

Workplace Readiness Skills for the Commonwealth Grades 1 – 2 School

Technology Knowledge and Skills

19. **Information Technology:** Uses computers, file management techniques, and software/programs effectively

Objective: The student will demonstrate knowledge and use of the computer.

Activities:

1. Identify the computer and how it helps people work and play.
2. Turn the computer on and off.
3. Access, save and print files.
4. Understand how to log on and off.
5. Safely research topics using the internet.