THE COMMONWEALTH OF VIRGINIA

THE VISITORS OF JAMES MADISON UNIVERSITY

**AD HOC GOVERNANCE COMMITTEE**

**Minutes of the Meeting of November 18, 2021**

The Ad Hoc Governance Committee of the James Madison University Board of Visitors met on Thursday, November 18, 2021 in the Festival Conference and Student Center at James Madison University. Jeff Grass, chair, called the meeting to order at 1:00 pm.

**PRESENT:**

Falcon, Chris

Grass, Jeff, Chair

Harper, Donna, liaison

Herod, Maribeth

Major, Lara, ex officio

Warden, Kathy

On motion by Chris Falcon, seconded by Kathy Warden, approved the minutes of the October 15, 2021 meeting.

The committee discussed the implementation of the new board manual having an effective date of January 1, 2022.

The committee shared ideas for the self-evaluation process of the board. The committee has proposed the following process:

* Governance Committee would facilitate an anonymous self-evaluation process by coordinating the implementation of a survey
* Governance Committee would review the results and share a summary with the full board and, as appropriate, share with chairs/committees
	+ As necessary, the Rector and president would confer on specific responses
* Would be implemented at least once during each Rector’s two-year term (possibly after each February meeting for discussion at the April board meeting).

The following questions and revisions will be added to the self-evaluation survey:

What professional development activities relative to your board service, have you participated in during the past year?

Do you believe the committees you are serving on are meeting the expectations of the committee charters? Include comment section

Ask about the committee structure

Is there information/resources that would be beneficial to you as a board member?

What priorities do you believe the next rector should focus on?

The committee decided the following processes should be removed from the Board Manual and policies/procedures be developed for such processes: nominating committee process, presidential evaluation process, and the board self-evaluation process.

The committee’s task for the next meeting will be investigating professional development opportunities for board members.

With no further business, the committee adjourned at 2:24 pm.

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 Jeff Grass, Chair

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Donna L. Harper, Secretary