



**Instructions:** The applicant must complete Section A and Section C. If the applicant is under the age of 24 on the first day of classes and is not married or an orphan, Section B and Section C must be completed by a parent or legal guardian. Section B must be completed by a parent or legal guardian if the applicant receives financial support from them or is claimed as a dependent for federal income tax purposes, regardless of age, even if the applicant does not reside with them. All applicants claiming Virginia residency for tuition purposes must complete this form.

**Section A: Applicant**

1. Applicant's Name Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

2. Citizenship U.S. Non-U.S. If not U.S., visa type or Resident Alien number: \_\_\_\_\_

3. How long have you resided in Virginia? \_\_\_\_\_ Years \_\_\_\_\_ Months

4. Where have you lived for the past two years? List your most recent address first. Physical Addresses only; no P.O. Boxes. If you do not currently live in Virginia, include any Virginia addresses and dates you lived there.

From (mm/yyyy)	To (mm/yyyy)	Street Address	City	State	Zip
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

5. Will you be age 24 or over before the first day of classes? **If no, Section B must be completed by a parent or guardian.** Yes No

6. Are you a veteran of the U.S. Armed Forces? Yes No

7. Are you married? Yes No

8. Are you an orphan or ward of the court, or were you a ward of the court until age 18? Yes No

9. Do you have legal dependents (other than a spouse)? Answer "Yes" if you (the applicant) have a child or the legal obligation to care for another person. Yes No

10. Are you on active duty in the military? Yes No

11. For the prior year, did your parents or legal guardian claim you as a dependent provide more than half your support? This includes support such as housing, food, insurance, child support payments, tuition, etc. Yes No

**For at least one year prior to the term in which you will enroll, will you have:**

12. Filed a tax return or paid income taxes to Virginia on all earned income? Yes No

13. Been a registered Virginia voter? Yes No, but I am registered to vote in another state.\* I am not registered to vote.

14. Held a valid Virginia driver's license, learner's permit, or DMV-issued ID card? Yes No, but I have a valid driver's license, learner's permit, or DMV-issued ID card from another state.\* I have no valid driver's license, learner's permit, or DMV-issued ID card

15. Filed a tax return or paid income taxes to another state? Yes\* No

16. Owned or operated a motor vehicle with Virginia license plates? Yes No, but I own or operate a motor vehicle with license plates from another state.\* I do not own or operate a motor vehicle.

**\*If you answer that you have one or more of these things in another state, please attach an explanation about each.**

17. Are you, your spouse, or a parent/guardian presently on active duty? Me My spouse Parent/guardian No

Is the military person permanently stationed in Virginia, Maryland, North Carolina, Tennessee, Kentucky, West Virginia, or the District of Columbia? If yes, please attach current PCS. Yes No

If the military person is permanently stationed in one of the above, please indicate the date of military assignment to that state:

Is Virginia the military person's State of Legal Residence? If yes, please submit a copy of the Leave and Earnings Statement. Yes No

18. Do you intend to use transferred Post-9/11 GI Bill benefits to pay for your education? Yes No

19. For the past year, have you lived outside Virginia, but commuted to a work site in Virginia? Yes No

## Section B: Parent or Guardian

1. Parent/Guardian's Name	Last _____	First _____	Middle _____	Suffix _____	
2. Relationship to applicant	Father	Mother	Stepmother	Stepfather	Guardian
3. How long have you resided in Virginia?	_____ Years		_____ Months		
4. What is your county or city of legal residence?	_____				
5. Citizenship	U.S. Citizen	Permanent Resident	On a Visa	Visa type or Resident Alien number: _____	Other _____
6. Where have you lived for the past two years? List your most recent address first. Physical Addresses only; no P.O. Boxes.					
From (mm/yyyy)	To (mm/yyyy)	Street Address	City	State	Zip
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
7. Will you have claimed the applicant as a dependent on your federal income tax returns for the year prior to the term in which the applicant will enroll?					
	Yes	No			
8. Will you have provided more than half of the applicant's financial support for the year prior to the term in which the applicant will enroll? (this includes support such as housing, food, insurance, child support, tuition, etc.)					
	Yes	No			
<b>For at least one year prior to the term in which the applicant will enroll, will you have:</b>					
9. Filed a tax return or paid income taxes to Virginia on all earned income?					
	Yes	No			
10. Been a registered Virginia voter?					
	Yes	No, but I am registered to vote in another state.*	I am not registered to vote.		
11. Held a valid Virginia driver's license, learner's permit, or DMV-issued ID card?					
	Yes	No, but I have a valid driver's license, learner's permit, or DMV-issued ID card from another state.*	I have no valid driver's license, learner's permit, or DMV-issued ID card		
12. Filed a tax return or paid income taxes to <u>another state</u> ?					
	Yes*	No			
13. Owned or operated a motor vehicle with Virginia license plates?					
	Yes	No, but I own or operate a motor vehicle with license plates from another state.*	I do not own or operate a motor vehicle.		
<b>*If you answer that you have one or more of these things in another state, please attach an explanation about each.</b>					
14. Are you or your spouse presently on active duty?					
	Me	My spouse	No		
Is the military person permanently stationed in Virginia, Maryland, North Carolina, Tennessee, Kentucky, West Virginia, or the District of Columbia? If yes, please attach current PCS.					
	Yes	No			
If the military person is permanently stationed in one of the above, please indicate the date of military assignment to that state:					
Is Virginia the military person's State of Legal Residence? If yes, please submit a copy of the Leave and Earnings Statement.					
	Yes	No			
15. Does the applicant intend to use transferred Post 9/11 GI Bill benefits to pay for their education?					
	Yes	No			
16. For the past year, have you lived outside Virginia, but commuted to a work site in Virginia?					
	Yes	No			

## Section C: Certification of Residency Information

I certify that all of the information I provided in this application is true and accurate. I understand that this application is a legally binding document and that if I provided fraudulent information, I may be subject to repayment of tuition and/or dismissal. I agree to furnish the university with supporting documentation related to my application if I am requested to do so.

Applicant's Signature

Date

Parent or Guardian's Signature

Date