

# Your First and Last Name

540-555-5555 | yourname@gmail.com | Arlington, VA

## **EDUCATION**

### **James Madison University**

*Bachelor of Fine Arts in Architectural Design*

Dean's List: Fall 20XX, Spring 20XX

GPA: 3.32

Harrisonburg, VA

May 20XX

## **INTERNSHIP EXPERIENCE**

### **AECOM**

*Sports Architecture Design Intern*

Glen Allen, VA

June 20XX - August 20XX

- Prepared specifications, reports, and data tables for ongoing projects in the DMV area
- Collaborated directly with the supervising architect to perform technical assignments of moderate complexity within approved budgets
- Coordinated administrative activities with employees in other disciplines participating on an assigned project

### **Duke Hall Gallery of Fine Art**

*Intern*

Harrisonburg, VA

January 20XX - May 20XX

- Monitored the gallery to ensure proper safety and security for 7 hours a week
- Assisted with set up and take down of gallery showings once a month
- Participated in various lectures and seminars taught by gallery director
- Gained experience working with all aspects of contemporary art and collaborated with other School of Art, Design and Art History (SADAH) students

## **CAMPUS INVOLVEMENT**

### **James Madison University Kappa Pi**

*Member*

Harrisonburg, VA

September 20XX - Present

- Engaged in community service, outreach events, and artist talks
- Establish relationships with other students to create a fellowship between artists and promote both artistic and academic growth

### **American Institute of Architectural Students**

*Member*

Harrisonburg, VA

September 20XX - Present

- Non-profit organization dedicated to providing information and resources on critical architectural issues

*Secretary*

January 20XX - May 20XX

- Maintained communication with members via email and tracked members' involvement and participation

## **SKILLS**

- AutoCAD
- SketchUp
- Adobe (Illustrator, Photoshop, InDesign)
- JavaScript