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The Madison Experience is a once-in-a-lifetime experience that will shape your student’s life and future. As JMU welcomes your sons and daughters, the university extends the same warm invitation to you as parents. To help you find your own place in the Madison Experience and to “follow along” as your child begins this important life transition, the Office of Parent Relations has assembled this handbook to guide you through the next four years. In it you’ll find valuable information with which you can coach your student as well as the resources and contacts that you might need. You’ll also find tips from other parents who’ve made this journey before. You, too, are a part of Madison. You, as well as students, the faculty and staff, and alumni … together … enrich your student’s total Madison Experience. So welcome to James Madison University.
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Dear JMU Parent,

Welcome to the Madison Family! You and your new college student have reached a turning point in your lives. Congratulations are in order for making it this far with so much success. You have long anticipated this transition, and now it is about to take place.

You have spent years building a strong relationship, and we want it further strengthened by the college experience. Your continued role in your student’s growth and development is crucial, yet it will be forever changed. And that is a good thing!

JMU is a place where students immerse themselves in the practice of learning, and begin the journey of exploring and identifying their passions in life and work. We recognize that our greatest contribution to your student’s education is involving them in the overall experience and shaping them as citizens. We expect them to fully engage in the university on a variety of levels.

Tough challenges and tremendous destinies await your son or daughter. College is an exciting time, and you should celebrate the successes along with your student; however, college also presents challenges and every student experiences bumps along the road. Rest assured JMU has a myriad of resources and caring staff to help along the way. When these bumps occur, remind your student he or she has the strength to work through them, and to reach out for help from their JMU family.

It is our hope that you, too, will take time to engage in the Madison Family, and that in a few years we can celebrate together at graduation.

Go Dukes!

Jonathan R. Alger
President
About the University

James Madison University is a public, comprehensive university and is the only university in the United States named for James Madison. The university offers programs on the bachelor’s, master’s and doctoral levels with its primary emphasis on the undergraduate student. JMU provides a total education to students that includes a broad range of liberal arts as its foundation, encompasses an extensive variety of professional and pre-professional programs, and is augmented by a multitude of learning experiences outside the classroom. The value and quality of the JMU experience has been recognized repeatedly in many national publications.

Mission

We are a community committed to preparing students to be educated and enlightened citizens who lead productive and meaningful lives.

Values

Our student-centered community values excellence, integrity and mutual respect.

History

The university was founded in 1908 as the State Normal and Industrial School for Women at Harrisonburg, with Julian Ashby Burruss as its first president. The school opened its doors to its first student body in 1909 with an enrollment of 209 students and a faculty of 15. Its first 20 graduates received diplomas in 1911. In 1914, the name of the school was changed to the State Normal School for Women at Harrisonburg. The school received authorization to award bachelor’s degrees in 1916. During this initial period of development, Burruss’ administration established the campus plan and constructed six buildings.

After Burruss resigned in 1919, Dr. Samuel Page Duke became the second president. Duke’s administration erected nine major buildings. In 1924, the university became the State Teachers College at Harrisonburg and continued under that name until 1938, when it was named Madison College in honor of James Madison, the fourth president of the United States. In 1946, the Duke administration admitted men as regular day students.

Following the retirement of Duke, Dr. G. Tyler Miller became the third president of the university in 1949 and remained until 1970. Miller’s administration enlarged the campus by 240 acres and constructed 19 buildings. The administration also revamped the curriculum. In 1954, the expanding school received authority to grant master’s degrees. The university became a coeducational institution in 1966.

Dr. Ronald E. Carrier became JMU’s fourth president in 1971. His administration changed Madison College into a university. In 1977, the university adopted its current name, James Madison University. The Carrier administration nearly tripled the number of students and university faculty members and constructed some 30 major campus buildings. Doctoral degrees were authorized in 1994.

Dr. Linwood H. Rose, the fifth president in James Madison University’s history, led the University into a position of national prominence. He began his professional career with JMU in 1975 and his assignments have included responsibilities in every division of the University. He was appointed president in 1998 and served through June 2012.

Mr. Jonathan R. Alger became JMU’s sixth president in July 2012. Prior to becoming president of JMU, Alger served as the senior vice president and general counsel at Rutgers, The State University of New Jersey.

Vision

To be the national model for the engaged university: engaged with ideas and the world.
Welcome to the Madison Family. This is the beginning of what I hope will be a wonderful journey for you and your son or daughter. As a parent of two college graduates myself, I understand your excitement and apprehension as you contemplate the day your child embarks on this transformative journey into adulthood. This transition represents one of the biggest steps for parents in the natural process of letting go. It might make it easier to cope if you remember that parenting your child over the years has been a series of “letting go” experiences, and through each experience, you have developed a solid foundation for your child’s future. Your parenting is definitely not over, it is just changing.

It is my pleasure to serve as JMU’s director of parent relations, a position that facilitates helpful communication and genuine partnership between JMU families and the university in the development of every student. In this office, we realize the important role you play in the success of your student, and we encourage your involvement with your student in the Madison Experience.

This Madison Family Handbook is part of your welcome and orientation to the Madison family. The Madison experience is full of new discoveries, opportunities, challenges and adjustments for you and your student. This handbook is designed to better acquaint you with the many services and resources available at JMU. The more you know about JMU, the better equipped you will be to support your student and to celebrate his or her successes and challenges.

I hope that you find this handbook useful, but know if you ever have any questions, concerns or issues, please do not hesitate to contact me or members of my staff.

Sincerely,

Sherry King
Parent Relations Director
Parent Relations

The Office of Parent Relations provides support and information to the parents and families of JMU students and helps parents become partners with the university in the education and development of every student. Parent Relations serves as the primary contact point for all parent involvement and programming.

Services for Parents

Parent Relations Phone and E-mail Address
540-568-3190 or parent@jmu.edu.

Parents Council Directory

Please contact your local Parents Council representative if you have questions about being the parent of a JMU student. The Parents Council directory Web site is www.jmu.edu/parents/pcdirectory.shtml.

Parent E-newsletter

The university endeavors to keep parents informed about what’s happening on campus. All parents of current students may receive the Madison Family Connection e-newsletter, published tri-annually.

Parent Handbook

View this publication and annual updates on our Web site: www.jmu.edu/parents.

The university will regularly communicate important information to you both in writing and by e-mail, so it is important that your contact information is up-to-date. For changes, please submit the online update form at www.jmu.edu/parents/Update_Form.shtml, and request your student to login and update the information on MyMadison.

Parents Council

The JMU Parents Council provides an opportunity to participate in the university’s dynamic programs. Formed in 1978, the council involves parents in JMU affairs and provides a forum for exchanging information about JMU activities and programs.

Members represent each of the four classes and are eligible to serve for four years or until their children are no longer enrolled at JMU. Both married couples and single parents can be members.

The Parents Council serves as a liaison between the university and parents, provides advice and guidance to the Division of University Advancement on programs related to parents, and serves as an effective spokesperson and advocate for the university.

JMU Parents Council members must participate in the Parents Council Endowed Scholarship or any JMU fund of choice and attend the meetings held on the Friday of Family Weekend in the fall and/or the spring meeting. Council members serve on one of five subcommittees: academics, enrollment services, finance and physical development, resource development or student life. Guest speakers, including administrators, coaches, faculty members and students, are invited to the meetings to discuss various aspects of campus life.

Parents Council members serve as hosts at their geographic area’s First-Year Send Offs. Held each year in July and August, the events are an opportunity for the council members to meet JMU’s newest Dukes and to answer any last-minute questions from the first-year parents.

Parents Council members participate in at least one of the three JMU admission’s “Choices” programs for admitted freshmen and their families to come and explore the JMU campus for a day. Council members have the opportunity to talk with parents of prospective students to encourage enrollment.

Parents Council members have other opportunities for involvement such as contacting legislators, assisting at career and college fairs and mentorship opportunities.

If you are interested in being considered for membership, please complete and return the mailed application, or complete the online application at www.jmu.edu/parents/council/PCApp.shtml.

Family Weekend

Entertainment, adventure, dining and camaraderie are the universal themes of Family Weekend at JMU.

The weekend offers both action and academics with activities like canoeing, climbing and hiking as well as college and department receptions and presentations.

Most importantly, the weekend allows plenty of opportunity for parents to spend time with their students.

The 2015 dates are October 2-4. Football tickets for the Dukes vs Stony Brook Oct. 3 game will sell out, so be sure to order early. Single game tickets will go on sale July 1. Order tickets online at JMUSports.com/tickets or call (540) 568-3853.

For information please visit the Web site at www.jmu.edu/parents/events/family-weekend.shtml.

Try networking with other parents. You’ll feel more a part of your student’s experience and build lifetime friendships, just like your student.

Contacts

PARENT RELATIONS OFFICE
220 University Blvd,
MSC 3605
(540) 568-3190
Fax: (540) 568-8887
www.jmu.edu/parents
After 18 years of parenting, it can be hard to let go. Here is a sneak peek at the challenges of the transition ahead and advice for preparing.

The Emotional Roller Coaster
Recognize that this is a time of ambivalence for all parents. The excitement and joy about opportunities awaiting students are mixed with waves of nostalgia and a sense of loss. Talk with other parents who are going through the same thing. Recognize the student’s conflicting emotions. The student, like the parent, is being pulled between past, present and future. One day he may exclaim, “Leave me alone; I’m 18 years old. I’m independent.” The next day, he may complain, “You’re never around when I need you.” These ups and downs are typical of this transitional time.

Take comfort in the knowledge that part of the parent goes with the student. The foundation parents provide accompanies students across the miles and throughout the years.

Don’t tell a student, “These are the best years of your life.” No one is happy all the time between the ages of 18 and 22, and when a student is homesick or overtired from studying all night, it’s not reassuring to have parents imply that this is as good as it gets.

Enjoy this time of celebration. Try not to focus so much on the upcoming departure that the joys of high school graduation and summer fun are missed.

Communication – Keeping in Touch
Talk to the student about keeping in touch. Would a planned time to talk or a spontaneous call work better? A cell phone can be a wonderful way to keep in touch, or it can be, as one student described, an “electronic leash.” Encourage students to use phones with discretion and not just to fill in the spaces. E-mail and instant messaging are also wonderful ways to keep in touch. However, don’t count on a reply to every message.

Be a coach. Parents often hear more about the problems of college life. Students usually call their parents for reassurance when things aren’t going well, and call their friends with the latest exciting news. When parents get those late-night phone calls, they can encourage their students to use the appropriate campus resources — to go to the health or career center, to talk to an advisor.
When Students Come Back Home Renegotiate expectations. Students have been making decisions on how they will spend their time for many months. Parents, however, may have strong feelings when students come in late at night, sleep late in the morning or arrive late for dinner. Most students respond well if parents treat them with respect. For example, a parent might say, “I know you’re used to being out until all hours of the night at school, but I can’t sleep when I wake up at 2 a.m. and you’re not here. Let’s talk about how we’re going to handle this so that we’ll both feel good about it.” It takes flexibility and communication to find a common ground.

Throughout the College Years Expect change. Students will change the way they think and the way they look. Many will change their majors and career goals. They need parents to stick with them, have patience when they are uncertain and support them as they chart the course of their own lives. College students care more about what parents think than they are likely to say. They quote their parents, talk about them and look to them for encouragement. As they journey toward adulthood and independence, sometimes students want advice and sometimes they just want parents to listen. And as one student put it, “We just won’t tell you which time is which.” Welcome to the delights and dilemmas of being a parent of a college student.

A Time of Transition Sending students to college leads to a time of tremendous transition for families. All students go through an adjustment period and experience many ups and downs while living away from home. There are many resources on campus available for students to successfully manage this transition.
While JMU staff and faculty welcome parent input and questions, their goal is to deal directly with the student. At the same time, they share the goal of helping students to be successful and want to connect parents to the resources they need to support their students.

It is important that students have encouragement from home while being allowed to mature through their own experiences. By all means, parents should be there for students as a sounding board, but they should let students handle their own problems as much as possible. Student success depends upon their ability to function independently.

Ways to provide support

- Join the Parents Council – Meet other parents, stay up to speed on campus events and resources and get involved in volunteer opportunities.
- Write and call – Even if your student doesn’t write or call back. A care package or letter from home can make his or her day.
- Visit – But not too often and never unannounced!
- Expect the best – Trust that your student is now ready to lead his or her own life’s journey. Your student will make decisions you might not, however sometimes those poor decisions are the best life teachers.
- Let your student solve his or her problems – At some point, you will have the urge to “help” by making a call to campus. Before you pick up the phone, think about how you can help your student without doing it for him or her. Help by asking questions, referring your student to resources and helping him or her learn independence and responsibility in solving his or her own problems.
- Share expectations – Just because your student is now a legal adult, doesn’t mean you can’t share your expectations. Your son or daughter may know them and may not want to hear them again, but research shows that he or she is listening and it will influence his or her future choices.
- Encourage campus involvement – There is a fine balance here, as some students are prone to get over-involved, however research has proven that students who get involved on campus have a higher retention rate, are more academically successful and are more satisfied with their overall college experience.

Preparing for your new role

Your student is heading off to Madison and is about to begin a new life. From newfound freedom and abundance of new choices to a new set of daunting responsibilities, your student will use The One Book, Summer Springboard and 1787 August Orientation to prepare for his or her new role.

Your role is changing too, and we want to help you prepare for the transition. Whether this is your first child heading to college or you are an “old hat” at this “college thing,” your life will change too when your student comes to JMU. From day one, educators have been telling you that you should play an active role in your student’s education. That meant being involved every step of the way. You’ve been there and your support has helped your student be successful.

You are and will always be the parent; a supporter, an encourager, a listener and a self-esteem booster. You, like no one else, can be the one to empower your student; you, like no one else, can be the one to foster your child’s success.

JMU is counting on you to play an active role with your student. We hope that you will continue to play an integral part in your student’s success by asking good questions; encouraging your student to be a responsible, thoughtful and compassionate member of the community; and by letting your student make some mistakes and learn from them.

Your student’s success is dependent upon his or her ability to function independently and it all starts with The One Book. From activating their e-ID and getting their email going, to signing up for Orientation and completing the Residence Hall contract, it is absolutely essential that students complete these steps on their own. Your assistance in encouraging your student to complete these steps prior to their deadlines is very much appreciated.
First-Year Programs

What students put into their first-year experience will determine their academic success

Your student’s JMU experience will be a collection of learning, growing up, teaching, relationships, transitions and hundreds of ways to get involved in outstanding educational programs and a dynamic campus life. Through these experiences, your student will become an important part of the JMU community.

First-Year Send Offs

Come out and celebrate JMU style

Before embarking on one of the most wonderful experiences of your life, come out and celebrate JMU style at one of JMU’s amazing First-Year Send Offs. We’ll provide the food and entertainment while you get to talk with current JMU parents, alums and JMU staff members, and your student meets fellow classmates from your geographic areas. Visit www.jmu.edu/parents for dates and details.

Preparing for Orientation

A few key ways to make the most of your Orientation experience.

Prepare questions Think about what you really want to know, not just what you “should” find out. Interested in how students can apply their learning in practical settings? Ask about internships, jobs and co-op opportunities. Want to know who your student can turn to if he or she is having learning difficulties? Ask the question. Thinking ahead will help you determine what’s truly important to you and your student.

Don’t be shy Sitting back and listening to presenters and panels makes good sense. However, if you have additional questions, don’t hesitate to ask. Whether it’s in a group setting or one-on-one after a presentation, your concerns deserve attention. And, no question is a “dumb” one!

Get to know other parents/family members

Orientation is an excellent time to mix and mingle with others who are going through the same thing that you are: sending your student to college. Develop informal support structures and compare notes with other parents and family members.

Give your student some space

This is your student’s first campus experience as a JMU student, so it’s important that he or she learn to navigate on his or her own. Give your student space to meet people, to ask his or her own questions and to take charge of his or her college life. Starting off with a dose of self-responsibility during Orientation will set a positive tone for the rest of his or her time on campus.

Have paperwork in place

Work with your student to make sure that you are bringing all the required paperwork to campus for Orientation. Go through a checklist ahead of time so that you both feel prepared to dive in without worry!

Virtually everything JMU

By Amelia Wood (’13)

What are the top things first-year students and parents want to know about JMU? Academics, student life, campus living and dining. Now first-year students and parents can see all of this and more on the new Experience JMU Website.

School of Media Arts and Design Professor Steve Anderson and his 400-level Converged Media Lab students put together the “Experience JMU” website for the JMU Office of Admissions. “Building a new website complete with an interactive 3D map of JMU campus provided students with a perfect opportunity to work together,” says Anderson. The website includes 3D images and a “virtual tour” of JMU campus, constructed and maintained on a JMU server by Anderson and his class of SMAD seniors.

Much like Google Earth, the JMU virtual tour allows first-year students and their parents to “visit” anywhere on campus and view the buildings and surrounding areas in 3D.

Dean Fleyzor (’11), co-project manager of the student team and his co-project manager, Alyssa Barton (’11), spent the first month of the project planning out everything they wanted to accomplish.

This project provided more than hands-on learning and senior project work for both Barton and Fleyzor. “I realized how important it is to build relationships with peers,” says Barton. “I hope to use this experience after graduation when working with future clients and colleagues,” Fleyzor agreed. “It was real-life experience to manage media teams with different skill sets and to coordinate everyone and keep them on schedule.”

Anderson is proud of the students — 15 in all — for their organization and efforts. “They completed this website in one semester and finished with great success.”

What are you waiting for? Take your “virtual visit” of JMU at http://visitjmu.com/. Get a sneak peek of all the campus sites you want to see in person during Family Weekend.
Summer Springboard Schedule-at-a-glance
There’s a lot for you and your student to learn! You and your student will have separate schedules from the time you check in until the end of the day. You’ll begin with Check-in at the Student Success Center at 7:30 a.m. and finish the day at 5:30 p.m. Here are a few things to expect:

- Receive your Orientation materials
- Enjoy refreshments
- Centennial Scholars meeting (only for admitted students and family)
- ROTC meeting (for admitted and interested students)
- Attend the University Welcome
- Meet the Orientation Peer Advisers
- College Meetings
- Introduction to Family Orientation
- Overview of General Education curriculum
- Advising Essentials & Career Planning
- Continuing the transition after Summer Springboard
- Student Services Video
- Parent/Family Lunch
- Student Q&A Panel
- What’s Next?
- Preparing for the transition to JMU in August
- Campus Resources Fair

Schedule subject to change.

Orientation
Helps students and their families make the transition to JMU

Your student’s One Book
While you are reviewing your Madison Family Handbook, your student should be doing the same with The One Book, a one-stop shop that contains all the important steps, details and information your student needs to begin the transition to JMU. The One Book and the companion website will guide your student through the steps he or she needs to complete in preparation for Summer Springboard and then the transition to campus in August. It is important that your student — not you — complete all the steps by the stated deadlines. Encourage your student to complete the steps on time, or even early!

Summer Springboard reservations
This year the Orientation Office will host approximately 4,300 students and their family members over 13 Summer Springboard program days. As you can imagine, it takes quite a bit of effort to schedule that many students and families! Summer Springboard dates fill up quickly and are assigned on a first-come, first-reserved basis. In order for your student to reserve his or her Summer Springboard date, they must complete specific required steps. These steps include activating their JMU email account, completing the First Year Student Survey, the Math Placement Exam, the Emergency Notification, Preparing for Class Enrollment, and more! There are deadlines in place to help your student stay on track with finishing the steps, but there’s no reason why your student can’t complete the steps ahead of the deadlines.

Availability of Summer Springboard dates is determined by your student’s declared major and academic advisor availability. It is important that your student give good thought to the major he or she declares so that they can be matched with an academic advisor in their major to attend the appropriate Summer Springboard day. If your student changes his or her major once arriving at Summer Springboard, he or she will still be able to meet with an academic advisor for the original major. If the college for your student’s new major is not present that day, he or she will need to attend the college presentation for the original major.

We encourage you to wait until your student has received confirmation of his or her assigned Summer Springboard date before making travel arrangements, as we are not easily able to accommodate date changes after Summer Springboard dates have been reserved.

How does my student enroll in classes?
Your student will work through a web-based module series which will prepare him or her to enroll in classes. The modules will teach your student about the basics of academic programs, the General Education Program, inform them of any specific first-semester requirements for their major and demonstrate how to enroll in classes using MyMadison. All the information in these modules is very important and we suggest your student allow time to review each of them carefully. Once your student has confirmed completion of the modules and has registered for Summer Springboard, he or she will be able to return to the MyMadison Student Center on May 29 to view his or her enrollment appointment.

Please attend Summer Springboard
Your student isn’t the only one making the transition to college. Whether or not this is your first student making the transition from high school to college, your attendance at Summer Springboard is important for several reasons. First, this is your way to support your student and affirm the choice he or she has made. Second, there’s a lot of information we want and need to specifically share with you as a parent or family member of a first-year student.

The main goal of Summer Springboard is to help your student begin the process of making the academic and social transition to JMU. Inherent in that process is helping students become familiar with the academic expectations and socially acceptable behaviors of the campus community. Throughout the day your student will participate in several sessions in which he or she will begin forming peer relationships, learning more about the academic curriculum and developing a relationship with his or her academic advisor. While your student is attending those sessions, your schedule will be full of sessions informing you about the academic curriculum, the academic advising process, essential student services and conversations about helping your student make the most of the college experience. We want you to be informed of all the services available to support your student so that you are at ease when your student makes the transition to JMU in the fall.

As you prepare for Summer Springboard, you will want to be mindful of the fact that your and your student’s schedules are separate. From the time you check in until the end of the day, you will be going in different directions. When your student arrives for check-in, please be sure that he or she has their official form of identification and their e-ID and password.

You will find your Summer Springboard Schedule-at-a-glance on the sidebar. While the final details are still being worked out, you can count on it being a full day! Be prepared to spend the entire day (7:30 a.m. – 5:30 p.m.) with us, as all of the information provided throughout the day is essential. By the time you and your student reconnect at the end of the day, you will have a lot to discuss on the way back home as you share what you learned at Summer Springboard.

Contacts
ORIENTATION
Student Success Center,
MSC 1010
(540) 568-1787
Email: orientation@jmu.edu
www.jmu.edu/orientation

12 MADISON FAMILY HANDBOOK
The Orientation fee
The Orientation fee of $180 will be automatically charged to all first-year student accounts. This fee covers Summer Springboard expenses for the student and up to two family members. 1787 August Orientation and other first-year programs. You don’t have to pay the Orientation fee at this time; however, if you have an installment payment plan, make sure your annual budget includes this charge.

Local hotels and motels
Typically, area hotels and motels offer discounts to families attending Orientation. You will find a list at http://www.jmu.edu/orientation. Don’t forget to mention that you are attending JMU Orientation when you make your reservation.

Directions to Summer Springboard parking
When you approach Harrisonburg, tune your radio to 1610AM for announcements on Orientation, traffic and parking conditions. General parking will be in the Warsaw Parking Deck commuter spaces at 157 Warsaw Avenue. Handicapped parking is available in the Grace Street Parking Deck at 258 East Grace Street on levels two and three. For more detailed directions, see www.jmu.edu/orientation/directions.shtml.

1787 August Orientation
August Orientation is called 1787 because August will bring tremendous transitions for your student. 1787 August Orientation is the beginning of your student’s academic experience. This weeklong experience consists of students attending and participating in academic programs with faculty members and administrators. The goal of the week is to assist students in their understanding of what it really means to be a college student at a university with high academic expectations and rigorous course work. These programs will prepare your student for his or her first semester of college. For more information, visit www.jmu.edu/orientation/1787.shtml.

Madison Collaborative
The Madison Collaborative: Ethical Reasoning in Action is a groundbreaking effort at JMU that has the potential to change the way our students think about and deal with complex questions faced in their personal, professional and civic lives. Your student will experience It’s Complicated, a program designed by The Madison Collaborative. This program will present an issue that has many possible outcomes, some good and some not so good. The students’ assignment will be to analyze the issue using a set of ethical reasoning skills developed by The Madison Collaborative. It’s Complicated will introduce students to an organized set of reasoning skills and a deliberative process that will be used their entire time at JMU and beyond.

Transitions
International students must attend Transitions (the international student orientation program), which will address immigration requirements for maintaining temporary status. Other topics addressed at this session include health insurance, classroom issues, safety, transportation and resources for international students. Learn more at www.jmu.edu/international/transitions.

Gratuation Club
Graduate students help first-year students learn how to study, how to stay motivated and how to make the best use of that precious college time! Each session meets one hour a week for five weeks. Students can find out start dates and sign up to be contacted about one of these sessions at http://www.jmu.edu/orl/resident-resources/academic-support/academic-resources.shtml.

First Year Involvement
Located in Huffman Hall, the First Year Involvement (FYI) Center provides services and programs for first year students. The center’s Program Advisers work with Resident Advisers and Community Activities Boards from each hall to plan programs in the halls and other campus events. For more information, visit http://www.jmu.edu/orl/involved/firstyear.html or call (540) 568-3598.

Residence Hall Programs
The Resident Adviser, Hall Director or Community Activities Board gives students the opportunity to experience a variety of hall activities. Residence hall programs are a great way for students to get to know the people in their hall and to make new friends.

Academic Support Instruction
Academic Support Instruction is a program offered by FYI and the Office of Residence Life. This program offers sessions throughout the semester on topics such as study skills, reading strategies, time and stress management, test-taking skills and learning styles. This program provides a great opportunity for first-year students to work on honing their academic skills at the university level. For more information, visit http://www.jmu.edu/orl/resident-resources/academic-support/index.shtml.

Parents Say
“What a great school. With each visit to the campus we are reassured that we have made the right decision to send our daughter to JMU.”

Required Steps for Students (and deadlines)
- JMU Email Account (May 11)
- First-Year Student Survey (May 11)
- Emergency Notification (May 12)
- Emergency Contact (May 12)
- Math Placement Exam (May 14)
- First Year Housing Contract (May 15)
- Prepare for Class Enrollment (May 25)

Orientation Steps
(access granted once completion of previous seven steps has been verified)
- Foreign Language Placement Exam (May 26)
- My Orientation Reservation (May 27)
- View your Enrollment Appointment available (May 29)

Additional Steps
- JACard Photo (June 22)
- Immunization Form (July 1)
- Madison Money Manager (July 20)
- View/Change Meal Plan (July 20)
- Housing Assignment & Roommate Notification (July 31)
- AlcoholEdu (August 20)
- Haven (August 20)

Transfer students steps
are slightly different, find more information at www.jmu.edu/orientation/transfer.
Resident advisers – RAs to your student — are carefully selected and each one goes through extensive training. Encourage your student to get to know their resident advisers. They are there to help.

Parent to parent
“I tell my college student solving a problematic living situation or dealing with a difficult roommate is good practice for life. Someday, you may be working with, or for, someone just like that.”

Roommates
Roommates who have mutually selected each other in the online housing system, by the deadline listed in The One Book, will be assigned together. If no roommate has been identified, our housing office will select roommates based on the responses given on the lifestyle preferences portion of the housing contract. In some cases, room capacities are designed for three residents.

Conflict and resolutions
One of the biggest fears of coming to college for the first time is not getting along with a roommate. While the many different people who live together in college make the experience entirely unique, this community living experience can be one of the most difficult aspects of college.

The good news is that this challenge can help your student learn to understand others and to be a more effective colleague or supervisor in the world after college. Through JMU’s Office of Residence Life, resources are available to help students navigate their new living situation.

Communication and compromise
Sometimes students go out of their way to find someone they already know to be their roommate to avoid the dreaded “random” roommate. This allays the initial fear, but it doesn’t guarantee a good roommate situation. Great friends, unfortunately, don’t always equal great roommates. Even at age 17 or 18, friends don’t always effectively communicate their needs or wants.

In an effort to be friendly or helpful, some students put aside their needs to accommodate their roommate. Putting aside needs or wants can work in the short term, but eventually, students can start to feel frustrated. When such a conflict emerges, it is almost always both students who feel this way — they just haven’t discussed their needs and they haven’t come to any agreement.

Roommate resources
Does it have to be so tough? No, it doesn’t. Many students get along well and they don’t have a serious conflict the whole academic year. However, some roommate pairings experience conflict because of differences. When this occurs, the following resources can help your student get through the conflicts that may arise.

The resident adviser (RA). The RA is a student who lives in the section or floor with your student. The RA will introduce him/herself to each resident on the floor and offer an ear and advice to any students who are having trouble adjusting to college life. This adjustment includes understanding and getting along with a roommate’s habits, lifestyle and personality.

The Roommate Agreement Form (or Suite-mate Agreement Form). The Office of Residence Life (ORL) wants all residents within the halls to live in an environment where they feel safe, secure and welcome. Roommates should respect each other and their belongings. Everyone has the right to express his or her opinions, be an individual and live in a pressure- and ridicule-free environment. Therefore, ORL developed the Roommate Agreement Form, which is designed to help roommates set personal boundaries and create more positive environments.

Every residential student must complete an Agreement Form. This form asks 15 specific questions about sharing personal items, noise levels, sleep times, study times, message taking and other common roommate issues. These are the “biggies” that cause conflicts. The RA who provides this form will try to avoid such conflicts by having the roommates discuss them the first week of school. If the students take the conversation seriously, they can figure out each other’s needs and wants before a situation can develop.

Remaining conflicts
So, if all the students complete these forms, why are there still conflicts? Perhaps one of the participants didn’t answer honestly. Maybe the problem they are facing isn’t on the sheet or they never actually answered the questions. What happens then? The RA will go to that room with the Roommate Agreement and help the residents figure out what is causing the issue and how they can resolve it. RAs are trained to do this very early in the year, and it can help!

The parent’s role
Here’s where you can help. This is a new situation for your student (usually). They are going away from home and are going to be living with a new person (even if it is their best friend, this is a new situation). Talk to your son or daughter about how they are going to communicate their room wants and needs and encourage them

Contacts
OFFICE OF RESIDENCE LIFE
Huffman Hall, MSC 2401
(540) 568-4663
E-mail: res-life@jmu.edu
www.jmu.edu/orl/
to be serious in completing the Roommate Agreement Form. Secondly, if your student experiences roommate conflict, encourage your student to see the RA to ask for roommate conflict mediation. The RA is a student as well, who has been specially selected and trained to assist your student with issues related to on-campus living. The RA is the first line of intervention in a roommate conflict, and your student should speak with the RA directly if they are experiencing problems with their roommate.

**Room change**

Residents will be able to submit a room change request through the Office of Residence Life’s Online Housing System. Please visit http://www.jmu.edu/orl/ for more information. Requests are considered on a first-come, first-served basis as space becomes available. There is a three-week period at the beginning of each semester when room changes are not authorized. This time is allotted for all students to properly check in and for those students who decided not to attend to appropriately notify the university.

**Direct Switches of Room Assignments.** A direct switch involves two residents of the same hall exchanging room assignments. Hall directors have the authority to approve direct switches. Room changes into vacant spaces or any other hall must follow the Room Change guidelines outlined above.

**Unauthorized Room Changes.** Room changes cannot be made without proper authorization. Students may be fined for unauthorized room changes and must return to their original room assignments.

**Special Requests.** Students requesting special housing modifications or accommodations must complete the Housing Accommodations Form. For more information, or to obtain the form, please visit www.jmu.edu/orl/housing/requests.shtml.

The residence life staff looks forward to partnering with you in helping your student make this major transition in his or her life.

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**Freshman Advising**

**Assisting students with the transition to college**

All first-year students are assigned to an academic advisor based upon the student’s declared major on The One Book website. The freshman advisor assists students with the transition from high school to college by discussing what it means to be a college student, explaining academic policies and procedures, providing information on the curriculum including General Education and majors, and helping them to develop their academic goals. The freshman advisor assists students in finding resources on campus to help them be successful in their courses and to manage personal or adjustment issues. Students are encouraged to meet with their advisors on a regular basis during the fall semester and early spring semester. First-year students stay with their freshman advisor until mid-February regardless of whether they change their major. At this point, they are moved from their freshman advisor to an advisor in the major who will assist them throughout their career at JMU.

**Academic advisor assignments Freshmen:**

- Declared majors are advised by a faculty freshman advisor.
- Undeclared freshmen are advised by an advisor in Career and Academic Planning unless they are Student-Athletes.
- Student-athletes are advised by staff in Student Athlete Services with the exception of a few majors.

**Transfer:**

- Academic advising for transfer students is coordinated by the office of Major Advising Programs. Students who have completed at least 30 or more transfer credit hours must declare a major upon matriculation and are advised by a faculty member in their major department.
- Transfer students who are undeclared and have less than 30 transfer credits are advised by an advisor in Career and Academic Planning; however, students who have already declared a major are advised by a faculty member from their major department.

Students will have more than one academic advisor if they have declared any of the following:

- a minor program of study
- a second major
- a pre-professional education program

For some, choosing a major is simple; however, about one-fifth of all first-year students are undeclared when they come to campus.

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**5 Tips for Parents from Students**

1. **Focus 100 percent attention on the phone call.** If you can’t at the time of the call, tell us so we can call back.

2. **Ask questions** that express genuine interest, even if you don’t always understand what we are talking about.

3. **Don’t pressure** us about grades and schoolwork, and instead ask us about what we are learning and enjoying about our classes. Then, we can engage on an intellectual level without worrying that all you care about is our GPA.

4. **Ask us about** our relationships with friends, faculty and administrators – but without prying. Talk with us about our social life, but don’t let on that you are worried about our behaviors. Instead, use these conversations to gauge how we are doing emotionally. Our ability to maintain and nurture quality relationships on campus directly relates to our comfort level and happiness.

5. **Keep in mind** that even though we are growing more independent of you, it’s interdependence we ultimately seek. Keep an open mind and remember that we make our own decisions on a daily basis. However, we still call home for guidance, reassurance and support.

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**Contacts**

**CAREER AND ACADEMIC PLANNING**

Student Success Center
3210, MSC 1016
(540) 568-6516
Fax: (540) 568-6519
www.jmu.edu/cap/
How to help your student make the most of Madison

Tell them involved students are more satisfied with their college experience

By Dr. James McConnel, Associate Vice President of Student Affairs and Dean of Students

The transition from home to residence hall, from high school to college courses, from family life to “on-my-own” is different for each Madison student. Some students are more ready than others for personal freedom and independence. At James Madison University we recognize this and work hard to meet students where they are and to guide them on a course appropriate for each individual student.

Not many universities have as their core mission the singular focus on helping students become enlightened and productive citizens. At JMU this is not just our stated mission, it is something we practice every day. Through our philosophy of collaborating to focus on student outcomes, we offer programs and services that help students achieve their own success. Student Affairs support reaches throughout the student’s stages of development at Madison — from summer orientation to job interviewing — and creates a university environment focused on students first and what it takes to help students succeed.

Ultimately, of course, each student is responsible for his or her own success. And we know from research and years of experience that involved students who take advantage of university opportunities are more likely to persist, more likely to graduate, and more satisfied with their college experience.

To help your student make the most of Madison, we urge you to encourage your student to get involved inside and outside the classroom — in service projects, organizations, friendships. They’ll find it’s personally rewarding and fun. The relationships they build with friends and Madison faculty and staff members will help see them through challenges and be there to celebrate successes.

As you know by now, there is no shortage of opportunities for involvement and personal guidance at Madison. All of JMU’s services and programs — from the Faculty Friends program to the 400 organizations, sports clubs and fraternities/sororities — are available for students the minute they enroll at JMU. Staff in the first-year residence halls will help introduce various programs to your sons and daughters.

As a parent or other encouraging family member, you can be a source of support throughout your student’s years at Madison by reading about each office and the services they have to offer, and referring your student to the appropriate office if they are in need of assistance.

We know you want your son or daughter to be happy and successful in life. At James Madison University, we want that too. Please encourage your student to take full advantage of all Madison has to offer.
Athletics

JMU is committed to the academic needs of its student-athletes

James Madison University sponsors an 18-sport intercollegiate athletics program that competes at the Division I level of the National Collegiate Athletic Association (NCAA).

James Madison University is committed to the academic needs of its student-athletes as shown by the university’s outstanding NCAA graduation rates. A major reason student-athletes are successful in the classroom is because of the support services provided through academic advising and student development.

Advisors in Student-Athlete Services provide individual assistance to all student-athletes throughout their college careers. As members of the university’s advising system, the advisors in Student-Athlete Services also act as the official academic advisors to freshman and undeclared upperclassmen. JMU’s student-athletes also participate in a wide range of counseling and student development, career exploration, leadership and study skills programs throughout their tenure at the university.

DC25

The DC25 is the official Duke Club program to foster a spirit of philanthropy among current students, fans, and friends of JMU. Specifically created for fans 25 and younger, DC25 will give you countless ways to support and be a part of JMU Athletics! DC25 members receive benefits with their membership including an annual gift, special event invitations, special ticket sales and first access to football and basketball tickets, and more. To register your student or for more information visit JMUDukeClub.com/DC25.

Team Participation

To try out for intercollegiate athletic teams, students must contact the head coach for that sport. This information is available on the athletics Web site www.jmusports.com. Students interested in Cheerleading should call (540) 568-3596.

Students interested in the Dukettes (dance team) should contact the Department of Music at (540) 568-6033. For more information on the Dukettes visit www.jmu.edu/music/mrd/dukettes/.

Ticketing

Full time JMU students receive free admission to regular season home games for all ticketed sports. For football, students must reserve their ticket in advance online at JMUSports.com/tickets starting two weeks before each home game. For all other events, students must show their JACard at the gate to access the student section. Students can purchase up to two guest tickets for all sporting events except for Family Weekend. Student guest tickets will allow their guests to sit with them in the student section. For Family Weekend, students who wish to sit with their family/friends outside of the student section can request their student ticket when their parents’/friends’ tickets are purchased in advance.

For more information, or to purchase tickets, contact the Ticketing Office located inside the D-Entrance of the Convocation Center, by phone (540) 568-DUKE (3853) or online www.jmusports.com/tickets.

Fight Song

Madison, James Madison,
We are the Dukes of JMU
Madison, James Madison,
The fighting Dukes of JMU
Fight for Glory — Honors Won
Brighten the Lights of Madison
Madison, James Madison,
Show your Colors
Proud and True
We are the Dukes of JMU!

Contacts

ATHLETIC DEPARTMENT
Godwin Hall 206, MSC 2301
(540) 568-6164
www.jmusports.com

ATHLETIC TICKET OFFICE
Convocation Center Room 102
540-568-3853
JMUSports.com/tickets

DUKE CLUB
Providing support for student-athlete scholarships
540-568-6461
JMUDukeclub.com

PHOTOGRAPHY BY JUSTIN FALLS
Meal plans can be confusing!
So ask your student which plan suits him or her best. It’s food, after all, and they learn the ropes in a hurry. For upperclass students living off campus, meal plans adapt well to their on/off campus schedules.

JMU’s food is regularly ranked as some of the best college food in the country. The Princeton Review’s ranking of “great campus food,” placed JMU in the Top 10 every year since 2005. But it’s not only delicious, it’s nutritious.

A registered dietitian is available to help students who require special diets for medical reasons. Students may call (540) 568-6178 for an appointment.

Parents Say
“Love the spirit and everything about JMU — glad we have a student with you.”

Check out all the dining options on campus for students at www.jmu.edu/dining.

Over and over graduates tell current students “get to know your professors. They are there for you.” Encourage your student to actively develop relationships with professors.

Dining Services
Great foods, plans and places

Nutrition is important throughout life, and the college years are no exception. JMU Dining Services, one of the university’s largest departments, supports the academic life of the entire community seven days a week with convenient, tasty meals and snacks. The department serves the entire campus in more than 20 different venues.

To meet the varied needs of students, Dining Services provides a number of meal plans. On-campus residents may choose from three plans, each with a combination of meal “punches” and “Dining Dollars.” When signing their housing/dining contract online, first-year students select one of three resident meal plans as part of their room and board. They may change to one of the other resident plans through MyMadison (until the end of Orientation around mid-July) or at Card Services (the second and third weeks of classes).

Punches allow students into all-you-care-to-eat dining halls and can be used in the larger food courts as a meal equivalency toward purchases. Dining Dollars offer a declining-balance account and operate like a debit card. Dining Dollars can be used in all dining locations that don’t accept punches. They can also be used with meal punches if the total exceeds the meal equivalency. Cash sales are also welcome at all Dining Services locations.

Menus, nutrition facts, dining locations, meal plan information, frequently asked questions and general dining information are available at www.jmu.edu/dining and in all dining locations.

Alumni Relations
Dukes from day one, Alumni for life

JMU benefits from an active, enthusiastic, and supportive alumni association. With more than 113,000 alumni, the JMU Alumni Association is a network of graduates who are informed, involved, and invested in helping shape the future of their beloved alma mater. The Student Alumni Association (SAA) is a new group on campus that strives to connect current students with this robust alumni network. The SAA creates opportunities for your student to interact with fellow Dukes, both students and alumni, through a variety of activities such as networking dinners, career development opportunities, receptions with JMU VIPs, volunteer and service events, and Homecoming activities.

Joining the SAA is easy. A donation of at least $25 to any JMU fund* will immediately qualify your student as a member. You can even make a donation on your child’s behalf, which also grants them full membership in the SAA. What a great gift to start their time at JMU!

Please encourage your student to meet alumni and make connections by getting involved with Student Alumni Association. Visit www.jmu.edu/saa for more details and to join.

*Exclude donations to the Student Duke Club

Contacts
Dining Services
Administrative Offices
Gibbons Hall, Entrance 7
(540) 568-3663
E-mail: dining@jmu.edu
www.jmu.edu/dining

Office of Alumni Relations
Leeolou Alumni Center
MSC 4402
(540) 568-6234
www.jmu.edu/alumni/
Community Service-Learning

Preparing students for lifelong community service and civic engagement

Community Service-Learning programs allow students to learn and develop through active participation in thoughtfully organized community service. Students, faculty, staff and community agencies partner to help prepare students for lifelong community service and civic engagement.

Alternative Break Program

To make a difference. To put classroom knowledge to the test. To make friends for a lifetime. These are just a few of the many reasons that more and more JMU students are choosing to spend their time off on an Alternative Break trip.

The Alternative Break Program provides a group-traveling, community-living, alcohol/drug-free service-learning experience. While most trips occur during the weekend spring break period, trips can occur during Thanksgiving Break, Winter Break, May Break, and various Weekend Breaks.

Working with national and international communities, the program trains and immerses students in a purposeful service experience designed to connect students and community members while enhancing personal growth, mutual awareness and lifelong learning.

Typically, each service trip consists of 10 to 15 team members. Two students develop and co-lead each trip. They are prepared for these leadership responsibilities through a 15-week leadership-training program. Each trip team includes a faculty/staff Learning Partner who helps make connections between the service experience and his or her life experiences, including academic discipline.

The Alternative Break Program began in 1992 with a relief trip to aid victims of Hurricane Andrew in Homestead, Florida. The trip consisted of 50 students and two staff leaders. Since that time the program has grown and changed into what it is today, offering three Alternative Thanksgiving Break trips, two Winter Break trips, 33 Alternative Spring Break trips, one very large Alternative May Break trip and various Weekend Break trips.

Many factors contribute to the program’s popularity. First, it offers students a positive alcohol and drug-free alternative to spring break trips that are centered on alcohol consumption. It immerses and connects students with issues and experiences they cannot find on the university campus. It provides students with concrete and meaningful ways to serve others. It provides real-life applications for what students are learning in their academic field of study. Finally, it provides students a positive avenue to affiliate with a group and make lasting relationships.

For more information visit Alternative Break’s Web site at www.jmu.edu/abp.

Center for Multicultural Student Services

The Center for Multicultural Student Services (CMSS) provides students, faculty and staff of the university with opportunities to engage in educational and celebratory programs and services that support an inclusive campus community in which members value diversity within themselves and others. CMSS is home to 30 multicultural student organizations along with its D.E.E.P. Impact Program. These organizations are diverse in their membership as well as their focus, with interests ranging in the areas of ethnic identity, religious affiliation, multicultural Greek life, and academics.

As a department CMSS fosters student growth and development and supports these organizations in their efforts to educate the campus community about their interest areas through programs, workshops and events. Student organization members and their executive boards engage in leadership development opportunities, ensuring that they develop marketable skills that will benefit them currently as well as beyond in their future careers.

D.E.E.P. Impact (Diversity Education Empowerment Program) is a new program, offered during the academic year and is designed to influence meaningful change throughout the James Madison University campus community. D.E.E.P. Impact focuses on promoting inclusion, advocacy and respect in order to equip students with the cultural capacity to change and shape the world. D.E.E.P. Impact achieves these goals by providing bi-weekly Dialogues where students discuss aspects of diversity and identity across difference; a Cultural Series that features prominent keynote speakers/performers that have made significant contributions to diversity awareness and education; and through its Outreach initiatives student Diversity Educators are able to develop workshops/activities requested by JMU faculty, staff or students. For more information, visit the CMSS Web site at www.jmu.edu/CMSS.

CMSS Student Organizations

- African Student Organization
- Alpha Kappa Alpha Sorority
- Alpha Kappa Delta Phi Sorority
- Alpha Phi Alpha Fraternity
- Asian Student Union
- Black Student Alliance
- Brothers of a New Direction
- Contemporary Gospel Singers
- Chinese Student Association
- C.U.R.L.S
- Delta Sigma Theta Sorority
- Esteem Models
- Hermandad de Sigma Iota Alpha
- Hillel Counsellorship
- Inter-cultural Greek Council
- International Student Association
- Kappa Alpha Psi Fraternity
- Korean Student Association
- Lambda Upsilon Lambda Fraternity
- Lambda Phi Epsilon Fraternity
- Latino Student Alliance
- Mozaic Dance Team
- Muslim Student Association
- NAACP-JMU Chapter
- National Society of Black Engineers
- National Society of Minorities in Hospitality
- Omega Psi Phi Fraternity
- Sigma Gamma Rho Sorority
- Students for Minority Outreach
- Vietnamese Student Association
- Zeta Phi Beta Sorority

Contacts

CENTER FOR MULTICULTURAL STUDENT SERVICES
Madison Union 207, MSC 3504
285 Warren Service Drive
(540) 568-6636
Fax: (540) 568-3360
E-mail: multicultural@jmu.edu
www.jmu.edu/CMSS

COMMUNITY SERVICE-LEARNING
Student Success Center
738 South Mason Street, MSC 1011
(540) 568-6366
www.jmu.edu/csl
www.jmu.edu/abp

PHOTOGRAPHY BY UNIVERSITY UNIONS & GINA HUBER

MADISON FAMILY HANDBOOK 19
Housing

The housing decision really matters

Living environments affect every aspect of your student’s college experience and academic success. Each year, off-campus apartment complexes launch aggressive marketing campaigns to entice students to sign apartment leases. For many students, off-campus living is just the right choice.

The Offices of Residence Life (ORL) and Off-Campus Life (OCL) encourage students to live on campus for at least two years. That’s because research shows that students who do so are more likely to graduate, are more satisfied with their college experience and are more involved with campus activities. Students who live off-campus succeed when they plan ahead, do not rush into a housing situation and understand their responsibilities both as a member of the local community and as a JMU student.

Off-Campus Life assists with

- finding housing
- coordinating property tours
- advertising subleases
- budgeting concerns
- understanding leases
- commuter concerns
- roommate contracts
- roommate conflicts
- bus schedules
- computerized housing information
- landlord/tenant conflicts
- on- and off-campus educational programs
- utility deposit assistance program

Be prepared for the housing rush! It begins in October when students are persuaded that they’d better nail down housing or they might be homeless! Not so.

If students want to stay on campus a second year, they’ll need to sign up promptly. On-campus spots do go quickly. The same sometimes applies if four or more friends want to share an apartment. But, for the rest—for twosomes or singles—housing is available well into August. Harrisonburg has plenty of off-campus housing.

Before Signing a Lease, Your Student Should...

- Read the lease thoroughly. Get any questions answered before your student signs it.
- Encourage your student to talk with someone on campus who can offer feedback on their relationship with the landlord.
- Inspect the apartment. Encourage your student to document the condition of it with a video camera so it is clear what it looked like when he or she moved in and moves out.
- Be clear on who is responsible for repairs, utilities, etc.
- Get contact information for the landlord, so in case there are problems, your student will know how to get in touch with him or her.
- Encourage your student to attend our Leasing 101 workshop in September to learn more.

Off-Campus Life

Expectations, roommates, living conditions, budgets and landlords can make or break the students’ college career.

Living off-campus presents new challenges and opportunities for growth and change. It is a time for taking on new responsibilities and becoming a member of the local community. Students will find that they have more choices and decisions to make on a day-to-day basis such as budgeting, paying bills, committing to getting to class on time and remaining involved with JMU activities. Students who live off-campus succeed when they plan ahead, do not rush into a housing situation and understand their responsibilities both as a member of the local community and as a JMU student.

Contacts

OFFICE OF
OFF-CAMPUS LIFE
Festival Student & Conference Center 1130, MSC 4201
(540) 568-6071
E-mail: ocl@jmu.edu
http://info.jmu.edu/ocl

JMU’s campus is historically a safe campus, but students must be responsible for their own safety. Encourage your student to be smart when walking the campus at night and to never take their safety for granted. Being responsible for themselves and for their belongings is an essential step in growing up.

Parent to parent

“Encourage your student to look at the pros and cons of on and off-campus living, to see if their goals to succeed “agree” with their housing situation. It’s a big step. Let them lead, but don’t be afraid to add your two cents.”
Housing Contract

One year or two and where?

A housing contract is a legally binding document that, when signed electronically, commits a student to live on campus during the upcoming year and reserves a space for the student according to the terms and conditions of the contract. To view the terms and conditions visit http://www.jmu.edu/orl/housing/housing-contracts.shtml.

Incoming first-year students will be given priority for housing contracts. Contracts are then offered on a first-come, first-served basis to applicants who are currently living on campus, then to new incoming transfers, and finally to students who are currently living off campus.

Before your student makes the decision to live on or off campus, encourage him or her to make a list of pros and cons for each and do a side-by-side comparison. Include such things as expenses, locations/transportation options, roommates and lease agreement. Please ensure you and your student read the agreements very carefully, as these are almost impossible to break. If your student does not plan to be in Harrisonburg for the full year, do not sign a lease—it is your best option to sublease from another student for the semester they need housing.

Two-Year Housing Contract Option

Residence Life is pleased to offer a limited number of binding housing contracts for two years. Research shows that students who live on campus for at least two years are more satisfied with their overall college experience and more likely to graduate.

Incoming students will have the option of signing a housing contract for their second year on a first-come, first-served basis. Once the student completes his or her first-year contract online, if second year contracts are still available, he or she will follow the designated link to complete the second year contract. Please remember that the room rent will not be locked in for year two, so expect a rent increase.

Residential Learning Communities

If a student is interested in one of the Residential Learning Communities, a committee representing these communities will review the student’s application. Please keep in mind, space is limited in these communities, and students must apply to get in. For an application and more information visit, http://www.jmu.edu/onebook.

- **Honors Living & Learning Center:** JMU Honors program students.
- **Arts Residential Learning Community:** Students majoring in visual and performing arts.
- **Madison International Residential Learning Community:** Open to all majors. The objective is to bring together U.S. nationals and JMU internationals to develop a community that creates a natural exchange of culture.
- **Psychology Learning Community:** Open to Psychology majors. Students with a strong interest in psychology get a unique two-semester introduction to the field through tailor-made courses and experiences to help jumpstart their major.
- **Roop Residential Learning Community:** Students planning a teaching career in grades pre-K-12.
- **Trelawny Residential Learning Community:** Biology majors explore the major and build unique relationships with biology faculty members during a specially designed two-semester seminar course.
- **Seeds Learning Community:** Students interested in becoming high school science teachers. Planning to major in Chemistry, Physics, Geology, Earth Science or Biology with a minor in secondary education.
- **Mad(E) Learning Community:** Students planning to major in Engineering.

Off-Campus Life Programs

- **The OCL Housing Fair** (September, November, March) offers students the opportunity to see what apartment complexes exist in the area and meet property managers.
- **Roommate Mixers** (October, November, March) is designed to give students the opportunity to meet others who may be in a similar situation, enabling students to find roommates and/or off-campus housing.
- **Explore the Valley** is designed to help students planning to move off-campus to become acquainted with the area.
- **Budget Workshops** are designed to help students plan for the future and begin to craft their budgeting style.
- **UDAP (Utility Deposit Assistance Program)** is a service allowing deposits to be waived for students connecting to Harrisonburg electric, gas, and water services. UDAP contracts can be purchased on MyMadison.
- **Leasing 101** — A workshop held in September designed to help students learn what they should know about leases before signing.
Off-Campus Housing considerations

Making the decision to live off-campus is not easy. Talk with your student about the off-campus option. You might want to help him or her make a list of the pros and cons and then make your decision together. Living on-campus assures parents that maintenance concerns will be addressed in a timely manner, security is in place in the form of fire alarm systems and campus security patrols, and there is a staff person available 24 hours a day in case of emergency.

When moving off-campus, students will want to consider the following:

- Is the landlord local? If not, is there someone on call in case of an emergency?
- What is the rent? How is that collected?
- Is a car needed, or is public transportation sufficient?
- Are there city policies that limit the number of people who can live in an apartment?
- How will the costs for rent, food and transportation compare with those related to living on campus?
- What safety features does the apartment include? Deadbolts? Smoke detectors? Fire escapes? Carbon monoxide detectors?
- What are the current tenants’ thoughts on living in that complex?
- What is parking like? Are there enough spaces for your visitors to park?
- How much space do you have? Should you downsize your belongings?
- Will you need to rent a storage unit?
- Do you have or want a pet? Will rent increase in addition to a pet deposit?

Off-Campus Forget-me-nots

Many students forget about the basic necessities that may not come with an apartment or townhouse. Be sure that your new home away from home has appliances like a washing machine and dryer. Some houses may not provide a refrigerator or microwave. Additionally, students often find that pots, pans, and other kitchen utensils are afterthoughts in this big transition.

It is important to make lists of everyday items that each place would require you to purchase. A cheaper rent may be indicative of an unfurnished apartment, so you will want to know what you are signing up for. Reasonably priced furniture can often be found at websites like Craigslist and eBay. Graduating seniors may also be looking to get rid of furniture as they move away.

Leasing reminders

When a student signs a lease, they are entering into a legal contract, so they need to make sure they read the document and know what they are signing.

An individual lease is when the student is signing for a single room, meaning each student is individually responsible for paying rent and any damages to their room. However, this also means that the landlord can place any person in the remaining rooms in the unit without consent.

A group lease is a lease signed by all occupants, making the entire group responsible for damages and paying the full rent. This places the choice of filling empty rooms on the group.

If the student is thinking about studying abroad, graduating early, or transferring to another school, then signing a 12 month lease is not their best option. Off-Campus Life is more than willing to help students in their search for subletting their apartment or searching for alternative leases (i.e. month-to-month lease or six month lease).

For more information, visit http://info.jmu.edu/ocl.

HAVE YOU STARTED YET?

Now is the time to start thinking about where your student will be living next year!
Residence Life

The Office of Residence Life serves students living on campus and offers support to students in a number of areas. These areas include offering educational and social programming, dealing with roommate and personal concerns and assisting with maintenance issues in residence halls.

The Office of Residence Life programming efforts focus on exposing students to new ideas and creating challenging opportunities, which leads to the students’ overall growth.

The college experience exposes students to a wide variety of ideas, people and ways of looking at the world. Through such exposure, students change their outlooks and attitudes about themselves, others and the world. In addition to change, all of these new experiences are also leading to growth. College students experience challenges when familiar ways of thinking are called into question. These challenges assist students in striving toward independence and therefore, growth as a person.

The team

The Residence Life staff includes 27 individuals covering four areas, including the director’s office and university housing assignments, business operations, community development and student learning initiatives.

The campus is divided into separate administrative areas, each with an area director, who is responsible for the total operation and educational programs of all halls within that area.

Within each residence hall, the hall director is responsible for managing the building, supervising the resident advisers and developing hall programs and procedures that meet student needs.

The resident advisers on each floor or section provide information, personal advising and programming for residents. Additionally, these staff members have been trained to address emergency situations and protect individual and institutional rights through the enforcement of university and residence hall policies.

Residence Hall Community Advisory Boards (CAB) consist of the elected hall officers and floor/section representatives who work closely with the residence hall staff. CABs are actively involved in improving the quality of life within each residence hall through the implementation of social and educational programs, which provide opportunities for personal growth, facilitate the development of relationships among hall residents and promote hall spirit and unity.

Room Assignments

During the academic year, residents will be able to submit a room change request through the Office of Residence Life’s Online Housing System. Please visit http://www.jmu.edu/orl for more information.

Except in emergency situations, room changes will be processed in the order they are received provided the desired space is available and all procedures for obtaining the room have been correctly completed.

However, there is a three-week “freeze” at the beginning of each semester in regard to processing any room change requests.

Room changes cannot be made without authorization.

The Office of Residence Life (ORL) reserves the right to make administrative room changes.

Residence Life Policies

Residence Life hall policies are printed in the Office of Residence Life Guidebook and available on the Web site at www.jmu.edu/orl/policies/index.shtml.

‘The college experience exposes students to a wide variety of ideas, people and ways of looking at the world.’

What’s the Quad?

The lawn in front of Wilson Hall is a large lawn flanked by Blue-stone buildings. In nice weather, it’s a great place for students to study, throw a ball or just relax.

Contacts

OFFICE OF RESIDENCE LIFE
Huffman Hall, MSC 2401
(540) 568-4663
E-mail: res-life@jmu.edu
www.jmu.edu/orl/
Residence Halls

**Bluestone Area**
Ashby, Converse, Gifford, Hoffman, Logan, Spotswood, Wampler and Wayland

Bluestone area halls house first-year students in traditional bluestone buildings, representing JMU’s original architecture. These halls reflect a traditional design of long, open hallways with rooms on either side of the main corridor. Most Bluestone rooms are arranged in suites with two or three students to a room and two rooms sharing a bath. Students sharing the bath are responsible for maintaining the cleanliness of their bathroom. Some double rooms may be temporarily used as triple occupancy. In Wayland Hall, there are single, double and triple rooms located off of a corridor. Rooms in Wayland share a community bathroom that is cleaned by our housekeeping staff on a regular basis.

Bluestone halls have kitchen facilities with microwave ovens, vending services, large carpeted study lounges, TV lounges and laundry facilities. Additionally, Wayland Hall has music practice rooms, a performance space, a gallery, and a studio space. The Bluestone halls have recreational equipment such as pool tables and Ping-Pong tables available for residents use. All Bluestone halls are air-conditioned except Spotswood.

**Hillside Area**
Bell, Hillside and McGraw-Long

There are 429 first-year students housed in the Hillside area. Kitchens with microwaves and vending services are located on the first floor of each hall in the Hillside area. Each of these halls has a carpeted TV lounge with an adjoining activity room, as well as recreational equipment such as pool tables and Ping-Pong tables for residents use.

*The best way* for your student to avoid homesickness is for him or her to make JMU a home away from home. Therefore, encourage your student to decorate and personalize his or her new space, as a couple of pictures on a wall will make big difference.

**Lake Halls Area**
Chandler, Eagle, Shorts and Tree Houses – Dogwood, Magnolia, Maple, Oak and Willow

Eagle houses 433 first-year students on eight floors. Each floor is comprised of three wings of seven double rooms and one wing with six double rooms. Two wings of residents share a bath. Each bath is cleaned by housekeeping staff on a regular basis. A small kitchen with a microwave is located on each floor, second through eighth, and a large fully equipped kitchen is available on the ground floor. A large, carpeted TV lounge is on the first floor. Eagle has its own laundry facilities. A small number of Eagle rooms are designed for single occupancy. Eagle has recreational equipment such as pool tables and ping-pong tables for use by residents. Eagle is not air-conditioned.

Shorts Hall houses 202 first-year students. Each floor is composed of four wings of six double rooms. Two wings of residents share a bath. Each bath is cleaned by housekeeping staff on a regular basis. Located on the first floor are two laundry facilities, a carpeted study lounge, a carpeted TV lounge, vending services and recreational equipment such as pool tables and Ping-Pong tables. Shorts has a microwave on each floor of the building. Shorts is not air-conditioned.

Each Tree House provides housing for 26 students in double rooms with a community bath located on each floor. Laundry and vending facilities are provided.

When a phone call just won’t do, we make getting home easy and affordable.

*Fly SHD*

Visit [FlySHD.com](http://FlySHD.com) to book your flight.
on the second floor. A TV lounge, recreation room, study lounge, kitchen and storage area are located on the ground floor. A basketball court is also nearby. The Tree Houses are air-conditioned.

Skyline Area
Chesapeake, Potomac and Shenandoah
Each hall houses approximately 400 students in double-occupancy rooms, as well as some triple occupancy rooms. These halls are composed of two wings, each with five floors. Most rooms are located on a corridor with shared baths. Residents are responsible for the cleanliness of bathrooms that are not accessible from a common hallway. Each wing of the hall contains study lounges, TV lounges, a kitchen, a storage room and a laundry facility, as well as recreational equipment such as pool tables and Ping-Pong tables for resident use. Halls are air-conditioned.

Village Area
Chappelear, Dingledine, Frederikson, Garber, Hanson, Huffman, Ikenberry, White and Weaver
Approximately 200 students are housed in each of the Village area halls. These halls are arranged in suites of three bedrooms that share a common lounge. Two suites share a community bath, which is cleaned on a regular basis by housekeeping staff. Residents are responsible for the cleanliness of bathrooms that are not accessible from a common hallway. Kitchens, laundry rooms and carpeted study lounges are located in the basement of each Village hall. Each hall has a carpeted TV lounge with a vending area and microwave oven, as well as recreational equipment such as pool tables and Ping-Pong tables for use by residents. The Village area provides a sand volleyball court and lighted basketball courts. Halls are not air-conditioned.

Frequently Asked Questions

Who is responsible for cleaning the rooms?
Each student is responsible for cleaning his or her own room. Vacuum cleaners are available in each residence hall. Residents sharing the bathroom must also clean bathrooms, which are not accessible to JMU’s housekeeping staff. If a community bathroom is accessible from a public hallway, then the housekeeping staff cleans it on a regular basis.

What about pets?
Fish are the only pets allowed in residence halls.

Is there a telephone in my residence hall room?
Students are provided with access to courtesy phones in designated hallways or lobbies. For additional information regarding services offered, visit the Telecommunications Web site at http://www.jmu.edu/telecom/telephone/student.shtml.

Are students’ personal belongings insured?
The university cannot be held accountable for loss, damage or theft to any student’s personal property. All students are encouraged to carry their own insurance coverage. Parents’ homeowner or tenant insurance policies may provide coverage.

What to leave behind
- Air conditioners
- Appliances with open heating elements
- Curtains and valences not treated and tagged as fire retardant
- Candles
- Extension cords, cube adapters
- George Foreman grill
- Guns, including paintball guns or any form of BB gun
- Halogen lamps
- Incense
- Knives or weapons of any kind
- Microwave ovens
- Pets (except fish)
- Room heaters
- Toaster Ovens
- Wireless routers and hubs

All rooms have
- Beds that can be bunked
- Mattresses 36”x80”
- Desks with chairs
- Recycling bag
- Chest of drawers
- Closet or wardrobe
- Window blinds or shades
- Computer hookups – one port per student
- TV cable hookup – one per room
- Tiled floors
- 24-hour emergency maintenance services

All halls have
- Emergency phones
- Study lounge
- TV lounge
- Recycling area
- Vending area
- Telephone
- Laundry
- Kitchen
- Fluorescent Lighting
- Microwave Oven

For hall descriptions, room specifications, room diagrams and additional information on halls visit, http://www.jmu.edu/orl/halls.descriptions.html.
Student Involvement Opportunities

Students who get involved in some type of organization or activity during college report greater retention, better grades, and an overall better college experience. But where does a student begin to get connected?

Student Activities & Involvement acts as a central hub for your student to find involvement opportunities on campus. The office staff strongly believes that being involved on campus enhances your students’ experience, and they are ready to help students find ways to get connected.

With more than 300 student organizations and countless leadership development opportunities, students sometimes don’t know where to start. That’s where Student Activities & Involvement can help. For more information, please visit the Web site at http://info.jmu.edu/studentactivities/.

Did you know that Kijiji means “village” in Swahili?

With an event every weekend, UPB presents students with numerous entertainment options that are fun, safe, exciting and appealing to a wide range of interests.

Parent to parent

“To ease your student’s transition to college, be sure to encourage him or her to get involved in campus activities.”

Kijiji

A new program open to all students who have a passion for life, a desire to be something more and a commitment to learn about and exercise their influence in the world around them. Kijiji is a three year program that meets once a week during both the fall and spring semesters.

Focusing first on being a leader of one – themselves – students will then learn effective interpersonal skills for building teams and getting others involved. Students will also learn and apply core leadership skills and experience opportunities to solve real-world problems both on the JMU campus and in the surrounding communities. For more information, please visit the Web site at http://info.jmu.edu/kijiji/.

Greek Life

When a student expresses interest in sorority or fraternity life, parents may feel excited or concerned. Either way, there are usually many questions. What does it mean to be part of Greek life? How does a student learn more about joining?

JMU fraternity and sorority life includes 18 national fraternities and 13 national Panhellenic sororities. Membership within these organizations offers leadership, friendship and the chance to be a part of a national organization where members are connected for a lifetime. All JMU chapters offer unique experiences, and students are encouraged to explore all organizations to find the best fit.

The fraternity recruitment process is informal. Chapters host a series of events during a week and a
No Animal House here!
All Greek organizations attend mandatory hazing workshops to ensure that membership is a positive experience.

What are the benefits of Greek membership?
There are five pillars of Greek Life that are often referred to as the benefits of membership:

- **Scholarship** – resources and support to help each member achieve their academic goals.
- **Service** – involvement to help others through participation in community service activities.
- **Sisterhood/Brotherhood** – lifelong friendships and national networks that can be beneficial while at college and following, when members pursue careers or further education.
- **Social** – more than just dances and socials, the social aspect can include everything from education programs, community service events, intramural sports, Homecoming, dinner exchanges and so much more.
- **Leadership** – skills and experiences that will be a future investment as a professional, community member and individual.

Contacts

**FRATERNITY & SORORITY LIFE**
Madison Union 420, MSC 3501
(540) 568-4195
www.jmu.edu/fsl

**KIJIJI**
Madison Union 330, MSC 3501
(540) 568-5901
http://info.jmu.edu/kijiji

**STUDENT ACTIVITIES & INVOLVEMENT**
Madison Union 320, MSC 3501
(540) 568-8157
beinvolved@jmu.edu
http://info.jmu.edu/studentactivities/beinvolved.jmu.edu

half in September. Sorority recruitment is a formal, five-day, mutual selection process. The potential new member (your student) will begin by visiting all nine chapters and then narrowing down the chapters as the process continues. Both fraternity and sorority recruitment culminates with chapters extending bids, which are formal invitations of membership.

These processes are time consuming and can be stressful. If a student is interested in fraternity/sorority life, the following tips will help guide them through this process:

- Keep an open mind and encourage your student to ask questions and learn about all chapters.
- If you were a Greek life member in college, understand that the chapter you were in may be different now and may not be the right fit for your student.
- Ask about financial obligations and time commitments up front.
- Encourage your student to ask about chapter philanthropies and values.

At the end of the day, the recruitment process is about students finding a home away from home at JMU and a place to share meaningful experiences in college and beyond. For more information, visit the Web site at web.jmu.edu/fsl.

**University Program Board**

UPB is a student-run, student-funded organization. UPB strives to offer a variety of educational and entertaining programs to complement students’ academic experiences while promoting programs to educate and enlighten the JMU student body.

Events offered include concerts, movies, speakers, novelty acts and much more. Each program is open to all students, typically for free.

Additionally, a variety of monthly events are planned to keep students entertained, including Funny Freakin’ Fridays, Crazy Commons, and Late Night Breakfast. UPB also shows blockbuster movies prior to their release on DVD. Shows are Wednesdays through Saturdays in Grafton-Stovall Theatre, and tickets are $3 at the door. For a more comprehensive listing of events, please visit the UPB Web site at upb.jmu.edu.

**Outrigger Peer Educators**

Outrigger Peer Educators are students who are dedicated to assisting campus and community organizations through facilitation. Outriggers develop individualized and interactive programs catered to the specific needs of the requesting organization. These students are trained to promote organizational cohesion by fostering team building, group dynamics, communication, motivation, cultural diversity and leadership development.

**Student Ambassadors**

Student Ambassadors is a dynamic and enthusiastic service organization dedicated to serving students, past, present and future. The Ambassadors goal is to maintain the integrity of the university by creating a positive first impression and lasting impression through service to JMU and the surrounding community. For more information, please visit the Web site https://beinvolved.jmu.edu/organization/studentambassadors.

**Student Government Association (SGA)**

The Student Government Association (SGA) is a unique organization that its membership consists of every undergraduate degree-seeking student at JMU. The SGA consists of an Executive Council, Student Senate, Class Council, and University Commissions and Committees (UCAC). The SGA is responsible for being the liaison between the students and the administration. The SGA is highly involved in seeking student opinion on a variety of concerns from dining services, campus safety, academic advising, multicultural issues and parking. Being involved in the SGA allows students the opportunity to serve in a competitive leadership position and involve themselves in the varied aspects of the JMU community. For more information, please visit the Web site http://sga.jmu.edu.

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Concerned that travel to and from home or around Harrisonburg may be a hassle for your student? No worries! Check out these options.

**Amtrak**
An Amtrak station is located in Staunton, Va., 20 minutes south of JMU. The station serves the Cardinal/Hoosier State route, which runs to/from New York – Penn Station to Chicago – Union Station. For more information, contact the station at (800) 872-7245 or visit the Web site at www.amtrak.com.

**Charlottesville-Albemarle Airport**
The Charlottesville-Albemarle Airport (CHO) is located 45 minutes east of JMU. CHO is a non-hub, commercial service airport offering daily nonstop flights to and from Charlotte, Philadelphia, New York/LaGuardia, Washington/Dulles, Chicago and Atlanta. For more information, contact the airport at (434) 973-8342 or visit the Web site at www.gocho.com.

**College Transit**
The College Transit motor coaches service includes service home for Thanksgiving, winter break and spring break. For more information, contact College Transit by phone (703) 229-4311, e-mail info@collegetransit.com or visit the Web site at www.collegetransit.com.

**Harrisonburg Transit**
Harrisonburg Transit provides free bus service to JMU students. Students can ride the bus to get around on campus or off campus. Buses typically run from 7:30 a.m. to midnight. Campus routes operate only during JMU’s fall and spring semesters. For route schedules and more information, please visit the Web site at www.harrisonburgva.gov.

**Home Ride**
Home Ride of Virginia provides weekend and holiday bus service to Charlottesville, Hampton, Northern Virginia and Richmond. Generally, the bus departs JMU Friday afternoons and returns Sunday evenings. Additional dates include Thanksgiving, winter break and spring break. Tickets may be purchased in advance at the JMU Bookstore or by contacting Home Ride at (800) 553-6644. For more information, contact Home Ride by phone or visit the Web site at www.homeride.com.

**Shenandoah Valley Regional Airport**
The Shenandoah Valley Regional Airport (SHD) is located 22 minutes south of JMU, and provides airport shuttle service upon request. SHD provides flights to and from the Dulles Airport through United. For more information, contact SHD at (540) 234-8304 or visit the Web site at www.flyshd.com.

**Washington Flyer**
Washington Flyer is a wonderful complement to Home Ride. By combining these two services, a student can get to Dulles Airport. Then he or she simply takes the Metro from the Home Ride Northern Virginia drop-off to the West Falls Church Metro stop, where he or she can catch the Washington Flyer bus shuttle service to the airport. For more information, call (888) 927-4359 or visit the Web site at www.washfly.com.

**Washington Dulles International Airport**
Washington Dulles International Airport (IAD) is located two hours northeast of JMU in Chantilly, Va. Dulles is a major hub for domestic and international air travel with 11 domestic legacy and low-fare carriers and 22 international carriers that provide air service throughout the world. For more information, contact Dulles at (703) 572-7200 or visit the Web site at www.metwashairports.com/Dulles/.

**Zimride**
Zimride is a rideshare community for JMU employees and students. Once logged into the system with their JMU electronic IDs, students, faculty and staff will be able to find others with similar commuting patterns or one-time rides. For more information, visit http://zimride.jmu.edu.
As your student acclimates to life at JMU, you’ll be hearing some jargon that’s unfamiliar. So that you’ll be able to translate — but won’t need to ask, “What’s D-Hall?” here are some of JMU’s distinctive lingo.

**ABP** Alternative Break Program

**A punch** Used for record keeping in the dining facilities, punches equate to food

**Bell tower** the cupola atop Wilson Hall (Tempting, but strictly off limits to students)

**Big Jimmy** Located on East Campus in front of ISAT, it’s the newest and larger-than-life statue of President James Madison

**Bluestone** local limestone used in the original campus buildings

**Breeze, the** JMU’s award-winning semi-weekly newspaper

**Choices** a pre-enrollment opportunity for accepted students to learn about JMU

**COB** College of Business

**Commons, the** a plaza in the center of campus between D-Hall and Warren Hall

**Convo** the Convocation center, JMU’s largest venue, which hosts basketball games, concerts and commencements

**D-Hall** Gibbons Hall, the round, red brick building in the center of campus, nicknamed D-Hall for it’s function, a dining hall

**Dining dollars** money added to the JACard students use at any dining venue on campus

**E-Hall** East Campus Dining Hall

**ECL** East Campus Library

**Electric Zoo** the boisterous fans of JMU basketball

**Festival** a meeting and conference center on the East Campus that offers dining facilities

**FROGs** First year Orientation Guides who will guide your students through their first year at JMU

**GenEd** student shorthand for General Education courses

**HolidayFest** one of the Shenandoah Valley’s most enduring holiday concerts of student and faculty performances

**ISAT** Integrated Science and Technology, a major, a college and a location

**JACard** all purpose ID card for student commerce on campus and at various locations in town

**Kissing rock** a huge outcropping of native limestone on the Quad

**Little Jimmy** the diminutive and life-sized statue of President James Madison near the Quad who is often dressed by students for the weather and undeniably one of the most popular photo ops during commencement

**Madison Experience** Nearly indefinable yet absolutely undeniable, the Madison Experience is…

- approachable professors who value teaching and have a commitment to student success
- a student-centered atmosphere
- a learning community that values hands-on learning and cross-disciplinary collaboration
- superior academics
- a beautiful campus
- an abundance of friendly people
- service to others in a true spirit of community

**MRD** the Marching Royal Dukes, the best band in the land

**OPA** is an Orientation Peer Adviser

**Purple out** wearing JMU purple to events to display “purple pride”

**Pottymouth** a popular, student-produced newsletter about health and wellness that is distributed in bathroom stalls all over campus

**Quad, the** the lawn in front of Wilson Hall on the original bluestone campus

**RA** a residence adviser

**SMAD** School of Media Arts and Design

**SMADDIE** a student studying in SMAD

**TDU** Taylor Down Under, located in Taylor Hall, a performance and recreation space for students

**Tunnels, the** a maze of underground tunnels once used for crossing campus and replete with legends and lore, but now used as steam tunnels and strictly off limits to students

**UPB** University Program Board

**UPark** the facility on Port Republic road shared by UREC and Athletics

**UREC** JMU’s state-of-the art health and wellness complex located on East Campus

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**An Avalanche of Abbreviations**

Other strange but prevalent slang fads include excessive abbreviations. These abbreviations can simply involve chopping off sections of words, or they can be initials.

**For example**

“I’m late for anth again, I lost my pod and my comp is brken. My g-rents are coming to visit tmrw and I rely need to clean my room – my poor mate, it’s totally my B. Plus, I have no food. Wnt to meet me n the Q before din?”

**Translation**

“I’m late for anthropology again, I lost my iPod and my computer is broken. My grandparents are coming to visit tomorrow and I really need to clean my room – my poor roommate, it’s totally my bad. Plus, I have no food. Want to meet me on the quad before dinner?”

Do with it what you will, but sometimes, abbreviating is just easier. Like the old (or new) saying goes, “Life is short, abbrev!”
 Adjustment to university work is challenging for students, even those who have been high achievers during their high school careers. We expect them to manage complex schedules and accept a higher degree of intellectual challenge and independence. They are simultaneously exploring new academic, social and civic experiences, and they must have the opportunity to make some mistakes along the way to success. First-year students often worry about grades and the expectations of parents, and some of them find the expectations of university faculty daunting.

As a result, students may feel overwhelmed or reluctant to dive into the academic endeavor. It will be important for you to support your student in finding the best possible academic connections. Listen to what she says about her classes. Encourage him to stick with a challenging subject when that can be a growth experience, and encourage him to engage in problem solving when something isn’t working out. Learning how an institution functions and how to access services is part of the growth process; the more your student can do this on his own, the more successful he will be in finding his academic home.

Forming relationships with academic mentors is a key element in a successful academic career. Encourage your student to explore her options before selecting a major by talking with professors and other students in areas of interest. Urge him to engage with his professors about class material and about the faculty member’s own work. When faculty members are approached by a student who has thoughtful questions, is willing to ask for help, and is willing to work hard to achieve course goals, we are very happy and impressed and we will give them all the time and attention they deserve.

As students mature in their disciplines, we will encourage them to take on undergraduate research or
creative projects, perhaps even participate in our own scholarly endeavors. We will offer opportunities for hands-on, real-world learning and for collaborative and interdisciplinary work with other students and community partners. We will also encourage students to participate in service-learning and advise them to seek internship opportunities.

From these kinds of encounters, we get to know your student; when it comes time for them to graduate, we are able to write letters of recommendation for them, and assist them into their next professional adventure.

JMU faculty members understand these dynamics. We try to keep students focused on the classroom, but we also try to be attentive to their lives outside the classroom. We are passionately dedicated to undergraduate education; this means that we push hard for excellence, but do so with compassion and an awareness that these young lives are still forming. When we look out over a classroom, we see your sons and daughters with the same proud and hopeful eye that we turn upon our own children, and we treat them with that same respect and regard for their abilities and future.

To become a Madison faculty member is to choose a lifelong career of engagement and learning with students and with colleagues. We are so excited by the ongoing discovery and challenge of the academic life.

For us, this life gives us a chance to put ideas into action through our teaching and research, and we relish sharing it with your young adults.

We look forward to welcoming your students and becoming their partners in the James Madison University community of scholars.
Academic Student Services

Moving students toward academic success

Academic Student Services coordinates the academic affairs response to students who are academically at risk and the re-entry process for students who leave the university while on academic probation or suspension and for students who have been separated from JMU for two or more calendar years.

Re-entry

Students who leave the university on academic probation or suspension and are separated from JMU from one semester to 1½ years must submit the “Intent to Enroll” form directly to the Academic Student Services office. All students—those in good standing and on academic probation and suspension—who wish to seek re-entry after being separated from the university for a period of two or more years must submit the “Undergraduate Re-Entry Form” to the Academic Student Services office.

Students who are placed on a first academic suspension may follow the appeal process stated in their suspension notification or apply for re-entry after the suspension period.

Re-entry is not guaranteed for students who leave the university on academic probation or suspension and is contingent upon the review of an academic review committee.

The “Intent to Enroll” form and “Undergraduate Re-Entry Form” must be submitted in person by the student or postmarked by the indicated deadline for the anticipated semester of return. To access the “Intent to Enroll” form, visit www.jmu.edu/registrar/wm_library/intent_to_enroll.pdf; to access the “Undergraduate Re-Entry Form,” visit www.jmu.edu/acstudserv/wm_library/Re_Entry_Form.pdf. Along with the proper form, students must submit a personal statement citing the reason for departure and interim activities.

Academic Success Program

The Academic Success Program is an intervention program developed with the purpose of assisting JMU students on academic suspension toward academic success. Students allowed to continue their enrollment at the university following suspension require completion of the program.

Academic Standing and Continued Enrollment

Continued enrollment at JMU depends upon an undergraduate student’s ability to maintain satisfactory academic progress toward attaining a degree. The university measures this ability by the student’s cumulative grade point average.

To assist students in maintaining satisfactory progress, JMU has adopted academic standards designed to provide early identification of students who are experiencing academic difficulty and to provide timely intervention through academic support programs. Undergraduate students who maintain a cumulative grade point average of at least 2.0 are considered to be in academic good standing and are eligible for continued enrollment at JMU.

Academic Probation

Academic probation is an indication of serious academic difficulty and applies whenever a student’s
cumulative grade point average falls below 2.0. Students who are placed on academic probation at the end of the fall semester may enroll for the spring semester; however, students on academic probation will be restricted to a course load of no more than 12 credit hours each semester until their cumulative grade point average has improved sufficiently enough to remove them from academic probation.

**Academic Suspension**

A student will be placed on academic suspension if that student’s cumulative grade point average is below the minimum required for continued enrollment. The requirements are set forth in the academic standing table located online at http://www.jmu.edu/acstudserv/ac_stand_table.shtml. Students who take fewer than nine credit hours in their first semester at JMU will not be reviewed for academic standing that semester.

The period of suspension is one calendar year following a first suspension. Following a second suspension, the period of suspension is two calendar years. Students who are academically suspended for a second time are eligible to apply to return to JMU by agreeing to apply for the Transfer Equivalent Option upon their approved return to JMU. Re-entry is not guaranteed.

For more information, visit the JMU Undergraduate Catalog at www.jmu.edu/catalog/.

**Academic Dismissal**

A student who is suspended a third time will be permanently dismissed from the university. No appeal of this dismissal will be considered, nor will students dismissed for academic deficiency be allowed to exercise the transfer equivalent option.

For additional information, please refer to the Academic Standing and Continued Enrollment Web site at www.jmu.edu/registrar/academic_standing.shtml.

**Making the Call on Attendance**

A student’s participation in the work of a course is clearly a precondition to his or her receiving credit in that course. Because of the wide variety of courses and teaching methods at JMU, the university recognizes that the nature of a student’s participation in the work of a course cannot be prescribed on a university-wide basis. For this reason, classroom attendance is not a matter that is subject to regulation by the university. Attendance in class and in the laboratory is a matter between the student and the faculty member in that class or laboratory.

**Absence Policy**

Instructors’ policies govern how many excused absences will be allowed and how these excused absences will be handled in their classes. Faculty are strongly encouraged to publish as part of the course syllabus and/or discuss during the initial class session how many excused absences will be allowed, any mandatory and/or unrepeatable components of the course and the expected procedure for requesting and obtaining approval for scheduled absences.

Students are required to notify the faculty by no later than the end of the Drop-Add period the first week of the semester of potential scheduled absences and determine with the faculty if mutually acceptable alternative methods exist for completing the missed classroom time, lab or activity. This allows students to drop the course if it is determined that missed academic activities cannot be rescheduled in a reasonable fashion. Students are to submit verification of scheduled absences to the faculty member by no later than the first class period of the second week of the semester.

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Students are to notify the faculty of each unexpected absence and determine with the faculty if mutually acceptable alternative methods exist for completing or demonstrating mastery of missed learning activities within one week of becoming aware of the projected absence. If required by the faculty, students are to submit verification of any absence to the faculty prior to the absence if possible and upon return to class if not possible prior to the absence. Faculty may consider the absence as unexcused if the student fails to comply with published notification and verification time frames or procedures.
What Faculty Expect of Students
Each professor runs class differently, but they all need respect. Regardless of how lax a class seems, the fact still remains that students’ grades at the end of the semester counts just as much as all of the other ones. Slacking in a class just because they don’t like the subject or they don’t think it applies to their major doesn’t pay off, and a lot of students learn that the hard way. Understanding what faculty members expect of students is something parents can help their students learn. For instance, faculty expect...

Attendance and Participation
It’s true that many professors don’t take attendance. But failing to show up for class has detrimental effects on a grade. Participating regularly helps students gain a better understanding of the subject.

Academic Honesty
Plagiarism is a more serious offense than many students realize. Computers make it so easy to “cut and paste” from the Internet that it doesn’t seem like a big deal, when in fact, it is. Students are expected to do their own work on their own. Unless it is specifically stated by a professor that students may work in groups, all assignments are to be completed by students, by themselves.

Respect in the Classroom
College is a place for exchanging ideas, so, of course students are expected to voice their opinions. But students need to make sure that what they are saying isn’t offensive to the people around them, especially when talking about issues that carry emotional weight. Encourage your student about issues that carry emotional weight. Even offensive to the people around especially when talking about issues that carry emotional weight. Encourage your student about issues that carry emotional weight. Even offensive to the people around especially when talking about issues that carry emotional weight. Encourage your student about issues that carry emotional weight. Even offensive to the people around especially when talking about issues that carry emotional weight. Encourage your student about issues that carry emotional weight. Even offensive to the people around especially when talking about issues that carry emotional weight. 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Course Adjustment
A course adjustment is any change to a student’s registered course schedule. Deadlines for processing specific course adjustments are stated within the Undergraduate Catalog and on the Office of the Registrar Web site at www.jmu.edu/registrar/. The end of the course adjustment period is the deadline for withdrawing without penalty from a course and changing credit options for a semester course.

Adding a Course, Changing Sections or Changing Credit Options
Students may add a course and change sections or credit options according to deadlines and instructions published in the Undergraduate Catalog and on the Office of the Registrar Web site at www.jmu.edu/registrar/.

Dropping a Course
Dropping and withdrawing both result in the termination of a student’s enrollment in that course. Dropping a course must be completed before the drop deadline, which is the second Tuesday of a regular semester. There is no fee for dropping a course, and the dropped course will not appear on the student’s transcript.

Withdrawing from a Course
A student may terminate enrollment in a course by withdrawing from the course after the drop deadline. A student who withdraws from a course will receive a grade of “W” for the course, and this grade will be recorded on the student’s transcript regardless of the status of the student in the course at the time of the withdrawal. In extraordinary situations, a student unable to complete some course requirements after the course adjustment deadline (typically during the thirteenth week of a regular semester class—see term calendar for exact date) may request that the instructor consider awarding a grade of “WP” (Withdrawn Passing) or “WF” (Withdrawn Failing). A student should not assume that a late withdrawal will be provided by the instructor. There is no obligation for the instructor to assign a “WP” or “WF” grade. The instructor determines the form (e.g., verbal, written) and timing of requests for a “WP” or “WF” grade. The student must ensure that the request is made in an appropriate manner and at an appropriate time. In response to such a request, the instructor may choose to record a grade of “WP” or “WF,” but is not obligated to do so and may record any grade other than “W.” The course instructor may also suggest that the student contact the Office of the Dean of Students about withdrawing from the university. Withdrawing from a course will not result in a tuition reduction.

Students considering withdrawing from a course should be aware that graduate and professional schools and future employers might hold differing opinions on a student’s withdrawal from a course. For this reason, a student should withdraw from a course only after serious consideration.

Repeating Courses
A student may repeat any of the courses that he or she has taken at JMU. Students may elect to repeat up to two courses during their enrollment at JMU on a “repeat forgiveness” basis. As a result of the “repeat forgiveness” option, the university will exclude the previous grade and credit hours earned for the repeated course when it calculates the student’s cumulative GPA and earned credit hours total, regardless of whether the previous grade was higher or lower than the repeat attempt. Both grades will appear on the transcript; however, only one will be counted toward satisfying graduation requirements. The student must either declare the “repeat forgiveness” option at registration or complete the appropriate adjustment form prior to the end of the course adjustment period. A student may not exercise the repeat/forgiveness option for courses in which that student was assigned a grade as a result of an Honor Code violation.

Grades
The university keeps a complete record of each student’s work and makes grades available to students through the online student information system (MyMadison) at the end of each semester. Mid-semester grades in all courses are also made available through the online student information system to new first year students.

In most courses, letter grades are assigned in the following categories: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, CR, NC, WP and W. There is no grade of A+.

Grades A through C- are satisfactory; D- range grades

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Grades A through C- are satisfactory; D- range grades
Grade point averages at JMU are currently calculated on the basis of the following 4-point scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numerical Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.70</td>
</tr>
<tr>
<td>B+</td>
<td>3.30</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
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<tr>
<td>B-</td>
<td>2.70</td>
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<td>C+</td>
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<td>C</td>
<td>2.00</td>
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<td>C-</td>
<td>1.70</td>
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<td>D+</td>
<td>1.30</td>
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<tr>
<td>D</td>
<td>1.00</td>
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<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F, I, CR, NC, WP, WF, W</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Grade Review Procedure

Maintaining standards of excellence and the integrity of the teaching and learning processes are important values to JMU faculty. The university and its faculty members also recognize that grades may sometimes be inaccurately assigned. If such disagreements occur, students have a right to voice their opinion concerning a particular course grade. Evaluation of student work and assignment of grades on the basis of academic criteria are the responsibilities and prerogative exercised by the professor. It is the student’s responsibility to maintain all documentation for his or her classes, including copies of assignments and grades earned.

Grade Change Procedure

If a student believes that a grade was assigned in error, because of a mistake in calculation or an error in recording a grade, the student should consult the professor before the Friday of the second full week of classes in the regular semester following the semester of the contested grade to resolve the discrepancy.

Grade Review Process

If a student believes that a final course grade was unfairly awarded, that student may initiate the grade review process. Students should be aware that, as a result of review, a grade may be raised, lowered or left the same. Grounds for grade review are limited to two categories.

- The grade was assigned in a manner other than that listed in the course syllabus or as amended by the professor with appropriate notice.
- The grade was assigned in a manner other than that for other students in the class.

Activating the Grade Review Process

The student submits a Grade Review Form (www.jmu.edu/registrar/wm_library/Gradrev.pdf), a written explanation of reasons for dispute and any documentation relating to the dispute to the appropriate professor by Monday of the third full week of classes in the regular semester that follows the semester for which the contested grade was given. The student then meets with the professor by Friday of the third full week of classes to attempt to resolve the concern. If unresolved, the student must contact the relevant academic unit head by the Friday of the fifth full week of classes to request review of the statement and response. The academic unit head meets with the student and confers with the relevant professor.

After the review process outlined above has been completed, a student can also request that the form, documentation and responses be reviewed by the dean of the college in which the class was taught. The college dean’s responsibility is only to ascertain whether all parties have had an opportunity to present all relevant facts and have received a fair and impartial hearing at each level. There is no further review beyond the college dean.

Final Examinations

Students are expected to attend final examinations during the times scheduled for those examinations. Extenuating circumstances, however, might prompt faculty members to approve a student’s request for an exception to attending the final examination. Students whose requests for exceptions are disapproved by the relevant faculty members have the right to appeal to the relevant academic unit head or academic dean. No appeal will be favorably considered without prior consultation with the faculty member.

Final Examinations Missed Due to Inclement Weather or Emergency

In response to inclement weather and other emergencies, the university may be forced to cancel final exams. When the university closes due to weather or other types of emergencies, faculty will administer regularly scheduled final examinations at an official make-up time designated by the university unless otherwise announced. The official make-up time will be designated as part of the closing announcement. Unless otherwise notified, make-up examination locations will be the same as locations for regularly scheduled exams.

If it is determined that exams cannot be given because of inclement weather or other emergency, faculty will assign final grades to students based on previously completed course work.

Convey your confidence in your student’s ability to be successful—even if you aren’t sure that he or she can. Expressed parental support and encouragement are much more important than students will typically acknowledge. Students need to know that their parents believe in their ability to handle the new challenges college will bring.

Parents Access to Grades

Course grades are provided electronically to students who may, in turn, share this information with their parents or legal guardians. Students may provide parents with access to grades. To do so, students should contact the Office of the Registrar to obtain a form requesting the release of grades to parents.

Student Success

Student Success is the name of JMU’s collaborative, campus-wide effort to coordinate programs and support services based on cohesive educational goals. Student Success focuses on academic achievement, career development, planning, decision-making and civic engagement. Student Success programs are designed to help students assume responsibility for learning so they can complete seamless transitions into, through and out of the university.

Contacts

STUDENT SUCCESS
MSC 1012
(540) 568-3787
www.jmu.edu/stusuccess
WELCOME TO JMU AND TO SOME OF THE BEST COLLEGE FOOD IN THE NATION!

Meal Punches
You receive a set number of meals per week or day (depending on the meal plan); each time you “use a punch”, one meal is subtracted from your allowance.

Use your Punch to:
• Enjoy all-you-care-to-eat dining at D-Hall, E-Hall, Mrs. Greens and takeout from Let’s Go Local
• Get a Duke Deal combo at Market One, Festival, PC Dukes, Top Dog Café, Corner Bistro and Bistro 1908 (or use your punch as $7 toward other items)
• Eat at Madison Grill, our full-service restaurant. (You can use three punches each semester for an $8.50 equivalence)

Dining Dollars
Use to buy food and beverages in all campus dining locations, including convenience stores, vending machines and some concessions stands. Works like a debit card; each time you make a purchase, the total is subtracted from the balance in your account.

Use your Dining Dollars to:
• Buy items in food courts over and above the value of your punch
• Try smaller dining locations that don’t accept punches, like Dunkin’ Donuts, Lakeside Express, UREC Smoothie Bar, Einstein Bros. Bagels, Starbucks, Java City, and Chick-fil-A
• Stock up on snacks and drinks at Mr. Chips, Grace Street Market, and Jemmy’s in E-Hall.

Stay up to date on special offers, theme meals, Family Weekend events and more:
Website: www.jmu.edu/dining | Facebook: facebook.com/JMUDining
Twitter: twitter.com/jmudining | Instagram: instagram.com/jmudining
**Honor System**

The academic program at JMU operates under an Honor System that dates back to the 1909–10 academic session. Students adopted the present Honor System in order to uphold individual and community integrity. Each student is expected to observe complete honesty in all academic matters and to report instances where another student has violated the Honor System.

A student Honor Council administers the Honor System, and every student who matriculates at the university becomes a member of the Honor System. The university expects the cooperation of faculty members and administrators in upholding the Honor System. The Student Handbook provides full information on the Honor System, and the Honor Council office provides students with assistance in understanding Honor System policy. All incoming JMU students are required to complete an online Honor System Tutorial and test during their first semester.

The Honor Council is composed of approximately 100 members consisting of faculty, staff and students. The Honor Code establishes guidelines that the council follows in the adjudication of alleged honor violations, provides students with a list of their rights with regard to alleged violations and dictates the course of events when a student is accused of a violation. For more information on the Honor Code or council, visit www.jmu.edu/honor/.

**Withdrawal from the University**

Students withdraw from the university when their enrollment is terminated before these students have completed the semester for which they registered. Students who decide to withdraw during the first three weeks of the semester must complete the Non-Returning/Leave of Absence Notice and submit it to the Office of the Registrar. The form is available online at www.jmu.edu/registrar/wn_library/oa_{nonreturning_loa_notice}.pdf. Students desiring to withdraw after the third week of the semester must contact the Office of the Dean of Students at (540) 568-6468.

The Office of the Dean of Students must approve such withdrawal requests, set the official withdrawal date and notify other university offices of the withdrawal. Strict compliance with this requirement is mandatory. Students who withdraw without receiving official approval will receive a grade of “F” for all courses in which they are enrolled.

Students who withdraw with official approval will receive grades based upon the following criteria:

- Students who withdraw from the university before the end of the course adjustment period will receive a grade of “W” in all their courses.
- Students who withdraw from the university for physical or mental health reasons will receive a grade of “W” in all courses and will receive a prorated refund for tuition, room and board, and fees. A letter from their appropriate health care provider must support a medical withdrawal. Students who receive a mental health withdrawal must also be absent from the university for a period of at least 90 days. Supporting documentation for the student’s return to the university must be received at least 30 days before re-entry. Students must have been in counseling to be eligible for a mental health withdrawal.
- Students who withdraw from the university because of documented extenuating circumstances after the end of the course adjustment period will receive a grade of “W” in all their courses.
- Students who withdraw from the university after the end of the course adjustment period, and who do not have documented extenuating circumstances that justify their withdrawal, will receive a grade of “W” in courses they are passing at the time of the withdrawal and a grade of “F” in courses they are failing at the time of withdrawal. These students will not receive a tuition or housing refund.

No adjustment in charges will be made unless the withdrawal form is received by the Office of the Dean of Students within 30 days after the student leaves the campus or does not attend classes. Adjustments will not include nonrefundable fees or charges.

**Major Information**

If entering students have not decided on a specific major, they may register as undeclared. JMU encourages undeclared students to discuss their interests with advisors from the Office of Career and Academic Planning, professors, academic unit heads and fellow students to find a major program best suited to each student’s goals and interests. Failure to do so could extend the time that students will need to fulfill graduation requirements. Students who would like assistance in identifying career options related to their specific majors can participate in a variety of programs listed in the Career and Academic Planning section of this Handbook.

Students may select from a broad spectrum of major and minor programs in the seven undergraduate colleges. Visit the Undergraduate Catalog for additional information at www.jmu.edu/catalog/.

All students must declare their major by the beginning of their sophomore year.

Many majors at JMU have admission or progression standards that reflect the level of talent and performance necessary for success in the major. Students may take lower level courses in most disciplines, but may need to meet additional standards before being fully admitted to a major. All majors fall into one or more of the following categories:

- Talent-based fine arts programs that require an audition or portfolio review as part of the process for admission to the major.
- Programs with space limits due to the number of available clinical sites, technology labs, etc.
- Programs with progression standards such as course prerequisites and GPA requirements where students’ ability to master subject content in lower-division courses is essential for success in upper-division classes.
- Programs open to any student in good academic standing. Check out the majors Web site at www.jmu.edu/advising/majors/ for more information about majors, teacher education and pre-professional programs as well as the details on admission or progression standards.

Contacts

OFFICE OF THE DEAN OF STUDENTS
Taylor Hall 300, MSC 3534
(540) 568-6468
Fax: (540) 568-6538
www.jmu.edu/deanofstudents/
Family Educational Rights and Privacy Act for Parents

When your student was in elementary and high school, the Family Educational Rights and Privacy Act (FERPA) allowed you to access and control your student’s educational records. Now that your student is in college, this same law transfers ownership of the records directly to the student.

According to FERPA, college students are considered responsible adults and are allowed to determine who will receive information about them. While you understandably have an interest in your student’s academic progress, you are not automatically granted access to your student’s records without written consent of the student or proof that the student is your dependent. Students may give permission for a third party to access their records by contacting the Office of the Registrar at registrar@jmu.edu, or (540) 568-6281.

For more information, please visit the FERPA for Parents Web site at www.jmu.edu/registrar/FERPAforParents.shtml.

Contacts

OFFICE OF THE REGISTRAR
Student Record Services
Warren Hall, Room 504, MSC 3528
Registration Services
Warren Hall, Room 300, MSC 3533
(540) 568-6281
Fax: (540) 568-7954
www.jmu.edu/registrar/

GENERAL EDUCATION
Maury Hall 110
(540) 568-2852
Fax: (540) 568-2913
www.jmu.edu/gened

General Education Program

The Human Community

The Human Community, which is James Madison University’s General Education Program, is the core academic program of the university. It is required of all students regardless of their major or professional program. The Human Community seeks to educate students in ways that have been fundamental to higher education and to thinking people for centuries. The philosophy of the program promotes the cultivation of habits of the mind and heart that are essential to informed citizens in a democracy and world community. The program is committed to helping students develop their ability to reason and make ethical choices; to appreciate beauty and understand the natural and social worlds they live in; and to recognize the importance of the past and work toward a better future.

The Human Community credit-hour requirements are as follows:

- Skills for the 21st Century: 9 credit hours
- Arts and Humanities: 9 credit hours
- The Natural World: 10 credit hours
- Social and Cultural Processes: 7 credit hours
- Individuals in the Human Community: 6 credit hours

For more information about the General Education Program and a complete listing of courses and requirements, visit www.jmu.edu/gened.

Student Identification Number

Once enrolled at the university, the student identification number assigned to each student will serve as the primary identifier for the student record and for transacting business and receiving services. When contacting the university with specific questions regarding your student, have your student’s number available, as this is needed to access his or her information.
Graduation Requirements

To receive a degree from JMU, a student must:
- Meet the General Education requirements.
- Have a minimum of 120 earned credit hours accepted by JMU.
- Have a cumulative grade point average of 2.0 and in the major and minor subjects at JMU.
- Meet the major and degree requirements of one of the curricula leading to the degree for which they are candidates.
- Have been enrolled at JMU a minimum of two regular semesters and have earned a minimum of 30 credit hours at JMU during that period of enrollment.
- Be enrolled at JMU during the semester in which the requirements for the degree are completed.
- Have earned at least 60 credit hours accepted by JMU from accredited senior (four-year) institutions of higher education, including JMU.

A student expecting to graduate at the end of any semester must file an Application for a Bachelor’s Degree, available at the registrar’s office, with the university registrar as specified in the University Calendar. Responsibility for meeting graduation requirements rests with the student.

A student who has applied to graduate may participate in commencement exercises only if the student has fulfilled or is reasonably expected to fulfill all applicable graduation requirements prior to the date of the commencement exercises. A student who is reasonably expected to fulfill all applicable graduation requirements no later than the end of summer session may participate in the spring commencement exercises immediately preceding the summer term.

For more information on commencement, visit www.jmu.edu/commencement/.

Graduation with Honors

Before becoming eligible for graduation with honors, a student must successfully complete the following:
- Enrollment at JMU for a minimum of four regular semesters.
- Completion of a minimum of 60 credit hours at JMU.
- A minimum cumulative grade point average of 3.50 on all course work completed at JMU, including any work completed beyond four semesters or 60 credit hours.

All grades received in all courses attempted will be used to calculate the grade point average in consideration for graduation with honors.

Cumulative Averages Required for Graduation Honors

<table>
<thead>
<tr>
<th>Honors</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cum laude</td>
<td>3.50-3.699</td>
</tr>
<tr>
<td>Magna cum laude</td>
<td>3.70-3.899</td>
</tr>
<tr>
<td>Summa cum laude</td>
<td>3.9 and above</td>
</tr>
</tbody>
</table>

Graduation Awards

The title of Valedictorian is an honor bestowed by the Faculty Senate on behalf of the JMU faculty. Criteria were established by the Faculty Senate. It is given to the May graduate with the highest grade point average who has also earned at least 100 credit hours at James Madison University as of the fall semester prior to the student’s May graduation.

The student must have completed an average of at least 14 credit hours per fall and spring semester during his or her career at JMU. The grade point average will be calculated using grades recorded on the official transcript through the fall semester of the student’s last year of undergraduate enrollment.

The Academic Excellence Award is an honor bestowed by the JMU Faculty Senate on behalf of the JMU faculty. Criteria were established by the Faculty Senate. It is for the student graduating in August or December who holds a grade point average that equals or exceeds that of the valedictorian and who has earned at least 100 credit hours at James Madison University.

The student must have completed an average of at least 14 credit hours per fall and spring semester during his or her career at JMU. The grade point average will be calculated using grades recorded on the official transcript through the spring semester of the student’s last year of undergraduate enrollment. When more than one student qualifies for the Valedictorian or Academic Excellence Awards, each qualified student will be recognized.

OFFICE OF UNIVERSITY EVENTS

JAMAC #2, Ste. 4
MSC 1602
(540) 568-7787
Fax: (540) 568-3102
www.jmu.edu/commencement
Study Abroad
The benefits of study abroad programs are as endless as the variety JMU offers. Students will gain insight, appreciation and new perspectives regarding their home culture. In our increasingly interconnected society, international education strengthens their resume and adds merit to their degree. The study abroad experience will broaden their horizons, enrich their life and open doors for future opportunities.

The Office of International Programs

James Madison University’s Office of International Programs offers a wide array of year-long, semester-long, and short-term programs all around the world.

Your students may never have another chance to immerse themselves as students in a different society, to wander beyond their corner of the earth, to roam across borders and oceans, and to embrace cultures different from their own. We hope you will encourage them to experience the adventure of a lifetime.

Parents share their experiences

“As parents, we want to commend JMU for the planning, supervision, and organization of this program. The Semester in Antwerp was structured to provide not only a wonderful European experience but also a truly educational one. The students were well prepared for the semester abroad and supported and supervised while there. Our son is fortunate to have been part of the Antwerp program. It was an experience which will change his future.”

“Wow!!! The semester in Italy was, in our son’s words, amazing! This time of study, exploring, adventure, travel, and organization was top notch! Thank you for all the time you spent planning and organizing. It will be a time he will never forget! Priceless.”

The benefits of study abroad programs are as endless as the variety JMU offers.

By challenging themselves, students will increase their self-confidence and experience themselves in a whole new way. They will gain insight, appreciation, and new perspectives regarding other cultures and their own. They will build new friendships and increase their ability to interact effectively with people of other nationalities. In addition, foreign language proficiency is one of the most highly sought skills in today’s global workforce. In our increasingly interconnected society, international education strengthens their resume and adds merit to their degree. The study abroad experience will quite literally broaden their horizons, enrich their life, and swing the door wide open for future opportunities.

With undergraduate semester programs in Antwerp, Beijing, Florence, London, Salamanca, and Scotland; short-term programs in more than 35 countries; exchange relationships with 19 universities abroad; internship opportunities in London, Florence, Germany, Ghana, Salamanca, Tanzania, and Valencia; and master’s degree programs in Florence, Malta, and Salamanca, JMU truly has something for every student seeking an international opportunity. We celebrated our 35th anniversary of study abroad in 2014, and in 2015 we will be sending our 20,000th student abroad. We look forward to making your students part of this proud and exciting story.

For complete information on all our programs, please visit our Web site at www.jmu.edu/international

Advantages of Studying Abroad

- Students who have had an international experience are better problem solvers; more flexible, creative, and complex thinkers; more successful professionally; more likely to create new businesses and products; and more likely to be promoted.
- Study abroad enhances leadership, adaptability, flexibility, time management skills, open-mindedness, and the ability to deal with ambiguity.
- Students who study abroad average a higher GPA and a higher graduation rate and are likelier to get into their first- or second-choice graduate or professional school.
- Graduates who have studied abroad earn 25% higher starting salaries and are more likely to find a job quickly, especially as employers report that study abroad would be valuable in an individual’s career later on with their organization.

Contacts

OFFICE OF INTERNATIONAL PROGRAMS
JMAC 6, Suite 22, MSC 5731
(540) 568-6419
Fax: (540) 568-3310
E-mail: studyabroad@jmu.edu
www.jmu.edu/international/
Preparing for a bigger world

Our student’s world is going to become bigger as a result of his or her college experiences. Classroom lessons, diverse cultural influences, personal growth experiences and engaging discussions, all lead your student to a greater understanding, acceptance and appreciation for his or her new world. As your student prepares for a bigger world, it doesn’t mean that you will be left behind. Sure, students need to experience freedom, independence and self-sufficiency, but they’ll always need you.

Even as a college parent, your student will continue to turn to you for support and guidance. You can help point your student in the right direction by understanding the student experience and knowing about resources available at JMU. This section of the handbook contains information on JMU’s support services and how students can access them. Review the information, and encourage your student to identify and obtain support and assistance from the appropriate resources. Remember, you are providing guidance for your student, but it is up to your student to seek assistance.

With the many resources and services available at JMU, the college transition into, through and out of the university, can be a wonderful eye-opening experience for all.

Benefits of Parental Engagement and Contact in the Academic Lives of College Students

Research suggests that engagement, encouragement, and support shown by parental involvement in higher education is associated with positive outcomes like adjustment to college, academic achievement, persistence, healthier parent-child interactions, decreased stress, emotional health and well-being and higher educational expectations among college students.


Parents Say

“JMU never disappoints us. Everything we have ever attended from Choices, to move in day, to Family Weekend has been so well done. We are so happy our daughter is at JMU, and so is she.”
Admissions

The enrollment for the university is authorized by the State Council of Higher Education in Virginia. The number of students admitted each year is limited by the resources available to the university.

JMU’s admission process is competitive. In fact, we receive more qualified applications than we can accommodate. There is not a prescribed formula for gaining admission. The admissions committee works to select the strongest candidates from a high quality pool.

We consider the following factors in evaluating applicants: program of study, academic achievement, standardized test scores, Secondary School Report Form and recommendation, extracurricular activities and an optional personal statement.

CHOICES

The Office of Admissions sponsors CHOICES, a program for admitted freshman and their families to showcase the challenging and supportive environment at JMU. Students have a choice of one of three days to take part in this program. During the visit, parents and students will have the opportunity to interact with university administrators, faculty and current students; learn more about the academic programs, become familiar with the student support services and explore the campus. This is an excellent opportunity to get questions answered by the people who know the answers best. For more information, visit www.jmu.edu/admissions/choices/.

Advising

Academic advising is vital to student success. The advisor assists students in shaping their educational experience to meet specific intellectual, personal and career goals. Advisors do not decide the student’s goals or program, but help students learn how to develop appropriate goals, make good choices that enhance learning and personal growth and succeed in and out of the classroom.

JMU students are responsible for the educational choices they make, both short and long term, but they can make those choices in a supportive environment. Effective academic advising is a relationship between student and advisor. Students must be aware of their own interests, values and goals; be knowledgeable about relevant policies and requirements; and be willing to take the initiative to seek assistance when it is needed.

Major Advising

All currently enrolled students who have declared a major are advised by a faculty advisor in their major. Major advisors assist students with:

- academic planning and decision-making including decisions about recommended courses
- understanding the curriculum and making sure students know how decisions affect their progress toward meeting graduation requirements
- pertinent academic policies
- their academic decisions keeping long-term academic and career goals in mind
- referral to other campus resources as needed
- their graduation application
- recommendations for study abroad programs, internships, graduate schools and employment

Madison Advising Peers

Madison Advising Peers are JMU students who care about their peers and are committed to helping them achieve their college goals. MAP students work in conjunction with faculty advisors by providing supplemental academic advising information to undergraduate students who may have general advising questions. For more information visit www.jmu.edu/advising/peers.shtml.

Avoid rushing or pushing your student into a major or career. On average, students change their major twice before finally deciding upon an area of study. Confusion in this area is normal, especially during the freshman and sophomore years. Rushing the decision to select a major or pushing a student into a career in which he or she has no interest is an almost certain recipe for academic disaster.
Banking Services

CommonWealth One Federal Credit Union has been serving JMU students since 1992. With a branch located in Gibbons Hall #5, four ATMs on campus, and free iPhone and Android mobile apps, CommonWealth One is convenient for your student while at school and at home. Their student-friendly accounts include: StudentOne Checking (no monthly fees), Free Visa Check Card (no transaction fees either), competitively-priced private student loans, JMU Bookstore Loan (for laptops, etc.), and low-limit Visa credit cards to build credit responsibly. Parents are encouraged to be joint owners on accounts.

The JMU Bookstore

The JMU Bookstore stocks all textbooks used by the academic schools and departments, as well as a large selection of general and technical books. The store also sells school, office and computer supplies, software, clothing, gifts, magazines and greeting cards.

The JMU Bookstore offers students convenient ways to purchase their textbooks. The most convenient and accurate way for students to purchase their books is through MyMadison, as the textbooks are automatically selected based on their schedules. Students may select new or used books, purchase at their convenience, and pick up their packaged books or have them delivered to their requested address.

Students now have the opportunity to purchase textbooks that best meet their needs; new, used, rental, and digital. Rental textbooks save students up to 50% off the new book retail. For more information, visit www.rent-a-text.com. Digital textbooks are offered through various providers and can save students up to 60% off the new book retail. BryteWave, the digital provider offering the most titles, is a digital textbook marketplace and social networking site that allows students to form study groups, share notes and insights as well as navigate content in easy, new and useful ways. For more information, visit www.brytewave.com. Shop the bookstore 24 hours a day online at shopjmu.com.

For 20 years, the JMU Bookstore has been meeting the computing needs of JMU students and parents by providing the right technology solutions at the best academic prices. The mission of the Madison CyberZone at the JMU Bookstore is to sell your student a computer that will last through his or her senior year. They offer a wide selection of well-configured Apple and Dell computers custom tailored to your student’s specific major. Our systems meet or exceed JMU Information Technology’s recommended specifications and are all qualified to receive on-campus hardware support and service from JMU PC technicians and support staff. For more information, visit www.jmu.edu/bookstore/computers.

Card Services

JMU Access Card (JACard) resources and services

The JACard is a student’s official JMU identification card and provides access to most on campus services. (Access to all dining locations, dorm, athletic events, library, health center, computer labs and mail services, to name a few). The JACard needs to be protected just as you would your credit cards or driver’s license.

FLEX Accounts:

This account is a prepaid debit account. It operates like a checking account without having to write checks or pay any fees. An account is already open for each student and it is activated by making a deposit of any amount.

Add money to a FLEX account in person, mail a check to Card Services or if using a credit card, please go online at www.jmu.edu/cardctr or call (540) 568-6446, cash maybe added to an account at our CASH TO CARD terminals located in Carrier and Rose Libraries, Memorial Hall, HHS and University Recreation Center. FLEX accounts can be used at dozens of on-campus locations including all Dining establishments, the bookstore, the library, the library, UREC, the post office, University Health Center, laundry machines in the dorms and to purchase tickets to many on campus events. FLEX accounts can also be used at over 50 locations off campus for dining, drug stores, groceries, and etc.

Please visit our web site at www.jmu.edu/cardctr for details on all of our services, online deposits, marking an ID card lost/found, all the off campus locations and so much more.

Handling money responsibly is important for students. Talk with your student about the potential for running up credit card bills or overdrawing checking accounts. They should understand the potential pitfalls and the consequences.

Parents Say

“As a parent, I love JMU [Family Weekend], it’s a great weekend for parents and students, with lots to do. Walk around the campus and do a little people watching; everyone has a smile, they’re happy, talking, taking pictures; what’s not to like!”

Contacts

COMMONWEALTH ONE FEDERAL CREDIT UNION
Gibbons Hall #5
(540) 438-0977
www.cofcu.org

JMU BOOKSTORE
MSC 1016
(540) 568-6121
E-mail: jmu_computers@jmu.edu
www.jmu.edu/bookstore

CARD SERVICES
738 South Mason St.
Student Success Center, 2nd floor, MSC 3532
Harrisonburg, VA 22807
(540) 568-6446
www.jmu.edu/cardctr
Career and Academic Planning

Career and Academic Planning provides opportunities and support that engages students in the process of exploring, evaluating, and choosing academic programs and careers.

Academic Advising
- Advisors counsel undeclared freshmen and sophomores until they must declare a major (first semester sophomore year)
- Advisors provide assistance to their assigned advisees with registration, course adjustment, academic planning, and choosing a major

Choose a Major or Career
- UNST 102 Career and Academic Planning: Elective 1-credit hour course which helps students investigate major and career options
- Career Guide to JMU Majors: Provides information on career options by major through this online resource
- Decision-Making Assistance: Students meet individually with advisors to explore their strengths and the majors/careers that match
- FOCUS: Students take online self-assessments to identify compatible career fields
- Resource Center: Provides access to books listing career information related to various majors

Find a Job or Internship
- Resume Writing: The office provides workshops, resume reviews through individual appointments as well as through programs such as Resume PREP where employers provide feedback, and Resume Walk-In where staff review resumes in a variety of locations on campus
- Interview preparation: There are web tutorials online as well as a mock interview program and Interview Stream which enables students to practice interviews online
- On-Campus Recruiting Program/Recruit-A-Duke: Employers visit campus to conduct interviews with JMU students for open jobs and internships
- Recruit-A-Duke Online Resume Books: Students can upload resumes to this online database, which is made available to interested employers
- Career Fairs: The Fall Career and Internship Fair usually held in October and the Spring Career and Internship Fair usually held in February bring employers on campus to provide information to students about job and internship options within their organizations
- Teacher Recruitment Day: Held in the spring semester where school systems come on campus to provide information and to interview students for their openings
- Job and internship websites and books in the Resource Center: The office maintains a listing of websites listing jobs and internships as well as books with information on internships, employers and graduate schools.

Prepare for Graduate School
- Graduate School Workshop Series (videos on the office’s website): Graduate school timeline, financing graduate school, choosing a graduate school, etc.
- Kaplan Graduate School Practice Tests: Free chance to take a practice test for GRE, LSAT, etc.
Campus Religious Organizations

Advent Hope Campus Ministries (Advent Hope) Students who seek to enrich their spiritual, academic, emotional, and social lives, while sharing the good news of Jesus Christ with others. For more information, visit http://www.anew-web.org/.

Agape Christian Fellowship (ACF) A non-denominational Christian fellowship of people who focus on loving and serving the college students of the Harrisonburg area. For more information, visit http://acjmu.wix.com/agape.

Aletheia Campus Organization (Aletheia) Aletheia is a non-denomination Christian organization. Meeting each Wednesday at 7:30 PM in Taylor 405 for free food and fellowship. For more information, visit http://www.aletheiachurch.com/.

Baptist Collegiate Ministries (BCM) BCM has been on the JMU campus for over 75 years and strives to provide a faith community for students to demonstrate their love for Christ, to serve others on our campus and in our community and to grow in our faith together. For more information, visit http://www.jmubcm.org/.

Blue Ridge Church of Christ Christian Fellowship (BRCOCFF) JMU students dedicated to living out their lives as Christians as the Bible teaches. For more information, visit http://www.vcoc.org/blueridge/.

Campus Crusade for Christ (Cru) Cru is an inter-denominational ministry passionate about introducing students into a personal relationship with Jesus. For more information, visit http://www.jmuiv.com/.

Canterbury Episcopal Campus Ministry (Canterbury) A house of love in the heart of campus. Canterbury is a place for spiritual growth and community with other students. For more information, visit https://sites.google.com/site/hburgcanterbury/.

Catholic Campus Ministry (CCM) The Catholic Campus Ministry (CCM) at James Madison University is a welcoming community open to all students. CCM offers countless opportunities for students to deepen their relationship with Christ and strengthen their Catholic Christian faith through prayer and worship, social justice, faith formation and fellowship. For more information, visit www.jmuccm.com.

Chabad Jewish Student Group Chabad strives to be a home away from home for all Jewish students at JMU. This group provides a range of programming, from weekly Shabbat and holiday meals to BBQs and social events. For more information, visit http://www.jmjews.org/.

Divine Unity (DU) Divine Unity University is a non-denominational Christian organization dedicated to being Authentic people living Transformed lives. For more information, visit www.facebook.com/DivineUnityUniversity.

Fellowship of Christian Athletes (FCA) Impacting JMU for Jesus Christ through the influence of athletes and coaches. For more information, visit http://www.fca.org/.

Grace College The mission of (re)New is to provide a place where students may encounter God. (re)New serves to offer students authentic community as they realize their own identity and gain vision for their lives. For more information, visit http://www.gcch.org/.

Hillel Hillel is the Jewish organization on the JMU campus. For more information, visit www.facebook.com/jmu.hillel.

InterVarsity Christian Fellowship (University Christian Fellowship) InterVarsity strives to build strong disciples of Christ who full-on engage the world with the life, message and worth of Jesus Christ. For more information, visit http://www.jmuiv.com/.

Korean Christian Fellowship (KCF) Members gather as one to continue their spiritual walk with God, have bible studies and worship, celebrate Korean culture, have fun fellowships, and do community outreach. For more information, visit http://hkpservice.com/.

Orthodox Christian Fellowship (OCF) The mission of Orthodox Christian Fellowship (OCF) is to support fellowships on college campuses, whose members experience and witness to the Orthodox Christian Church through community life, prayer, service to others and study of the Faith. For more information, visit http://www.ocf.net/.

RISE RISE is a campus ministry rooted in God’s risk-taking love, life-changing grace, passionate outreach and open-armed acceptance. For more information, visit http://riseharrisonburg.com/.

UKirk Harrisonburg To nurture the faith and spiritual development of JMU students, faculty and staff through the Presbyterian tradition of worship, Christian Service, fellowship and connection to the larger community. For more information, visit http://www.ukirk-harrisonburg.org/.

YoungLife (YL) is a non-denominational organization that reaches out to the JMU campus as well as to local high school and middle school students in the surrounding community. For more information, visit www.facebook.com/JMUYoungLifeCollege.

Care Packages from Home

Getting actual mail is always fun and a box from home is a great surprise. Want to send your son or daughter a care package, but you’re not sure what to send? Use this list to help you get some ideas you may not have thought of before. And as a nice touch, make sure you add a personal note or a short letter.

When mailing to students living in University Residence Halls, to prevent delays, please address all packages using the following manner:

Student Name
800 South Main Street
JMU Box ####
Harrisonburg, VA 22807

College Student Care Package Options

- Cakes, JMU
  Dining Services
  (540) 568-2563, www.jmu.edu/dining

- JMU SHAPE, Final Exams Care Packages
  On Campus Marketing
  (800) 220-4237, ext. 1071

- Campus Cookies
  Gift-Giving
  (540) 908-0165, www.campuscookie.com/jmu

A Tip
Don’t pack scented soap and brownies in the same box. If you do, those brownies are going to wind up tasting like Irish Spring by the time they arrive on your student’s doorstep!

It’s important that your student knows you are still thinking about him or her, despite distance, and thoughtful birth-
day, graduation and holiday gifts are a way to do just that. While money is always a welcome gift, sometimes it’s nice for students to have something to actually open.
Students adapt to their new surroundings at their own pace. Having a free and confidential counseling center on campus provides students the means to find their true comfort at JMU. If you sense that your student is struggling, remind him or her of the services this center offers, because a parent’s support will go a long way.

Confidentiality
The Counseling Center provides services to students in a private manner. All contacts with the Counseling Center staff and all information and records maintained by the center are confidential. Information is not released to any party outside the center unless the client gives written consent, or when a counselor judges a clear danger exists for the individual or others, or when required by law. Information is released only to a person or persons competent to interpret the information.

Sexual Trauma Empowerment Program (STEP)
The Counseling Center provides crisis, individual, and group counseling to students who are survivors of sexual assault. Advocacy and support services include assistance with medical, judicial, and legal referrals.

Counseling Center
The Counseling Center is a resource for all students dealing with personal, emotional and interpersonal concerns and questions. A variety of services are available to students.

All of the services are part of the JMU educational experience and are intended to augment the personal, educational, social and vocational development of JMU students.

Counseling is a resource that can be of benefit to a variety of students and for a variety of circumstances. Essentially, counseling is an educational process. Individuals work with a counselor to better understand themselves, and their situations and to learn new skills or strengthen old ones.

To help students determine whether counseling could be useful, all individuals who contact the center with an interest in, or questions about, counseling are offered an initial appointment with a counselor. This appointment provides the student with the opportunity to discuss his or her interest in, or questions about, counseling. It is also an opportunity to learn more about the various services available through the center and to decide what resources might be appropriate and helpful. It is only after this discussion that a recommendation is made in collaboration between student and counselor for appropriate services on or off campus.

Due to the ever-increasing demands for clinical services, the Counseling Center operates according to a short-term treatment model under which the student and the counselor collaboratively identify and address the student’s primary concerns within a limited number of sessions. Typically, clients average 3-5 sessions during a course of therapy, consistent with the national average of sessions/client at university counseling centers. Students who request or require longer-term treatment are referred to community resources.

Individual counseling
In individual counseling or psychotherapy, the student meets one-on-one with a counselor. Together the counselor and student identify goals for resolving the particular concerns and issues that have brought the student to the center as well as longer-term goals that may help the student deal more effectively with similar situations or issues in the future.

Specialized Treatment Programs
Consistent with the Counseling Center’s mission to offer students access to effective and efficient clinical services within a brief treatment model, the Center has launched two new evidence-based specialized treatment programs. You’ve Got This helps students to develop realistic perspectives and skills for coping with the stress of both daily college life and challenging personal situations. #tacklinganxiety provides proven strategies to effectively reduce anxiety, worry, and panic symptoms.

Group counseling
In group counseling a student has the opportunity to work in a confidential setting with a small group of students interested in resolving similar issues or gaining specific skills. The interaction and support that groups offer often makes groups the intervention of choice.

Consultation
The Counseling Center is a resource for individuals with questions about mental health issues, with questions about referral resources and/or how to make a referral, and with concerns about others and how to be helpful. Students can meet with, or speak on the phone with, a counselor to discuss a question or concern they may have about a friend, family member, etc. The student can discuss with the counselor how to deal with the situation or individual that is of concern, or how to make a referral or take other actions, which might be appropriate. Consulting with a counselor on a confidential basis can help clarify the problems and how to address them.

Crisis intervention
A 24/7 emergency counseling service is in place to help students experiencing a serious crisis. During regular office hours, students have an opportunity to meet with an emergency counselor at the center. After hours, the on-call counselor can be reached by contacting the Office of Public Safety (540-568-6911).

Psychiatric Services
The Counseling Center has a psychiatrist who prescribes medications that may be helpful to students dealing with psychological issues. Only students who are currently engaged in ongoing treatment at the Counseling Center are eligible to receive these services. The cost of any medication and/or necessary lab work is the financial responsibility of the student. Students who are exclusively interested in psychiatric services are provided an off-campus referral.

Disability Services
Disability Services assists the University in creating an accessible community where students with disabilities have an equal opportunity to fully participate in their educational experience at JMU.

Disability Services offers a wide range of assistance to students including, but not limited to, those with physical or sensory challenges, learning and attention disabilities, and significant psychological disabilities, and those with chronic medical impairments. Key services include:

- support for accommodations
- alternative text and assistive technology
- note taking assistance services
- exam proctoring for accommodations
- alternative text and assistive technology
- special housing accommodations
- liaison with Paratransit requests
- coordination of interpreter services
- specialized academic advising based on the disability...
Learning Strategies Instruction
Roop Hall, Room 205
(540) 568-6705
www.jmu.edu/ods/LSI/

Learning Strategies Instruction enhances the educational outcomes of students through explicit training in various learning strategies which are based on personal strengths and weaknesses, specific course demands and modified according to academic progress or changing needs. LSI services are open to all JMU students who are interested in receiving dynamic, personalized academic coaching.

Screening and Referral Services
Wilson Hall, Room 105
(540) 568-7146
www.jmu.edu/ods/screeningassessment.shtml

Screening and Referral Services are available for students who are in need of support in determining whether or not assessment for disability is needed.

Financial Aid and Scholarships
Assisting students with financing their higher education

Scholarships, Grants and Loans
The Office of Financial Aid and Scholarships helps qualified students secure a financial aid package designed to meet their financial needs. An award package may consist of grants, scholarships, loans and work-study.

Application Procedures and Deadlines
All financial aid applicants must undergo a standardized federal "needs analysis" by completing the Free Application for Federal Student Aid (FAFSA). To receive priority consideration, it is essential that applicants ensure their FAFSA has reached the federal government by March 1 prior to the academic year for which they are seeking financial assistance. Failure to apply by the priority filing date may cause delays in receiving aid, and can result in less attractive aid packages. A student must complete a FAFSA before financial aid eligibility can be determined.

When a student files the FAFSA, the federal processor calculates their Expected Family Contribution (EFC). The EFC is an estimate of the family's ability to contribute to the student's overall educational expenses for one year. JMU calculates the student's financial "need" by subtracting the EFC from the Cost of Attendance. Due to limited funding, state and federal grants are generally awarded to students who have the highest financial need, and in many cases to those who met the priority FAFSA filing date.

Financial aid recipients must complete the FAFSA each school year. Amounts and types of assistance may vary from year to year. If funds are available, the Office of Financial Aid and Scholarships continues to assist students who meet the following conditions.

- Complete the FAFSA, with priority given to those who apply by the priority filing date of March 1, prior to the academic year for which they are seeking financial assistance.
- Meet the general eligibility requirements for aid as defined by the FAFSA.
- Maintain Satisfactory Academic Progress.

Students offered financial assistance by JMU will receive notification regarding their financial aid eligibility. For returning students, the financial aid office will send a notice to the JMU e-mail account, which directs them to MyMadison, where they may view and interact with their financial aid package. New first year students and new transfers will also receive an e-mail award notice that describes the source(s) and amount(s) of assistance. All students receiving financial assistance can view and interact with their aid package through MyMadison. The aid notice has important information, so the recipient should follow all instructions to ensure the completion of required forms. Students can find consumer information regarding the financial aid process, including pertinent rules and regulations, through the financial aid section of their MyMadison account. If any of the information included in the financial aid package or award notification is incorrect, the student should immediately notify the Office of Financial Aid and Scholarships. Financial aid is awarded based on FAFSA information, as well as the student's status at JMU (e.g., academic level, enrollment status and residency).

Federal and state regulations also require the Office of Financial Aid and Scholarships to consider any outside sources of assistance when awarding financial aid. These outside sources can be JMU scholarships, private scholarships, veteran's benefits, tuition waivers, etc. The student's financial aid package may fluctuate throughout the year based on changes in FAFSA information, JMU status or the receipt of additional aid. Financial aid notices are usually sent to returning students in early summer. New students may receive aid notices in the spring prior to enrollment.

Scholarships
Many scholarships for students are established through the JMU Foundation and individual university departments. Scholarships are awarded either through the Office of Financial Aid and Scholarships or by the appropriate college or division according to established criteria. Awards are based upon merit and/or need. To be considered for need-based scholarships, students must complete the FAFSA. For information on specific scholarships, visit www.jmu.edu/finaid/scholarships/.

For JMU terms and conditions for financial aid, visit the "forms" section of the financial aid Web site, www.jmu.edu/finaid.

Contact Information

Talk about finances, especially credit cards. Clearly let your student know what you will and what you will not contribute to college expenses. Based on this, help them develop a monthly budget to determine how they will make ends meet.

Money Management
College offers freedoms many students have never experienced before. With that, comes many opportunities for spending money; money students may not have.

Unfortunately, far too many students begin their college career without any basic skills in budgeting, balancing a checkbook, or truly being able to define a “need” versus a “want.” As a result, students can easily get into financial trouble. Therefore, parents should consider helping students develop good budgeting before school begins.

The Office of Financial Aid and Scholarships offers students money management workshops on campus. The workshops cover all aspects of finances as it relates to the college student. Encourage your student to take advantage of these workshops, as students with money management behaviors create successful adults with financial independence.

The Office of Financial Aid and Scholarships has joined Facebook! For information regarding important updates and deadlines, please “Like” the JMU Financial Aid page.

Contacts
OFFICE OF FINANCIAL AID AND SCHOLARSHIPS
Student Success Center
738 South Mason Street
MSC 3519
(540) 568-7820
E-mail: fin_aid@jmu.edu
www.jmu.edu/finaid/
The Student Account Bill 101

Student bills are the legal responsibility and property of the student. Your child controls who has access to his or her financial account and they are personally liable if the account is not paid. The Family Educational Rights and Privacy Act of 1974 (FERPA) assures the privacy of student records and therefore, because the account is listed in the student’s name, he or she become legally responsible for the account. Don’t worry—we have 3 quick tips to help both you and your child through this process.

Tip#1
Get to know Madison Money Manager (M3)
JMU student accounts operate through an electronic billing system called “M3.” Student account bills are not mailed. They are presented electronically each semester. Students access their bills through their MyMadison account and it is their responsibility to monitor the account for outstanding balances and due dates. Don’t worry, JMU will send them an email when the bill is ready to view and place a reminder “hold” on their account if there is a past due balance.

Tip#2
Become an Authorized User
Your child can set you up in the M3 system as an “Authorized User” so that you have access to their student financial account through the University Business Office web site. As an “AU,” you will also receive email notification each time a new bill is processed and will have 24/7 access to your child’s student account “real-time” activity. The JMU bill includes itemized charges, balance due, due date and, if applicable, any anticipated financial aid, installment payment plan budget and Virginia 529 Plan. There is a PDF format of the bill which can be easily printed for your records. Remember that only the student can set up an AU in M3. JMU will walk your child through the set up process by phone, email or at one of our computers if you send them to the University Business Office.

Tip#3
What to expect if you are not an Authorized User in M3
If you call the University Business Office to discuss your child’s financial account and you are not listed as an Authorized User in M3, you will be asked for the JMU ID# or social security number of the student. No information can be given to you without one of these numbers and you may be asked to verify additional information such as birth date or home address. With one of those two identifying numbers, we will be able to give you basic information on the account, however, we will not be able to discuss anything considered confidential or mail you account information or the 1098T tax form. Your child should be happy to take a few minutes and set you up in M3 the first time registration is blocked because of an unpaid balance.

All kidding aside, you can get detailed information on M3, including payment methods and due dates, in The One Book, on the University Business Office web site—www.jmu.edu/ubo or at Orientation this summer.
Giving

The Madison Connection

The Madison Connection team is a group of trained student leaders, who call JMU alumni and parents to share the Madison Experience, provide updates and raises funds. Team members enjoy speaking with parents, whose gifts truly make a difference at Madison. When the Madison Connection callers contact you this fall, please take a moment to consider a gift to the university.

Office of Development

The Office of Development initiates and coordinates all fundraising activities in support of the academic mission of the university. Funds raised go to support student scholarships, faculty research and variety of other essential features of the university. The solicitation of all private support is coordinated through the development program. The unit annually seeks gifts from alumni, parents, faculty, friends, foundations and corporations through its many fundraising programs.

Giving directly benefits students and faculty

Endowments—the Gift Of A Lifetime

JMU’s top endowment needs are scholarships and faculty support, according to Karen Ahrens Wheatley (’80), director of development for parent giving at JMU. “Throughout the university, there is a tremendous need for endowments for scholarships and faculty support,” says Wheatley.

Endowed gifts are important because they “give” in perpetuity. The JMU Foundation invests the gift’s principal. Approximately 4 percent of the endowment’s market value is anticipated for use each year. Any additional return on the endowment is invested to increase its value. The original principal always remains invested.

Investing for the future

JMU alumni and parent donors can establish an endowment at levels beginning at $25,000. The gift can be structured across a five-year period so donors can give, for example, $5,000 per year until the endowment level is reached. A donor’s gift can also be enhanced significantly with employee match programs, where applicable.

Many donors also establish endowments with gifts of stock for the additional tax advantages. “This makes a significant gift manageable for families who want to honor loved ones, a child who attends JMU, or a special faculty member,” adds Wheatley.

A legacy of philanthropy

Parents of JMU students can initially establish an endowment. After their student graduates from JMU and begins a career, the student can establish his or her own habits of philanthropy by supporting the parent’s initial endowment. This scenario creates a family legacy that supports Madison students for generations to come.

Donors who create scholarships are currently invited to the university’s annual Scholarship Luncheon. Donors meet with the students that their scholarship has assisted.

Endowments that fund scholarships can be merit or need based. Merit-based scholarships enable the university to recruit and retain students of the highest academic caliber. Deserving students who might otherwise be unable to attend college due to financial constraints are helped through need-based scholarships. Scholarships ease the debt burden upon graduation.

Supporting faculty

While JMU’s endowment gifts primarily take the form of student scholarships, gifts can also support faculty in a variety of ways.

“During their careers, professors have a far-reaching impact on Madison students,” Wheatley explains. “The best professors impart lessons their students will carry with them for the rest of their lives. Endowment gifts provide essential support for our professors.”

If you are interested in establishing an endowment for scholarships or for faculty support, please contact Karen Ahrens Wheatley to explore the possibilities.

Call (540) 568-6605 or e-mail gunthaka@jmu.edu.

For more information, or to make a gift, go to www.jmu.edu/give or call (800) 296-6162.
**Insurance**

The Health Center does not accept insurance as a form of payment for any services that may have an associated charge. Students are responsible for payment at the time of service. The Health Center has contracted with Sentara RMH to provide Orthopedics and X-ray services within the Health Center. Sentara will accept insurance from JMU students referred for these services.

**Immunization Form**

All students must submit an Immunization Form to the JMU Health Center as a condition of admission to the University. If the student’s immunization dates are not entered in the health center’s secure, online portal, jmu.edu/MyJMUHealth, and their Immunization Form is not completed and verified, the student will be subject to a non-refundable $50 fee and a registration hold will be placed on their account for next semester classes.

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**University Health Center**

The University Health Center partners with students to empower them to make informed choices by providing a holistic approach to student health, education, wellness and outreach services in a confidential, inclusive, and respectful environment. Care is provided using the latest evidence-based practices.

**Medical Services**

Board-certified providers, including five doctors, six nurse practitioners, and a physician assistant provide medical services for JMU students and only JMU students at the University Health Center. Plus, a dermatology physician assistant, a registered dietitian, and a pharmacist are on staff.

Medical services provided include acute care, women’s health care, allergy injections, immunizations, international travel consultation, lab services, nutrition services, contraceptives, birth control, emergency contraceptives, limited pharmacy dispensing, and more.

General medical services are available by appointment only. Acute care services are available for urgent medical conditions by walk-in during normal business hours. We encourage students to take responsibility for their own health, therefore; students must schedule their own appointments. All visits are confidential and we must receive consent from the student before discussing their care with a parent or guardian.

Students often have many questions about how to manage their health. A triage nurse is available by phone during business hours to talk with students, recommend care, and answer questions. A patient advocate is also available for students who need further assistance understanding or managing their care. The patient advocate is also available for parent inquiries, concerns, or questions.

We do our best to meet students’ medical needs on campus, however; there are times when students may need to be seen by other health care providers. If the need arises, UHC staff can provide referrals to specialists within the community. Students who need care outside our scope of practice are transferred to Sentara RMH Medical Center, which is located approximately three miles from campus. All fees for services obtained outside the Health Center are the responsibility of the student. Cab vouchers are available for purchase at the University Health Center to provide transportation to off-campus medical facilities.

It is recommended that all students have health insurance in case they seek care off campus. Students who are not covered under a parent or guardian may purchase health insurance through American Exchange. Complete information is available on our website at [http://www.jmu.edu/healthcenter/StudentCare/insurance.shtml](http://www.jmu.edu/healthcenter/StudentCare/insurance.shtml).

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**First-Aid tips**

We would like to ask parents to send students with the following list:

- thermometer
- adhesive bandages
- gauze bandages
- antibiotic ointment
- adhesive tape
- tweezers
- a reusable hot/cold pack
- anti-inflammatory meds
- pain/fever reducer
- antihistamine
- decongestant
- antacid
- sore throat spray/lozenges
- cough medicine
- any prescription medications

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**The Well (Outreach and Prevention)**

(540-568-2831)

College students who adopt healthy behaviors early in their college careers are more likely to positively adjust to campus life and achieve greater success both academically and in their co-curricular activities. As a parent, you can play an important role in this process by discussing with your student the following strategies that promote health and wellness:

**Get connected.** Making connections is important to student health and success. Students who develop an on-campus support network of peers, faculty, and staff early on are more likely to adjust to the transition to college life in healthy and positive ways. Encourage your student to reach out, make connections, and get involved.

**Find balance.** As students adjust to college life, it is sometimes difficult for them to find balance among the various facets of their new lives, such as schoolwork, co-curricular activities, sports, finances, employment, social life, etc. Help your student achieve balance in their life at JMU by encouraging them to adopt a reasonable schedule and make healthy choices that allow for a rich and full college experience.
Learn to live well. The University Health Center offers a wide variety of health education and outreach activities throughout the school year — such as speakers, trainings, presentations, films, and other events — that teach and empower JMU students to make healthy lifestyle choices.

Get help when needed. Though most students have happy and healthy college experiences, some students may experience health and wellness challenges during their time at JMU. The University Health Center can either directly assist students to overcome a wide variety of health and wellness issues or refer them to other resources on campus or in the community as needed. Encourage your student to take advantage of these invaluable services should the need arise.

The art of self-care. An important part of the independence that comes with being a college student involves taking responsibility for one’s own health and wellness. Students should understand that it is their responsibility to make healthy lifestyle choices and access the many services that JMU offers when unexpected health and wellness challenges arise. While you should remain supportive and provide help as needed, empowering your students to learn effective self-care strategies is an important part of the personal development that accompanies college life.

Parents as Partners
The transition to college life is a journey for both parents and students. Entering college is a new stage in your relationship — one that demands new ways to connect, interact and communicate.

Every college and university faces the dilemma of student alcohol use, with many people and programs in place to address the issue. We consider parents and family members an invaluable resource. While parents may not be able to actively monitor their students away from home, they can be available to talk and listen. Parents shape students’ character, and parents may have more impact than they realize.

Here’s what you can do:

- **Initiate conversations about health and safety choices.** Your student probably won’t bring up such issues without some prompting.
- **Make your expectations clear.** What are your family expectations about drinking? Alcohol use? Appropriate ways to relieve stress? Living a balanced life? Parents can help us encourage students to have realistic expectations of themselves.
- **Examine the “norms.”** Students consistently misperceive the norms for a variety of health behaviors. Talk to your student about their perceptions and challenge them to look for healthy behaviors within the JMU culture.
- **Be a role model.** Show your student how they can celebrate and enjoy JMU events, particularly athletic events, either without the use of alcohol or at least with the responsible and legal use of alcohol.
- **Dispel Myths.** Your student may interpret the glamorization of high-risk drinking in popular media as reality. Help paint a realistic picture surrounding alcohol use.

To learn more about alcohol and other drug prevention efforts at JMU, visit the University Health Center website at www.jmu.edu/healthcenter.

Encourage your student to take charge of their overall health, including seeking out resources for sleep, nutrition, sexual feelings and expression, and dealing with stress.

Ensure that your student understands that it is easy to have fun at college without drinking, and encourage socializing without alcohol. Take a moment and discuss the many on-campus opportunities and places — clubs, organizations, arts, athletics, and recreation activities — available to meet new people.

Ensure your student enters their immunization dates in the health center’s online portal, jmu.edu/MyJMUHealth, and provides the verified Immunization Form by the July 1 deadline.

Ensure your student and the University Health Center, have copies of insurance information.

Ensure your student provides emergency contact information on their MyMadison account.

Encourage your student to get the annual flu vaccine. The university hosts a two-day clinic the week after Family Weekend.

Remind your student about family values, expectations, and health choices... as well as the health and wellness resources available to them at the University Health Center. It may not always seem like it, but your influence as a parent is a major factor in your children’s lives and the decisions they make, event when they are away from home.

UNIVERSITY HEALTH CENTER
Student Success Center
724 South Mason Street, MSC 7901
(540) 568-6178
Fax: (540) 568-7803
www.jmu.edu/healthcenter/
University Recreation

University Recreation promotes and advances healthy lifestyles through participation opportunities, educational experiences and supportive services. Our qualified staff is committed to excellence and attentive to the developmental needs of our participants.

The University Recreation Center (UREC) is located near the JMU Convocation Center, and JMU’s outdoor recreation facility, University Park, is located just minutes from campus. A valid JAC is needed to enter these facilities. There are numerous opportunities throughout the semester for students to improve their understanding of personal wellness by attending educational programs and activities. Program areas include adventure, aquatics, fitness, group exercise, informal recreation, intramural sports, nutrition, safety, sport clubs wellness, and youth programs.

UREC houses a multi-level fitness and wellness center with 140,000 square feet of activity space. Building highlights include a 33-foot climbing wall, seven racquetball courts, four basketball/volleyball courts, indoor track, cardio theatre, indoor pool, locker rooms and group fitness/multipurpose studios. UREC also houses an Equipment Center where sports and adventure equipment can be checked out or rented. An addition to UREC is currently under construction, and is expected to be ready for use when students return in January 2016. Information related to this project can be found on the UREC website.

Family Privileges

Family hours start on Friday at 6:00 pm and end Sunday 6:00 pm. All break hours, including summer, are family hours. During these times only, immediate family are free of charge. Immediate family for JMU faculty, staff, and students include: spouse, dependents (children, foster children, step children), siblings, parents, grandparents, and grandchildren. Proof of relationship to host: birth certificate, driver’s license, or other forms of legal identification.

Guest Policy and Fees

The host student is responsible for the conduct of escorted guests while in the facility and must be present at all times. Student hosts may sponsor a maximum of two guests (non-family members as defined above) per visit. A $5 fee per guest is charged to the student host’s Flex card. For parties larger than two, please contact Lorie Miller, senior assistant director of member services, at (540) 568-8718.

Some Healthy Tips for Students

Wash hands for 20 seconds with warm water and soap

Twenty seconds equates to the amount of time it takes to sing the JMU fight song twice. Hand sanitizer is the next best option.

Clean the keyboard

Wiping down the computer keyboard and mouse, especially in computer labs with public computers can reduce the spread of germs. Students have worked with computing services to distribute antibacterial wipes in the computer labs.

Clean workout equipment

UREC has made antibacterial wipes available for students to use on all equipment after usage.

Cover that cough or sneeze.

Covering the mouth and nose when coughing or sneezing helps to stop the spread of germs.

Exercise is medicine.

Get moving! Exercise helps treat and prevent more than 40 chronic diseases.

Contacts

UNIVERSITY RECREATION
MSC 3901
(540) 568-8737
www.jmu.edu/recreation
Information Technology

Information technology is an essential element of academic life, enabling study, research and personal communication. As a means to excellence in achieving its education, research and service missions, the university provides and supports computing and electronic communication services for all its students. Further information about our services is available at http://www.jmu.edu/computing.

Connecting to the network

JMU’s residence hall network gives students access to email, the Internet and other resources from their room. There is one data jack and wireless access for multiple devices per occupant. Students may wish to bring a 25-foot Ethernet cable for a wired connection. The installation of personal routers and hubs is not allowed in residence halls because of the high probability of interference and security issues.

Information Technology Help Desk

IT is available to students to answer a wide range of computing questions concerning JMU’s recommended software applications, operating systems, network operations, central systems (e.g. email, MyMadison) and much more.

Computer Security

A properly functioning computer will be important in your student’s day-to-day life at JMU. Numerous resources exist to help students learn to operate their computers and navigate the Internet safely.

MyMadison

MyMadison allows students to register for classes, coordinate their schedules, check financial aid and account information, view their grades, request transcripts, buy textbooks, pay tuition bills and much more.

Emergency Notification

JMU uses multiple methods of communication to inform the campus community in the event of an emergency or when the university is affected by inclement weather. Students can sign up through MyMadison.

General Computing Labs

Windows and Macintosh computers are available in student computer labs throughout campus; two labs are open 24 hours a day, seven days a week. Two assistive technology labs are also available. All labs offer a wide variety of up-to-date software and laser printing (debited from student’s FLEX account) to provide students with technology resources needed for preparing assignments, conducting research and other academic-related needs.

Warranty Repair Service

Dell and Apple hardware warranty repair service is available to all students and is handled through the JMU Information Technology Help Desk.

Social Networking Safety

Online social networks, such as Facebook and Twitter, continue to provide popular forums for students to connect with one another and post personal profiles. These sites can be wonderful tools for students to express themselves, learn more about others and build technological skills, but it is important for them to keep in mind both the benefits and the risks inherent with use. As a parent, you can encourage your student to consider the potential costs associated with these convenient communities and help them stay safe as they utilize these resources.

How Parents Can Help Students Stay Safe Online

People often forget that the Internet’s pseudonym is the “World Wide Web.” Almost anyone in the world can access information posted from a personal computer. We tend to assume that the Internet is an anonymous forum for communication, when this isn’t the reality. Encourage your student to exercise discretion when expressing himself/herself on the Internet. It is not uncommon today for people, including potential employers, to do a web search to find out more about an individual. An offensive or inappropriate online journal entry, pictures or profile note will not be missed.

Online predators search for unsuspecting victims. One way they do this is by obtaining personal information from posted profiles and journals. Just because a profile asks for a piece of personal info doesn’t mean it must be provided. Additionally, most online communities often offer the option to make parts of a profile accessible only to friends, rather than the broader community, even though the default setting is usually “all public.”

Remind your student to be smart and safe with these simple precautions.

Contacts

INFORMATION TECHNOLOGY
Massanutten Hall
MSC 5733
(540) 568-7063
E-mail: it@jmu.edu
www.jmu.edu/computing

INFORMATION TECHNOLOGY HELP DESK
Student Success Center,
Fourth Floor, MSC 0602
(540) 568-3555
E-mail: helpdesk@jmu.edu
www.jmu.edu/computing/
Sanctions
Any student found responsible for violating any of the regulations or policies of JMU may be subject to one or more of the following sanctions.

Disciplinary Probation
Probation for a minimum of one semester.

Educational Programs
Educational programs may be assigned to students as an opportunity for personal development.

Civic Learning Program
Students may be assigned to complete service-learning hours with an office on campus and/or to meet regularly with a faculty or staff mentor.

Restitution
Reimbursement by the student to cover the cost of damage or loss of property.

Fines
Fines range $15–$100, depending on the severity of the infraction.

Suspension from University Housing
The student loses the privilege of living/visiting university housing for a specified length of time.

Expulsion from University Housing
The student permanently loses the privilege of living/visiting university housing.

Suspension from University
The student may not attend, visit, or work at JMU for a specified length of time.

Expulsion from University
The student is permanently separated from the university.

Special Assignments/Restrictions
In certain cases, special assignments, loss of privileges or loss of eligibility to participate in extracurricular activities may be imposed.

Contacts

OFFICE OF STUDENT ACCOUNTABILITY AND RESTORATIVE PRACTICES
Frederikson Hall C101, MSC 2901
(540) 568-6287
Fax: (540) 568-2807
www.jmu.edu/judicial/

The Office of Student Accountability and Restorative Practices

JMU office promotes learning, responsibility
Should parents worry if their sons or daughters are involved in a case with the Office of Student Accountability and Restorative Practices? Not necessarily.

What is the Office of Student Accountability and Restorative Practices?
The Office of Student Accountability and Restorative Practices is a department within the Division of Student Affairs and University Planning that is committed to collaborating with partners to facilitate civic responsibility and student development in order to provide opportunities for the cultivation and restoration of the university community. The office handles JMU community standards violations, which do not include Honor Code violations. The JMU Honor Council hears the academic dishonesty cases.

The Office of Student Accountability and Restorative Practices has developed partnerships with the community to enable the university to achieve its mission of preparing educated and enlightened citizens. Its members are not lawyers, or in any way associated with the criminal legal system.

Parents as partners
There are times when the Office of Student Accountability and Restorative Practices intentionally notifies parents about their student’s policy violations. Parents of all students under age 21 will be notified after a student is found responsible for any alcohol or drug violation that occurred on campus or was reported by a JMU police officer. Cases occurring off-campus without a JMU police report will result in parental notification upon arrest or receipt of citation.

Parent involvement can be instrumental in helping a student learn from an incident. To better prepare for such a discussion, parents can check out the office’s web site at www.jmu.edu/judicial. There is a special section just for parents.

Student learning
The Office of Student Accountability and Restorative Practices approaches its role with the intent to educate, not punish. The majority of sanctions imposed by the office are educational in nature, aimed to help a student learn and grow from an incident so they do not end up back in a similar or worse situation. The office’s programs are based on student learning theory and reliable assessments.

Civic responsibility
The intention for students’ cases is to teach them about the community standards at JMU, and then to encourage them to make choices that fall within the agreed upon standards. Civic responsibility fits directly with the mission of James Madison University to create “educated and enlightened citizens.” The Office of Student Accountability and Restorative Practices supports the university’s mission. In today’s global society, civically responsible individuals who are engaged with their communities are desperately needed. All of the office’s educational sanctions include a component that examines what it means to be civically responsible. All the JMU community standards and student accountability processes are in the JMU student handbook. The handbook can be viewed online at www.jmu.edu/judicial/handbook.

Unfortunately, there are times when the office must separate students from the JMU community. Some examples of violations that would result in suspension are drug distribution, violence to persons, sexual assault and repeated violations of policies. Every case is heard on an individual basis and sanctions may vary based on circumstances and history of past policy violation(s).

Three strikes
JMU has a three-strikes sanctioning strategy for alcohol and drug violations. This means if students are found responsible for three minor alcohol or drug violations, they may be suspended. Some examples of minor alcohol or drug violations include open container, underage possession of alcohol, drunk in public and possession of marijuana.

Be aware that this is a minimum sanctioning strategy, meaning suspension for alcohol and drugs can occur after just one or two major violations, if it is believed the student is a threat to themselves or the community. Some examples of major alcohol or drug violations include drug distribution, hospitalization due to alcohol or drug use, driving under the influence, keg registration violations, the under the influence of drugs, felony possession of drugs and alcohol and drugs in the same incident.

Students who voluntarily report they are in need of medical attention, have medical attention requested for them by a bystander, or if bystanders who voluntarily report that someone else is in need of medical attention due to the consumption of alcohol or drugs, may apply for amnesty from receiving a strike. Applications must be submitted within five business days of the incident. Approvals for this policy are made by the Office of Student Accountability and Restorative Practices.

Off-Campus Adjudication
Civic responsibility includes being a good neighbor in one’s community. The Office of Student Accountability and Restorative Practices cares about the community in which students live.

Students convicted or receiving a citation for an alcohol or drug violation or any felony in Harrisonburg or Rockingham County will also be charged with a violation of JMU policy; however, the court system is separate from the JMU accountability process.
Office of Student Accountability and Restorative Practices is a student resource

If a student is victimized, harassed or abused by another student, this could be a violation of university policy. The student should call the Office of Student Accountability and Restorative Practices, or come in and discuss the options.

In addition to the option of pressing charges, the office offers a number of restorative practices, including facilitated dialogue and mediation. These programs can be used to build relationships and address conflicts. The office has an open-door policy for anyone who has been harmed and wishes to consult about the student accountability process or other conflict resolution processes. In the case of an immediately dangerous situation, students are encouraged to call the police.

Learning Centers

Student Success Center Room 1138
(540) 568-2932
http://www.jmu.edu/learning

JMU’s Learning Centers support students, faculty and staff through the following programs and services:

Communication Center
Student Success Center, Room 1155
(540) 568-1759
http://www.jmu.edu/commcenter

The Communication Center provides resources and assistance with digital and oral communication projects and promotes students’ communication excellence through attention to process, innovation, and audience-centered design. The center offers consultations, class workshops, and online resources for faculty and students across campus.

English Language Learner Services
Student Success Center, Room 1155
(540) 568-2881
http://www.jmu.edu/ELLs

In addition to opportunities to work on academic skills in a cooperative environment, multilingual learners can seek consultation on such topics as reading, writing, listening, speaking, American academic culture and multilingual writing groups.

Peer-Assisted Study Sessions
Student Success Center, Room 1119
(540) 568-2932
http://www.jmu.edu/pass

Peer-Assisted Study Sessions (PASS) help students successfully complete historically challenging courses. Students work together in regularly scheduled out-of-class study sessions that are facilitated by peer educators. These sessions are designed to help students master course content and develop their organizational, study and learning skills. Refer to the PASS website for a current list of supported courses.

Science & Math Learning Center
Student Success Center, Room 1107
(540) 568-3379
http://www.jmu.edu/smlc

The Science and Math Learning Center (SMLC) provides support to JMU students enrolled in first and second year science and mathematics courses by providing a secure, supportive learning environment that fosters independent thinking. The center provides a free, walk-in tutoring service by both faculty and trained peer tutors in the following subject areas: physics, chemistry, mathematics and statistics. Consult the website for a current list of supported courses.

University Writing Center
Student Success Center, Room 1121
(540) 568-1759
http://www.jmu.edu/uwc

The University Writing Center works directly with student and faculty writers, provides resources on writing strategies, and supports writing across campus.

Libraries

The JMU Libraries provide collections, technology, knowledgeable staff and comfortable spaces where people connect with ideas and each other to discover, create and share knowledge. The Libraries house nearly 650,000 items including books, periodicals and audiovisual materials, and also offer access to significant collections of online resources.

Carrier Library houses the arts, humanities and social sciences collections and provides spaces for individual and collaborative study. Carrier Library is also home to the Media Resources Center, Special Collections, a computer lab and a coffee shop.

The Music Library serves the students and faculty of the School of Music as well as offering its specialized resources to the greater university community.

Rose Library houses the science, technology and health sciences collections and provides spaces for individual and collaborative study. Rose Library also has a coffee shop and a 24-hour study area with a secure entrance and a computer lab.

The library website is a gateway to the services and collections of the Libraries. Through the website users can search all library resources, access online resources and find subject guides highlighting the most important research resources in many areas. Information about the libraries such as hours and equipment availability, as well as online services such as Ask a Librarian, Interlibrary Loan and Book a Group Study are also available from the website.

Carrier Library
(540) 568-6150
www.lib.jmu.edu

Rose Library
(540) 568-2731

Music Library
(540) 568-6041
www.lib.jmu.edu/music
All students, except resident freshmen, are permitted to have cars on campus. All vehicles on university-owned or leased property must be registered with Parking Services and must display a valid parking permit. Parking Services will provide visitors with parking permits at no charge during normal business hours (Monday – Friday, 7 a.m. – 5 p.m.). Temporary parking permits are available for a small fee for students who do not purchase a permanent permit. For more information on parking permits and fees, download the Parking Regulations document at http://www.jmu.edu/parking.

**Parking Citations**

Parking regulations are enforced 24 hours a day, 365 days a year. Any vehicle parked on university-owned or leased property that fails to display a parking permit is subject to a parking citation. Inability to locate a vacant parking space in an assigned area does not constitute justification for parking illegally. In accordance with the Code of Virginia, no person without a disability, or transporting a disabled person, is permitted to park in a disabled parking space. Under no circumstances should a vehicle be parked, stopped or left standing in a fire lane for any length of time.

Students receive an electronic payment reminder via their campus e-mail account 10 days after the citation has been issued. If payment is not made on the tenth day, a service indicator is placed on the student’s official record. This service indicator will prevent a student from registering for courses, making course adjustments, obtaining transcripts or receiving a diploma. In most cases, service indicators are removed within one hour of satisfying delinquent fines. Student citations delinquent for more than 30 days will be transferred to the University Business Office for collection. Delinquent citations are included in future student financial bills.

Citations may be appealed within 10 calendar days of the date the citation was issued by submitting an appeal form online or in person at the Parking Services office. Payment of parking fees and fines may be made online at http://www.jmu.edu/parking; at the Parking Services office during regular business hours or after hours, by inserting payment in the citation payment drop box located at the front of the Parking Services office.

James Madison University assumes no responsibility for any motor vehicle or its contents at any time.

### Contacts

**UNIVERSITY MAIL SERVICES**
Warren Hall, MSC 0001
(540) 568-6257
www.jmu.edu/postoffice/

**PARKING SERVICES**
Champions Drive Deck
MSC 1301
(540) 568-3300
Fax: (540) 568-8060
E-mail: parkingquestions@jmu.edu
http://www.jmu.edu/parking

**Mail Services**

Each residential student is assigned a box at the JMU Post Office located in Warren Hall. A student’s housing address and mailing address are different. All personal mail, magazines, packages, etc., should be sent to the student’s mailing address. There is no direct mail delivery service to the residence halls. The post office in Warren Hall accepts packages on behalf of students. An e-mail notice is then sent out to notify the student about their delivery. Courier service is available for a fee, upon request, for packages too large for student pickup. The post office offers outgoing mail services as well.

**JMU visitors** must request a parking permit, at no charge, from Parking Services. A campus parking map is available online at http://www.jmu.edu/parking/files/parkingmap.pdf.

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**Parents Say**

“My most memorable part of Family Weekend was seeing how happy our daughter is. I called my mother to tell her again how much we love this school, and how just plain happy my daughter seemed. And with our only child being 7 hours away, that’s extra important to us and gives us great peace of mind.”

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**With the advent** of electronic communication, today’s students don’t always check their mailboxes as regularly as students did in the past. If you send a letter, or know that one is coming, it’s probably a good idea to encourage your student to check his or her mailbox.
James Madison University holds a strong and ongoing commitment to the safety and well-being of its students and faculty and staff members. This commitment is manifested in a comprehensive emergency response plan, which has been used by more than 400 organizations nationally and internationally. This plan is consistently evaluated and updated. The Office of Public Safety – a professional force of state-trained police officers – is responsible for the direct oversight and implementation of the comprehensive emergency response plan. To view the complete safety plan visit the Web site at www.jmu.edu/safetyplan/index.shtml.

Key leadership from across the university constitutes the university’s Emergency Response and Recovery Team. This task force serves as an advisory team to the senior management team in the midst of a crisis. This team identified the multiple communication methods to be used by JMU during an emergency.

Emergency Notification Methods

- **Cell phone** Text or voice emergency alerts for registered students and university employees. Students must add a cell phone number to his or her MyMadison account and select the Emergency Notification Authorization box to receive alerts.
- **E-mail** During an emergency the university will send blast e-mail messages, which can be sent and received within two to five minutes, to all students and university employees to provide updates and critical information.
- **Campus siren** The University uses two different systems that produce audible signals to warn the campus community of impending emergency situations or hazardous conditions. One component is the Madison ALERT horn, siren and public address system. This system alerts members of the university community of an imminent threat to public safety on campus. A second component is the Thorguard Severe Weather Early Warning System. This automated system monitors weather conditions in proximity to the university. This system will activate a series of horns and strobe lights in designated areas on campus if atmospheric conditions have a high probability of producing lightning close to campus.

Public Safety Department

The University Public Safety Department is comprised of 54 highly trained persons who cover eight areas: Administration, communications, criminal investigations, forensic, patrol, cadet, crime prevention and university safety. The department is located in Anthony-Seeger and is open 24 hours a day, every day. University police patrol the campus around the clock by foot, bicycle and car.

In addition to their primary role, enforcing all Commonwealth laws and campus rules and regulations, University police also deliver a host of community-oriented educational programs aimed at creating a safe campus environment. Programs focus on personal safety, self-defense, alcohol awareness and safety, safe walkers and drivers, and silent witness.

The University Police Cadet program includes current JMU students of at least sophomore status. The cadets supplement the Police Department force, as the cadets are the eyes and ears of the department. The cadets provide security-related functions on campus and serve as safety escorts for any student or university employee, free of charge. Students may request safety escorts by calling (540) 568-6913.
Student Employment

JMU employs both graduate and undergraduate students in academic, administrative or service-oriented areas. Students must be degree seeking and enrolled on at least a half-time basis during the academic year to be employed in these positions. They receive payment for their services via direct deposit twice a month. Wages earned in student positions are not applied directly toward the cost of tuition; however, they serve as a source of income for weekly living expenses.

There are three work programs at JMU.

Federal Work-Study Program

Federal Work-Study jobs are part of the financial aid package for students who demonstrate financial need as determined by their FAFSA. Students who are offered Federal Work-Study will need to apply and interview with employers to secure a position; however, employment is not guaranteed. These jobs provide a student with the opportunity to earn a paycheck throughout the year. The money earned through this program is not counted as income when the student applies for financial aid next year, if the student reports FWS earned in the appropriate section of the FAFSA.

Institutional Employment

Institutional employment positions are on-campus positions available to degree seeking JMU students regardless of financial need. To obtain additional information concerning available on campus positions, refer to Joblink at joblink.jmu.edu. There are approximately 2,000 Institutional Employment positions available on campus each year. Students may not work more than 20 hours per week in any on campus position during the fall and spring semesters.

Off-Campus Part-Time Jobs

The Off-Campus Part-Time Jobs program is designed to assist students in securing off-campus, part-time employment regardless of their financial aid eligibility. The program’s coordinator works with local employers to promote hiring JMU students and to assist with advertising their opportunities. Additionally, the program is centered on creating real-world experiences for students that will not only increase self-knowledge but also develop marketable skills that will provide a solid foundation for securing career options beyond graduation.

Contacts

STUDENT WORK EXPERIENCE CENTER
Warren Hall, MSC 3519
(540) 568-3269
Fax: (540) 568-1695
E-mail: studentjobs@jmu.edu
www.jmu.edu/stuemploy/

Parents Say

“I attended class with my daughter and really enjoyed the class. Excellent professor! Wish we could come back.”

Parents Say

“As parents we have been thrilled with the experience our daughter has had at JMU as a first semester freshman. Every ‘touch’ we have had with the university has been outstanding.”

A Parents’ Guide to Career Development

Many students don’t set foot in the Career Center until they’re a senior, frantic to get their resume critiqued so they can find a job. Yet, it’s wise to visit this helpful office early on — even during the first year — because career counselors can help students get on track and explore career options they may not have known about otherwise.

Tapping into Campus Resources

Students can gather career-related information from a variety of sources. So, encourage your student to:

- Make note of and attend career and internship fairs on campus.
- Attend career panels that may be sponsored by Career and Academic Planning, student clubs or faculty members.
- Go to student organization fair to get a good sense of the clubs and organizations on campus.
- Check out guest lectures, who can often provide insight into the speaker’s professional field.
- Read profiles in the Madison Magazine to discover what others have gone on to do after college.
- Visit the Career Resource Center on campus.
## Dean of Students

*Dr. Jim McConnel*

The Office of the Dean of Students is committed to providing students with impartial, independent and confidential support regarding university policies, procedures and regulations. Specific types of assistance include:

- withdrawing from the university
- notifying professors of extended class absences
- facilitating the resolution of student issues and concerns
- providing direction to students on procedures and regulations
- providing professional and impartial facilitation of communication.

We assist students who are considering withdrawing from the university. The student and dean of students staff member discuss personal, financial and academic implications including pertinent policies and procedures directly involved with their withdrawal.

We recommend students make direct contact with their professors in cases of short-term or routine absences. In situations where the student is incapacitated or experiencing extraordinary circumstances over the course of several days, the Office of the Dean of Students will notify faculty on behalf of the student. Such notifications are sent as a convenience for the student, but do not excuse the student’s absence. It is the responsibility of the student to contact each professor upon their return regarding the professor’s policy for missed classes and assignments.

## Veterans Benefits

The Office of the Registrar’s Veterans Certifying Officials are committed to assisting veterans and families with the administrative process of requesting and receiving education benefits. The officials constantly educate themselves with regard to significant VA changes and also ensure that open communication is maintained with families regarding those changes. They continually strive to improve their performance in the ever changing process of Veterans benefits. They serve as the primary liaisons between: the student and Veterans Affairs; Veterans Affairs and JMU; JMU and the student; and the State Approving Agency (SAA) in Virginia and JMU.

### Federal Benefits

- Post-9/11 GI Bill (Chapter 33)
- MGIB Active Duty (Chapter 30)
- MGIB Select Reserve (Chapter 1606)
- MGIB REAP (Chapter 1607)
- MGIB Survivors’ and Dependents’ Educated Assistance Program (Chapter 35)
- Vocational Rehabilitation and Employment (Chapter 31)
- Federal Tuition Assistance

### State Benefits

- Virginia Military Survivors and Dependents Educational Program
- State Tuition Assistance

For detailed information about each military benefit, please visit our Veterans Benefits website – [www.jmu.edu/registrar/veterans](http://www.jmu.edu/registrar/veterans)

We, the Veterans Certifying Officials, would like to express our gratitude for the service and sacrifice of our military service members and their families.

## Online Resources for Parents

For questions relating specifically to James Madison University, contact the Office of Parent Relations (page 7) or visit [www.jmu.edu/parents](http://www.jmu.edu/parents). For general college related questions, visit any of the resources listed below:

- [College Parent Central](www.collegeparentcentral.com)
- [College Parent 101](www.collegeparent101.com)
- [College Parents of America](www.collegeparents.org)
- [College Drinking – Changing the Culture](www.collegedrinkingprevention.gov/collegeparents)
- [College Tips for Parents](http://collegegetipsforparents.org)
- [CollegeView](www.collegeview.com)
- [National Association for College Admission Counseling](www.nacacernet.org/studentinfo)
- [Parents & Colleges](www.parentsandcolleges.com)
- [University Parent Media](http://collegeparents.blogspot.com)

## Contacts

**OFFICE OF THE DEAN OF STUDENTS**
Taylor Hall 300, MSC 3534  
(540) 568-6468  
Fax: (540) 568-6538  
[www.jmu.edu/deanofstudents](http://www.jmu.edu/deanofstudents)

**OFFICE OF THE REGISTRAR**
Warren Hall 504, MSC 3528  
(540) 568-6569 or (540) 568-4769  
Fax: (540) 568-7954  
[www.jmu.edu/registrar/veterans](http://www.jmu.edu/registrar/veterans)

**Institutional Organization**

As in any community, universities have an organizational structure. By familiarizing themselves with the institution’s hierarchy, students will understand how the campus is organized and where a particular problem can be resolved.

Although there are many divisions at JMU, most concerns or questions should be addressed at the lowest level of the hierarchy as possible. A few parents or students may erroneously believe the president’s office is the place to start; however, it is best to solve the problem at the source when possible.

For example, if your student has a complaint about a professor’s grading, he should contact the professor first. If the complaint is not resolved to his satisfaction, the next step is to contact the department head who is responsible for the overall teaching done in that department. If the problem remains, the next step is to contact the dean, as so on.

Students need to become familiar with the organizational structure of their campus so that issues may be addressed and resolved in the most expeditious way. Your student’s academic advisor can be a good source of information and is a potential advocate for him or her when problems arise.
Colleges

James Madison University is comprised of seven undergraduate colleges and a graduate school.

- The College of Arts and Letters offers high-quality programs of specialized study in the social sciences, humanities, communication and the arts, and in several pre-professional and cross disciplinary areas. For more information, visit www.jmu.edu/cal/.

- The College of Business offers programs in accounting, computer information systems, economics, finance, international business, management and marketing. For more information, visit www.jmu.edu/cob/.

- The College of Education offers undergraduate and graduate programs that are designed to lead to majors and minors in pre-professional education, initial teacher licensure, advanced programs for teachers, educational leadership, adult education, human resource development and military science. For more information, visit www.jmu.edu/coe/.

- The College of Health and Behavioral Studies encourages the exploration of personal, social and institutional wellbeing, recognizing how urgently the scholarship of today must inform the practices of tomorrow. Preparing students to recognize and understand the contributions they may offer for health and human services, businesses, governments, innovative community agencies and the advance of knowledge in the 21st century, the college’s programs foster interdisciplinary and interprofessional opportunities for inquiry, critical reflection, research and practice. Students may select from a variety of majors, minors, programs, concentrations and tracks that are available through the seven department that comprise the College of Health and Behavioral Studies. For more information, visit http://chbs.jmu.edu/.

- The College of Integrated Science and Engineering is JMU’s newest college. By uniting Computer Science, Engineering, and Integrated Science and Technology, this college now offers innovative applied STEM programs in an environment that stresses hands-on learning with a uniquely talented faculty. Students may select from a variety of academic programs focusing on both cutting-edge solutions to critical human problems and fundamental understanding of the environment in which those solutions must be implemented. For more information, visit http://cise.jmu.edu/.

- The College of Science and Mathematics offers outstanding programs that are student-centered and designed to prepare students for responsible positions at all levels in research, industry, education, medicine and government. For more information, visit www.jmu.edu/csm.

- The College of Visual and Performing Arts is founded on the belief that artistic expression reveals the essential nature and diversity of human experience. The college offers a variety of majors and minors through three schools. For more information, visit http://cvpa.jmu.edu/.

- The Graduate School coordinates graduate and postgraduate education throughout the university. It is the mission of The Graduate School to support, facilitate and promote excellence in lifelong education through graduate programs of distinction, innovative outreach programs, and a diverse student body. For more information, visit www.jmu.edu/grad/.
Appendices

Contact Information

Academic Student Services ...........................................(540) 568-7123 ........................................www.jmu.edu/acstudserv/
Admissions .....................................................................(540) 568-5681 ........................................www.jmu.edu/admissions
Alumni Relations ...........................................................(540) 568-6234 ........................................www.jmu.edu/alumni
Athletics Sports Hotline ..............................................(540) 568-6164 ........................................www.jmusports.com
Bookstore ......................................................................(540) 568-6121 ........................................www.jmu.edu/bookstore
Campus Operator Information ......................................(540) 568-6211
Campus Spiritual Resources .........................................www.jmu.edu/healthctr/ONspiritual.shtml
Card Services, JAC ..................................................(540) 568-6446 ........................................www.jmu.edu/cardctr
Career and Academic Planning ....................................(540) 568-6555 ........................................www.jmu.edu/cap
Carrier Library ................................................................(540) 568-6150 ........................................www.lib.jmu.edu
Center for Multicultural Student Services .....................(540) 568-6636 ........................................www.jmu.edu/multicultural
Community Service Learning ......................................(540) 568-6366 ........................................www.jmu.edu/csl
Commonwealth One Federal Credit Union .................(540) 438-0977 ........................................www.cofcu.org
Computing HelpDesk ..................................................(540) 568-3555 ........................................www.jmu.edu/computing
Counseling Center ......................................................(540) 568-6552 ........................................www.jmu.edu/counselingcctr
Dean of Students, Office of .........................................(540) 568-6468 ........................................www.jmu.edu/deanofstudents
Development ................................................................(800) 296-6162 ........................................www.jmu.edu/give
Dining Services ..........................................................(540) 568-3663 ........................................www.jmu.edu/dining
Disability Services ......................................................(540) 568-6705 ........................................www.jmu.edu/ods
East Campus Library ...................................................(540) 568-2731 ........................................www.lib.jmu.edu/east/
Financial Aid and Scholarships ....................................(540) 568-7820 ........................................www.jmu.edu/finaid
Fraternity & Sorority Life ..............................................(540) 568-4195 ........................................www.jmu.edu/fsdl
General Education ........................................................(540) 568-2852 ........................................www.jmu.edu/gened
Inclement Weather Hotline ..........................................(540) 433-5300
International Programs, Office of .................................(540) 568-6419 ........................................www.jmu.edu/international/
Information Technology ..............................................(540) 568-7063 ........................................www.jmu.edu/computing
Kijiji ..........................................................................(540) 568-5901 ........................................http://info.jmu.edu/kijiji
Major Advising ............................................................(540) 568-7350 ........................................www.jmu.edu/advising
Music Library ................................................................(540) 568-6041 ........................................www.lib.jmu.edu/music
Off-Campus Life ..........................................................(540) 568-6071 ........................................http://info.jmu.edu/ocl
Orientation .....................................................................(540) 568-1787 ........................................www.jmu.edu/orientation
Outreach & Engagement .............................................(540) 568-4523 ........................................www.jmu.edu/outreach
Parent Relations ..........................................................(540) 568-3190 ........................................www.jmu.edu/parents
Parking Services ..........................................................(540) 568-3300 ........................................www.jmu.edu/parking
Public Safety ...............................................................(540) 568-6912 ........................................www.jmu.edu/pubsafety
Non-Emergency ..........................................................(540) 568-6911
Emergency ....................................................................(540) 568-6911
Post Office ....................................................................(540) 568-6257 ........................................www.jmu.edu/postoffice
Registrar and Records Office ........................................(540) 568-6281 ........................................www.jmu.edu/registrar
Residence Life ..............................................................(540) 568-4663 ........................................www.jmu.edu/orl
Road Conditions in Virginia ........................................http://511virginia.org/Conditions.aspx?r=1
Student Accountability
and Restorative Practices, Office of ............................(540) 568-6218 ........................................www.jmu.edu/judicial
Student Activities & Involvement, Office of ..............(540) 568-8157 ........................................www.jmu.edu/osai/
Student Success ...........................................................(540) 568-3787 ........................................www.jmu.edu/stussuccess
Student Wellness and Outreach .................................(540) 568-2831 ........................................www.jmu.edu/healthcenter
Student Work Experience Center ..............................(540) 568-3269 ........................................www.jmu.edu/stuemploy/
Substance Abuse Prevention ......................................(540) 568-3317 ........................................www.jmu.edu/healthcenter
Tickets Athletics ..........................................................(540) 568-3853 ........................................www.jmusports.com
Masterpiece Season Series ..........................................(540) 568-7000 ........................................www.jmu.edu/cvpa/masterpiece
Theatre and Dance ....................................................(540) 568-6342 ........................................www.jmu.edu/theatre
Warren Hall Box Office .............................................(540) 568-6217 ........................................www.jmu.edu/ubo/boxoffice.shtml
University Business Office ..........................................(540) 568-6505 ........................................www.jmu.edu/ubo
University Health Center ..........................................(540) 568-6178 ........................................www.jmu.edu/healthcenter
University Recreation Center ....................................(540) 568-8732 ........................................www.jmu.edu/recreation

Additional Resources

Academic calendars www.jmu.edu/registrar/academiccalendars.shtml
Dining Dollars information www.jmu.edu/cardctr/ddinfo.shtml
Financial Aid information for parents www.jmu.edu/finaid/parents.shtml
Meal plan information www.jmu.edu/cardctr/mealinfo.shtml
Off-campus FLEX information www.jmu.edu/cardctr/flexoff.shtml
Off-Campus Housing properties information https://offcampushousing.jmu.edu
Madison Money Manager links www.jmu.edu/ubo/pay/index.shtml
Residence Life Housing Contract terms and conditions www.jmu.edu/orl/rooms/terms_conditions.html
Tuition and fees, billing dates and information www.jmu.edu/ubo/billing.shtml

Parents Say
“I love JMU and all the activities available.”

MADISON FAMILY HANDBOOK 61
In order to ease travel plans we have included the following driving directions for those driving. Visit the Student Travel section for airline and train information.

From the NORTH (Pennsylvania)
Drive I-81 South toward Winchester. You will see parts of campus on both the left and right as you approach exit 245. Take the 245 exit, Port Republic Road off I-81. At the light, turn right onto Port Republic. At the next light, turn right into the main entrance of campus.

From the SOUTH (Southern VA/ North Carolina)
Drive I-81 North toward Winchester. Take the 245 exit, Port Republic Road off I-81. At the light, left onto Port Republic Road. Cross over I-81 and at the second light, turn right into the main entrance of campus.

From the EAST (Richmond)
Drive I-64 West to Waynesboro. Merge onto I-81 North toward Winchester. Take exit 245, Port Republic Road. Turn left off the exit ramp onto Port Republic. Cross over I-81 and at the second light, turn right into the main entrance of campus.

From the WEST (West VA)
Drive I-64 East (portions toll) to Lexington, VA. Merge onto I-81 North toward Winchester. Take exit 245, Port Republic Road. Turn left off the exit ramp onto Port Republic. Cross over I-81 and at the second light, turn right into the main entrance of campus.

From Northern VA and Washington, D.C. (including Dulles & Reagan Airports)
Drive I-66 West until this road ends at Front Royal. Merge onto I-81 South (toward Roanoke) and continue to exit 245. Turn right at the light, off the exit ramp. At the next light, turn right into the main entrance of campus.

For listings of accommodations visit http://www.jmu.edu/parents/accommodations.shtml.

Make the Most of Their College Experience

Why CommonWealth One?
Convenience, Great Value, and Student Friendly.

Serving your student at college...
• Free Checking (with easy transfer options)
• Four ATMs on Campus
• Mobile Apps
• Free Mobile MyDeposit
• Online Banking and Text Banking
• Visa® Credit Cards (Parent as Co-signer)
• Student Loans

...and beyond
• 55,000+ No-fee ATMs Worldwide
• 6,700 Shared Branches Nationwide
• Convenient Locations in Northern VA and D.C.
• Auto and Personal Loans
• Mortgage and Home Equity Loans

Open an account online today! cofcu.org/jmu

(540) 438-0977
Parents and family members can bank with us too!
Federally Insured by NCUA
1. Commonwealth One FCU
2. Follett/JMU Bookstore
3. Aramark/JMU Dining Facilities
4. The Breeze
5. Stone Gate Apartments
6. Southview Apartments
7. The Commons Apartments
8. To Shenandoah Valley Airport
As the home of Harrisonburg’s first mayor Isaac Hardesty, the Hardesty-Higgins House is the place where history and hospitality meet.

The home also bears the name of the prominent physician, Henry Higgins who began construction in 1848. Isaac Hardesty completed construction of the home by 1853 and lived in the house with his wife, Ann and two children.

Today the building is a multi-use facility operated by Harrisonburg Tourism & Visitor Services. Inside you will find Visitor Services, the Rocktown Gift Shoppe, The Valley Turnpike Museum, the Harrisonburg-Rockingham Civil War Orientation Center and the executive offices for Harrisonburg Downtown Renaissance and Harrisonburg Tourism.

Civil War Orientation Center
The Orientation Center offers the stories of individuals, battles, and campaigns through film and interpretation. The center has available the Shenandoah At War Guide and other resources for visitors to explore our region. More than history lesson, share the experiences of the Shenandoah Valley at war.

For more information, contact the Offices of Harrisonburg Tourism & Visitor Services Group Tour Assistance (540) 432-8940 or the Offices of Harrisonburg Downtown Renaissance Downtown Revitalization (540) 432-8922

Valley Turnpike Museum
The Museum celebrates the history and heritage of today’s US Route 11, known as the Valley Turnpike. Once the main thoroughfare throughout the Shenandoah Valley, it aided migration from the north to south, both in pioneer days and today. The museum highlights the road’s history from buffalo path to the Civil War and Stonewall Jackson, to today’s use of it as a scenic way to experience the Valley.

Contacts
HARDESTY-HIGGINS HOUSE VISITOR CENTER
212 South Main Street
Harrisonburg, VA 22801
(540) 432-8935
www.HarrisonburgTourism.com

For more information, visit www.harrisonburgtourism.com/ThingsToDo.
Montpelier was home to President James Madison and America’s First Lady Dolley Madison. It was at Montpelier where James Madison first imagined the Constitution, spending six months in his upstairs library researching governments, organizing his thoughts into what he believed were the ideal principles for a representative democracy. Madison’s ideas would become the “Virginia Plan,” and later the framework for the Constitution.

The Montpelier estate features the mansion, garden, historic buildings, exhibits, archeological sites, and forests trails.

**Galleries & Exhibits**

Montpelier maintains several exhibit spaces in addition to the refurnishing projects in the mansion. Visitors can view rare and significant objects related to the Madisons in the Grills Gallery and tour Marion DuPont Scott’s famous “red room” in the William DuPont Gallery at the Visitor Center. Panel displays provide information about the use of the cellar spaces in the self-guided basement of the mansion. In June 2012, a panel exhibit on the War of 1812 was installed in the second story of the mansion. Archaeological collections are on display in the archeology lab.

For more information, visit [www.montpelier.org](http://www.montpelier.org).

**Grills Gallery**

The Joe and Marge Grills Gallery at the Montpelier Visitor Center is the location of a rotating “Treasures of Montpelier” exhibit. This state of the art exhibit venue features rare and significant objects owned by or related to the Madisons, works of fine art, historical documents, and archeological artifacts from Montpelier’s permanent collection as well as items on loan from museums and private collections.

**duPont Gallery**

The William duPont Gallery in the Montpelier Visitor Center pays tribute to the legacy of members of another significant Montpelier family—William and Annie duPont, who owned the property for much of the twentieth century. Their daughter, Marion duPont Scott, inherited the estate, which her heirs transferred to the National Trust for Historic Preservation in accordance with her will after her death in 1983. The Gallery displays objects and images related to the duPont’s tenure.

**Mansion Cellars**

The cellars contain the two kitchens. One kitchen supplied the needs of mother Nelly Madison, while the other was equipped to prepare meals for James, Dolley, and their many guests. Interactive exhibits in Dolley’s kitchen offer insight into recipes, seasonal tasks, and period kitchen equipment.

**Train Depot**

William duPont Sr. (1855-1928) ordered the construction of the Montpelier train station and depot near Orange, Virginia to facilitate passenger and freight service to his estate at Montpelier and the surrounding community. Today, the Montpelier Station Train Depot is home to the exhibit *In the Time of Segregation*, while it continues to house an active U.S. Post Office, located in the restored freight room.

**War of 1812**

Currently on display in the south wing of the Montpelier mansion is *A Young Nation Stands: James Madison and the War of 1812*. The new exhibit uses innovative technology to immerse visitors in the decisions faced by Madison as Great Britain violated American trading rights and impressed sailors into the British navy. With the turn of a ship’s wheel in “Madison at the Helm,” visitors can view the consequences of diplomacy, economic coercion, war, or inaction. A touch-screen map illustrates how the war played out on land and at sea. Panel displays offer insight into topics ranging from native American and African American involvement in the war to Madison’s commitment to uphold Constitutional rights as a war president.

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**Planning your visit**

- Allow at least 2-3 hours for the full Montpelier experience.
- Introductory film in the Potter Theatre: 15 minutes
- House tour: 35 minutes
- Self-guided second floor exhibits 20 minutes
- Outdoor exhibits and gardens 60 minutes
- Tickets are available on-site at Montpelier’s ticket booth.

**Contacts**

**JAMES MADISON’S MONTPELIER**
11407 Constitution Highway
Montpelier Station, VA 22957
(540) 672-2728 x100
[www.montpelier.org](http://www.montpelier.org)
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