

Workplace Readiness Skills for the Commonwealth Grades 9 – 10 Home

Personal Qualities and People Skills

4. **Self-Representation:** Dresses appropriately and uses language and manners suitable for the workplace

Objective: Student will exhibit proper grooming and hygiene.

Activities:

1. Son/daughter will learn to wash and dry clothes in order to maintain appearance.
2. Will identify proper hygiene techniques.
3. Develop morning routine schedule for daily hygiene and grooming.

Objective: The student will demonstrate the ability to present themselves in an appropriate manner in a variety of community settings.

Activities:

1. Have your son/daughter select the appropriate clothing for a variety of activities (e.g. church, party, ball game).
2. Discuss the importance of proper grooming and its impact on being accepted socially.
3. Have your son/daughter demonstrate proper manners in a variety of community settings (e.g. McDonalds vs. Outback Steakhouse).