

YOUR FIRST AND LAST NAME

name@dukes.jmu.edu | (555)-555-5555

EDUCATION

Bachelor of Science in Geology

May 20XX

James Madison University, Harrisonburg, VA

Concentration: Environmental and Engineering Geology

Physical and Natural Sciences: Geology Track (33 credit hours)

August 20XX – July 20XX

Piedmont Virginia Community College, Charlottesville, VA

ENVIRONMENTAL EXPERIENCE

Science Communicator Intern

May 20XX – August 20XX

Denali National Park and Preserve, Denali, AK

- Monitored the impacts the park road had on wildlife
- Assisted the Road Ecology program with data collection on wildlife interactions with park visitors along the park road
- Utilized social media, website design, and exhibit design to share park research with the general public

Environmental Educator

September 20XX – June 20XX

The Clifton Institute, Warrenton, VA

- Designed and implemented outdoor, experiential education programs for children in grades K-12
- Led outdoor day trips and nature walks focused on environmental learning, and facilitated games and activities
- Created a program evaluation plan to assess how it can improve and grow in the future

Youth Conservation Corps Crew Leader

June 20XX

Virginia State Parks Department of Conservation and Recreation, Lexington, VA

- Trained and supervised team of 10 high school aged students in carrying out conservation projects such as construction of benches, picnic, and camping pads; pollution prevention; and trail creation and maintenance at Natural Bridge State Park
- Managed team's physical and emotional safety both at the worksite and in housing
- Promoted individual crewmember development through mentoring and a positive teamwork atmosphere
- Coordinated weekend recreational activities and maintained communication with co-leaders, park staff, program coordinator, and program director

WORK EXPERIENCE

Hostess

December 20XX – August 20XX

The Clifton Inn, Charlottesville, VA

- Greeted an average of 250 guests per day and escorted to tables
- Provided attentive and professional customer service
- Organized and scheduled an average of 40 reservations a week
- Communicated with customers and restaurant staff to ensure concerns were promptly addressed

GEOLOGY COURSEWORK

GIS for the Geoscientist

Applied Physical Geology

Historical Geology

Earth Systems and Climate Change

Field Geophysics

Biology of the Environment

Engineering Geology

Contemporary Issues in the Geosciences

Oceanography

Microbiology

People and the Land: An Introduction to Cultural Geography

SKILLS

Quantum GIS (Beginner)

PCR DNA Sequencing

Classification of Rocks and Minerals

Soil Classification and Testing

ERDAS Imagine 2020 (Intermediate)

Basic Fossil Identification

Literature Research

Microsoft Office Suite (Proficient)