

Workplace Readiness Skills for the Commonwealth Grades 6 – 8 School

Professional Knowledge and Skills

8. **Speaking and Listening:** Follows directions and communicates effectively with customers and fellow employees

Objective: Student will follow directions appropriately.

Activities:

1. Write a set of directions on the board and have students practice reading and following them accurately in the correct sequence.
2. Play a Following Directions game: Practice following oral multi step directions (e.g. stand up, turn around 3 times after you touch your toes).

Objective: The student will communicate effectively with other persons.

Activities:

1. Have student interview a school employee and record their responses.
2. Have student interview a peer and introduce them to the class.
3. Have students lead their IEP meetings by presenting a power point to the IEP team.