

# Workplace Readiness Skills for the Commonwealth Grades 3 – 5 School

## Technology Knowledge and Skills

18. **Job-Specific Technologies:** Selects and safely uses technological resources to accomplish work responsibilities in a productive manner

**Objective:** The student will use technology safely and responsibly.

### **Activities:**

1. Teach students the components of a computer.
2. Teach students how to search a topic using the internet.
3. Create a PowerPoint or brochure that aligns with instruction.

### **Resources for Activities:**

Creating brochures:

<http://www.scholastic.com/teachers/lesson-plan/create-travel-brochure>

Creating PowerPoint presentations:

[http://www.educationworld.com/a\\_tech/tech/tech013.shtml](http://www.educationworld.com/a_tech/tech/tech013.shtml)