

## **OEO Introduction Video Transcript**

Hello, my name is Jalen Jackson and I'm the Associate Director of the Office of Equal Opportunity. Our office embodies JMU's commitment to providing an equitable and safe environment for the entire JMU community. We adhere to and investigate alleged violations of a strict policy that prohibits discrimination, harassment, and retaliation.

If you believe you have been subject to discrimination due to race, disability, gender identity, sexual orientation, or another protected characteristic, please file a formal complaint with our office. To do so, click the purple File a Complaint button in the center of our homepage, or navigate to the Reporting section on the left navigation bar and click File a Formal Complaint. On this page, you can find the link to the Discrimination, Harassment and Retaliation Complaint Form, as well as guidance on what to include in your report and what to expect afterwards.

Our department enforces policies such as 1302: the Equal Opportunity and Non-Discrimination, and administers the procedures from Policy 1324 to address complaints of alleged incidents of discrimination, harassment, and retaliation. To learn more about what we cover and represent, navigate to the About section on the left navigation bar, and click Equal Opportunity Policies and Laws.

To get in contact with us, email [oeo@jmu.edu](mailto:oeo@jmu.edu), call (540) 568-6991, or visit our office at 1017 Harrison Street in JMAC 2. Thank you.