

Workplace Readiness Skills for the Commonwealth

Grades 1 – 2

Home

Technology Knowledge and Skills

19. **Information Technology:** Uses computers, file management techniques, and software/programs effectively

Objective: Your child will use community or home technology resources to access information.

Activities:

1. Identify the computer and how it helps people work and play.
2. Turn on and off.
3. Access, save and print files.
4. Understand how to log on and off.
5. Safely research topics using the internet.