

Workplace Readiness Skills for the Commonwealth Grades 9 – 10 School

Professional Knowledge and Skills

13. **Lifelong Learning:** Continually acquires new industry-related information and improves professional skills

Objective: Student will assess skills and areas of need related to jobs of interest.

Activities:

1. Make lists of current strengths and weaknesses and develop action plan for enhancing strengths and developing weaknesses.
2. Create checklist of aptitudes needed for particular jobs of interest
3. Visit job sites of interest in order to identify work-related aptitudes.

Objective: The student will find opportunities to learn new skills.

Activities:

1. The student will learn to use computers to access information in order to stay current in job market.
2. The student will take a career and technical course in order to obtain a new skill.
3. Have the student use Virginia Career View (<http://www.vaview.vt.edu/>), Virginia Education Wizard (<https://www.vawizard.org/vccs/Main.action>) or O-Net OnLine (<http://www.onetonline.org/>) to research new job standards and projections for future employment.

4. Have student use VA Wizard to explore and develop career skills.
www.vawizard.org