

# Your First and Last Name

Alpharetta, GA | email@yahoo.com | 111-111-1111

## EDUCATION

**James Madison University (JMU)**, Harrisonburg, VA

May 20XX

Bachelor of Arts in Media Arts and Design

*Concentration in Journalism*

Major GPA: 3.64

**Georgia State University (GSU)**, Atlanta, GA

December 20XX

Associate of Arts in Journalism

Cumulative GPA: 3.81

## RELATED EXPERIENCE

**The Signal, GSU**, Atlanta, GA

May 20XX - August 20XX

*Internal Recruit Staff*

- Conducted over 30 interviews for internal review biannually.
- Allocated weekly tasks among 6 student staff members.
- Collaborated with a full-time staff team of 20 members to discuss quarterly goals for The Signal paper.

**WHSV 3**, Harrisonburg, VA

January 20XX - April 20XX

*Sports Editorial Intern*

- Reported community news through article submissions.
- Participate in weekly meetings to pitch story ideas and sign up for game coverage.

**Gwinnett Strippers**, Lawrenceville, GA

February 20XX - December 20XX

*Multi-Media Intern*

- Collaborated directly with a team of 5 full-time media directors.
- Managed social media content through platforms including Instagram, Facebook, and Twitter.
- Drafted weekly power rankings for 20 players based on the most recent games.

## CAMPUS INVOLVEMENT

**The Breeze Newspaper, JMU**, Harrisonburg, VA

December 20XX - Present

*Chief Editor*

- Oversee and lead 10 writers through their breaking news coverage and excerpts.
- Manage day-to-day operations at The Breeze including staff coordination and story reviews for 20 employees.
- Create specialized content used for blog posts, social media posts, emails, newsletters, web pages, white papers, reports, e-books, and webinars associated with The Breeze.

*Staff Writer*

April 20XX - December 20XX

- Developed 2-4 articles per month covering domains of the local and broader Harrisonburg, Virginia as well as JMU communities.
- Executed research by analysis of background information relevant to current projects.
- Composed a total of 17 journalistic pieces on the cultural events in the James Madison University area.

**Kappa Pi, Gamma Kappa Chapter, JMU**, Harrisonburg, VA

January 20XX - Present

*Co-Service Chair*

- Participated in events for the Kappa Pi, the Honors Art Fraternity.
- Coordinate outreach to local communities and fellow Fraternities and Sororities around JMU.
- Facilitate order and timing for 5 philanthropic and community events annually.
- Orchestrate biweekly agendas for general body meetings attended by 214 chapter members.

## PROGRAMMING SKILLS

Adobe Photoshop ▪ SEO Copywriting ▪ Maestra ▪ Adobe Indesign CC