JMU TRANSFER STUDENT INFORMATION

Important: To earn a degree from JMU, all students must complete a minimum of 120 credit hours (some programs may require more). At least 50% (60 credits minimum) of the required degree credit hours must be earned at accredited senior (four-year) institutions of higher education, including JMU. At least 25% (30 credits minimum) of the required degree credit hours must be earned at JMU.

Final Transcript

The Office of Admissions must receive an official final transcript from the previous institution(s) attended. It is the student’s responsibility to request the official transcript from their former institution(s).

General Transfer Credit Information

- JMU courses with a subject followed by ‘000’ on your transfer credit report are currently counting as university electives. You may appeal these courses to count as General Education or major/minor credit. Courses designated as electives that were taken through the Virginia Community College System or Richard Bland College, are not eligible for review. To request that a course count toward general education requirements, please contact the General Education Program at gened@jmu.edu or 540/568-2852.

- Courses with a grade of ‘C-‘ or below will never be considered for transfer credit. Courses taken through the Virginia Community College System or Richard Bland College that are not listed in the transfer equivalency guide will not be considered for transfer credit.

Quarter Hour to Semester Hour Conversion

All transfer hours awarded are semester hours. For those students who are transferring from an institution employing the quarter system, the following conversion table might be helpful:

<table>
<thead>
<tr>
<th>1 QH = 0 SH</th>
<th>2 QH = 1 SH</th>
<th>3 QH = 2 SH</th>
<th>4 QH = 2 SH</th>
<th>5 QH = 3 SH</th>
<th>6 QH = 4 SH</th>
<th>7 QH = 4 SH</th>
<th>8 QH = 5 SH</th>
<th>9 QH = 6 SH</th>
<th>10 QH = 6 SH</th>
<th>11 QH = 7 SH</th>
<th>12 QH = 8 SH</th>
</tr>
</thead>
</table>

While one quarter (3 QH) of a particular course will transfer to JMU as two semester hours, this may not fulfill a requirement for general education or major studies as most of the courses offered and requirements listed at JMU call for three semester hours of credit.

General Education Requirements and Waiver

- All transfer students will be required to complete the University’s General Education program and graduation requirements defined in the current catalog. Transfer students should work closely with their advisors in selecting courses to complete graduation requirements, particularly requirements in their major programs.

- To meet the Cluster Two literature requirement, courses taken should be writing intensive. If
course taken included significant writing, please provide a syllabus or other documentation of the writing component to the Cluster Two Coordinator after your JMU deposit has been paid.

- Transfer credits are evaluated on a course-by-course basis. If students have received an approved AA, AS, or AA&S degrees from a Virginia Community College or Richard Bland College, General Education requirements will be waived. However, the Associate in Applied Science and some General Studies degrees do not waive general education. After matriculation, restrictions will apply to credit taken from an institution other than JMU.

**Transferring Foreign Language Courses**

- Credit will not be given for introductory/elementary (101-102 level) foreign language courses taken at another university or college if the student studied that language in high school for two or more years.

- If the language was taken at a college or university as dual enrollment while in high school, credit will be awarded.

- If the student took two or more years of foreign language in high school, he or she may not enroll and earn introductory level credit in the same language at JMU. The student will have the following choices:

  1. Enroll in 231 or above for credit (based upon placement score)
  2. Enroll in 101 or 102 with no credit by auditing the course
  3. Enroll in 109 (French and Spanish only) for credit with department permission
  4. Begin a new foreign language

**Graduation Information**

- In addition to satisfying General Education requirements, students must meet all major, pre-requisite and degree requirements including completion of a minimum of 50% of credit hours (60 credits minimum) from a senior (four year) institution with a minimum of at least 25% of credit hours (30 credits minimum) at JMU, and at least 120 credit hours overall.

- In order to be eligible for graduation with honors, students must attend James Madison University for at least two years (four semesters) and earn a minimum of 60 credit hours with a 3.500 grade point average or above. Grade from other institutions are no longer calculated into the combined GPA as of fall 2015:

<table>
<thead>
<tr>
<th>Grade Range</th>
<th>Honors Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>below 3.500</td>
<td>none</td>
</tr>
<tr>
<td>3.500 - 3.699</td>
<td>cum laude</td>
</tr>
<tr>
<td>3.700 - 3.899</td>
<td>magna cum laude</td>
</tr>
<tr>
<td>3.900 and above</td>
<td>summa cum laude</td>
</tr>
</tbody>
</table>

*Note:* The cumulative average appearing on grade reports and the James Madison University transcript is based only on work completed at JMU; class rank is determined by the grade point average earned at JMU.