

Workplace Readiness Skills for the Commonwealth Grades 6 – 8 School

Personal Qualities and People Skills

1. **Positive Work Ethic:** Comes to work every day on time, is willing to take direction, and is motivated to accomplish the task at hand

Objective: Student will complete school based chores following a schedule.

Activities:

1. Send a Chore Survey home for parents and child to list household chores that the child should be able to complete independently. Develop an Individual Chore Chart based on survey from home.

2. Perform a desired job using a schedule in the school setting. Report to job on-time based on the schedule (e.g. cleaning cafeteria, office runner, library student assistant, counting and delivering materials to assigned areas).

Objective: Student will follow directions and accept criticism.

Activities:

1. Using scenarios and role play teach the student the right way to follow directions from a supervisor.

2. Use role play to teach how to accept criticism from an adult or supervisor.

Objective: Student will demonstrate consistent effort throughout completion of assigned work task.

Activities:

1. Teacher provides student with a task (timed or untimed) for completion. Upon completion of task student will be provided with a self-evaluation to assess on task behavior. Student and teacher discuss results.