

Workplace Readiness Skills for the Commonwealth

Pre-school – K

School

Professional Knowledge and Skills

8. **Speaking and Listening:** Follows directions and communicates effectively with customers and fellow employees

Objective: The student will develop speaking and listening skills.

Activities:

1. Encourage and engage in back and forth conversations of topics of interest to children. This can be accomplished during the daily routine activities.
2. Play follow direction games with one or two step directions; Simon Says, Hokey Pokey, Mother May I.
3. Provide times in the day that children can have conversations with other children such as center time – refer children to each other during play, for help, mealtime.