

# Your First and Last Name

name@gmail.com | (202) 444-4444 | Richmond, VA

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## Education

### **Bachelor of Arts in International Affairs**

May 20XX

James Madison University (JMU), Harrisonburg, VA

**Concentration:** Foreign Policy and Global Governance, **Minor:** Geography

Cummulative GPA: 3.2/4.0

## International Policy Internship

### **United Nations (UN) Relations and Policy Intern**

Sept 20XX – Dec 20XX

*UN Information Center, Washington DC*

- Analyzed and reported on UN-related legislative hearings, NGO events, and think tank briefings
- Orally briefed UN Information Center (UNIC) senior staff on key issues
- Contributed to weekly reporting updates sent to advise key decision-makers at UN headquarters in New York

## Related Coursework

### **Cultural Geography, JMU**

Fall 20XX

- Used historical mapping to analyze and explore environmental changes due to human interaction, climate change, and natural crisis
- Researched the impact of cultural diffusion on the borders of Turkey and Greece
- Presented on the global impact of the conflict in Israel and Syria in front of 75+ people

### **International Conflict, JMU**

Spring 20XX

- Studied the causes and consequences of violent political conflict between and within states
- Reported on conflict initiation, escalation, and termination

## Campus Involvement

### **Membership Chair**

Sept 20XX - Present

*Public Affairs Student Organization, Harrisonburg, VA*

- Successfully recruit new members each semester through a series of five events and interviews
- Create recruitment materials for campus distribution
- Manage 4 person recruitment team for smooth execution and planning of events

### **Student Participant**

Mar 20XX

*JMU Alternative Break Program, Joshua Tree National Park*

- Attended weeklong community service in Joshua Tree National Park led by student leaders completing 30 hours of service and understanding how the environment relates to social justice
- Created a new trail for rock climbers to prevent the start of more social trails, pulled invasive species, and built a fence to help stop off-roading

## Volunteer Experience

### **Mentor**

Sept 20XX – Present

*Helping Hands, JMU, Harrisonburg VA*

- Assist high schoolers with disabilities participate in gym at Harrisonburg Public High School

## Work History

### **Lifeguard**

June 20XX – Present

*The Aquatics Authority, Richmond VA*

- Ensure safety of 25+ children and adults while swimming
- Maintain guard shack and process pool pass requests