

Workplace Readiness Skills for the Commonwealth Grades 11 – Post High Home

Personal Qualities and People Skills

4. **Self-Representation:** Dresses appropriately and uses language and manners suitable for the workplace

Objective: The student will demonstrate the ability to present themselves in an appropriate manner in a variety of community settings.

Activities:

1. Have your son/daughter select the appropriate clothing for a variety of activities (e.g. church, party, ball game).
2. Discuss the importance of proper grooming and its impact on being accepted socially.
3. Have your son/daughter demonstrate proper manners in a variety of community settings (e.g. McDonalds vs. Outback Steakhouse).