THE COMMONWEALTH OF VIRGINIA

THE VISITORS OF JAMES MADISON UNIVERSITY

**GOVERNANCE COMMITTEE**

**Minutes of the Meeting of April 21, 2022**

The Governance Committee of the James Madison University Board of Visitors met on Thursday, April 21, 2022 in the Festival Conference and Student Center at James Madison University.   
Jeff Grass, chair, called the meeting to order at 4:36 pm.

**PRESENT:**

Falcon, Chris

Grass, Jeff, Chair

Harper, Donna, liaison

Herod, Maribeth

Major, Lara, ex officio

Warden, Kathy

**ALSO PRESENT:**

Alger, Jonathan President

Knight, Jack, Legal Counsel

On motion by Chris Falcon, seconded by Kathy Warden, approved the minutes of the February 17 and March 23, 2022 meetings.

**WMRA Delegated Signature Authority**

Jack Knight, University Legal Counsel, explained the necessary signatures for Federal requirements associated with the WMRA radio station. Although the Board of Visitors is the legal owner, he suggested signature authority for required forms be delegated. On motion by Maribeth Herod, seconded by Chris Falcon, the committee approved that in order to be more efficient with the filing of required documents that all Federal Communications Commission forms and filings be delegated to the WMRA Executive Director and WMRA Chief Engineer.

**Executive Committee Composition**

Since there were no comments from other board members regarding the recommendation of the Governance Committee, on motion by Kathy Warden, seconded by Maribeth Herod, approved the Rector, Vice Rector and 3 Committee Chairs, selected by the Rector, shall serve on the Executive Committee; a Past Rector may serve as an ex-officio member of the Executive Committee.  In the event a Committee Chair is unable to attend a meeting, they may appoint a designee.  This motion is to be effective following this annual meeting.

**Qualifications and Competencies of Board Members**Chris Falcon shared a working document of qualifications and competencies for potential board members.

**Board Self-Evaluation**

The committee has revised the previous self-evaluation form used by the board and will send the form to the board in May for completion.

**Board Retreat**

Jeff reviewed the schedule for the retreat to follow the board meeting. EAB has been working with Jeff and Megan Adams, from EAB, will present “The State of the Union” on future trends in higher education.

With no further business, the committee adjourned at 5:45 pm.

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Jeff Grass, Chair

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Donna L. Harper, Secretary