughout Europe.
- Communicated with people of different languages and cultures.
- Navigated independently between destinations.

EXPERIENCE

Member, Delta Delta Delta, JMU, Harrisonburg, VA, 2008-2011
Nominations Committee, 2011 and Reference Chairman, 2010
Intern, Department of Treasury, Vienna, VA, Summers & Winters 08, 09, 10
Telephone Surveyor, Woelfel Research, Inc., Harrisonburg, VA, 04/09 – 06/09
Sales Associate, Bath and Body Works, McLean, VA, 08/08 – 01/09