

Workplace Readiness Skills for the Commonwealth

Pre-school – K

Home

Professional Knowledge and Skills

15. Time, Task, and Resource Management: Organizes and implements a productive plan of work

Objective: The child will participate in a consistent home routine.

Activities:

1. Create a consistent family routine that incorporates everyone's activities (e.g. homework, outside time, reading together, watching tv, meal time, bath time, bedtime story).
2. Use visuals to support the schedule (e.g. visual routine chart, chore chart, task strip, pictures of planned events, family calendar).
3. Parents join into play activities with child (e.g. games, building toys, outside play time).