Get Involved
1. Attend a major interest and industry event.
2. Participate in local, national, and international competitions.
3. Connect on LinkedIn.
4. Attend a Campus Career Fair.

Gain Experience
1. Utilize Resume/Portfolio to verify your information and to search for networking opportunities.
2. Seek a professional position in your field for a year or two.
3. Attend Career Fair and follow up with contacts.
4. Develop an understanding of technology. Use Microsoft Office to improve your information privacy and security; make an appointment with a career counselor to review.

Gain Excellence
1. Utilize Resume/Portfolio to apply for an internship.
2. Ask your guidance counselor about part-time job leads.
3. Update your resume and attend a Career Readiness Workshop or a job interview with a Career Counselor.
4. Create a LinkedIn profile and/or a portfolio; make an appointment with a career counselor to review.
5. Participate in a study abroad program.

Stay Involved
1. Meet with a career guidance counselor.
3. Attend a Campus Career Fair online or in person.
4. Study for appropriate entrance exams.
5. Talk to your graduate students.
6. Attend a Campus Career Fair

Increase Involvement and Experience
1. Complete an internship, exchange, or related part-time experience that's relevant to your interests.
2. Contact your counselor with guest speakers, employers, and organizations.
3. Gain leadership roles related to your major.
4. Join a college or local chapter of a national and international professional association related to your interests.

Leverage Your Involvement and Experience
2. Have a LinkedIn profile and LinkedIn leads reviewed by gradschools.com.
3. Ask for references from faculty/supervisors and give them a copy of your resume.
4. Maintain relationships and networks in person and on line.

Gain Experience
1. Utilize Resume/Portfolio to verify your information and to search for networking opportunities.
2. Seek a professional position in your field for a year or two.
3. Attend Career Fair and follow up with contacts.
4. Develop an understanding of technology. Use Microsoft Office to improve your information privacy and security; make an appointment with a career counselor to review.

Gain Excellence
1. Utilize Resume/Portfolio to apply for an internship.
2. Ask your guidance counselor about part-time job leads.
3. Update your resume and attend a Career Readiness Workshop or a job interview with a Career Counselor.
4. Create a LinkedIn profile and/or a portfolio; make an appointment with a career counselor to review.
5. Participate in a study abroad program.

Stay Involved
1. Meet with a career guidance counselor.
3. Attend a Campus Career Fair online or in person.
4. Study for appropriate entrance exams.
5. Talk to your graduate students.
6. Attend a Campus Career Fair

Increase Involvement and Experience
1. Complete an internship, exchange, or related part-time experience that's relevant to your interests.
2. Contact your counselor with guest speakers, employers, and organizations.
3. Gain leadership roles related to your major.
4. Join a college or local chapter of a national and international professional association related to your interests.

Leverage Your Involvement and Experience
2. Have a LinkedIn profile and LinkedIn leads reviewed by gradschools.com.
3. Ask for references from faculty/supervisors and give them a copy of your resume.
4. Maintain relationships and networks in person and on line.

NACE Career Readiness Competencies

**Career Management**
- Identify and analyze job skills, strengths, knowledge, and career interests to position desired and career goals, and identify areas necessary for professional growth.
- The individual is able to plan and implement short-term and long-term career strategies.

**Critical/Thinking/Problem Solving**
- Exercise sound judgment to analyze issues, make decisions, and overcome problems. The individual is able to use critical-think, interpret, and evaluate data in the process, and may demonstrate originality and inventiveness.

**Digital/Technology**
- Convey to employers a basic understanding and efficacy of technology and efficiently and effectively to solve problems, complete tasks, and accomplish goals.

**Global/Interpersonal Fluency**
- Work, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions.
- The individual demonstrates openness, inclusiveness, sensitivity, and the ability to interact respectfully with people of different cultures.

**Leadership**
- Identify the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others.
- The individual is able to lead with integrity, ethically, and effectively to manage, motivate, and influence others.

**Oral/Written Communication**
- Demonstrate personal accountability and effective writing habits, e.g., grammar and writing productivity with others, and fine writing management, and understand the impact of verbal communica-
- The individual demonstrates strengths and weaknesses in the ability to guide and manage, and is able to learn from mistakes.

**Professionalism**
- Develop collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, ethnicities, and viewpoints.
- The individual is able to work within a team structure, and be able to manage and control conflict.