

Understanding your Transfer Credit Report

This module provides information to help you interpret your JMU transfer credit report and identify courses for which you have already earned JMU credit. You can find your transfer credit report in your MyMadison student center. Go the JMU homepage, in the top navigation bar, click on “current students”; in the LOGIN section, select MyMadison; then enter your JMU e-id and password. Once you are in MyMadison, click on the Academics tab and select your Student Center. In your Student Center, go to the “other Academics” drop down menu and select Transfer Credit Report.

Transfer Credit Report

At the top of your transfer credit report you will find your previous institution’s name listed under “Source Institution”. The far left column with the heading “Transfer Term” refers to the semester you are awarded the transfer credit at JMU. The next column across labeled “Incoming Course” contains the subject prefix and course number of the course you took at your previous institution; the column labeled “Units Taken” refers to the number of units taken (also called credits) followed by the grade you earned.

Grades

In the “Grade Input” column you will see the letters “CR “ or the actual grade you earned in the course. CR stands for credit, meaning that you have earned credit for the course. If you took the course at a Virginia Community College, then you will see CR rather than the grade you earned. If you took the course at a four-year institution or a non-VCCS community college, then the actual grade earned will be posted. Grades from previous institutions do not transfer to JMU, and only those courses in which you earned at least a “C” grade (not C-) will transfer to JMU.

Equivalent Course

The column with the heading “Equivalent Course” refers to the equivalent JMU courses for which you have earned JMU credit. Listed are the subject prefix and course number and units earned. Those course prefixes that begin with a “G” usually refer to General Education courses.

Elective Credit (000)

Frequently, you may see a JMU course prefix with the course number of 000 (triple zero); for example MATH 000. This does not mean that you did not earn credit. Triple zero stands for elective credit. It means that JMU does not offer the exact same course you took at your previous institution and is awarding you elective credit instead. For example, if you took a course in advanced mathematics at your previous institution with a course prefix and number of MTH 1020 and there is no course called “Advanced Mathematics” at JMU, you would be awarded elective credit in mathematics and it will be reflected as MATH 000 credit on your transfer credit report. The transfer module on “Appealing Transfer Credit” includes information on

what to do if you think the course you took at your previous institution is similar to a course at JMU.

General Education Credit

You might also see JMU course equivalents with the numbers 001, 002 or even 003. This means that these courses may meet a General Education requirement. Some math courses use 011 and 001 as the course number. This means that the courses may meet the General Education math requirement. Talk with your advisor if you have a question about transfer credits for General Education courses.

Foreign Language Credit

JMU foreign language credit is not given for introductory foreign language courses (101 and 102) taken at another university or college if you studied that language in high school for two or more years. You will be directed to take the JMU Foreign Language Placement Exam if you plan to continue study in the same language at JMU.

Courses in Progress

Only those courses that you have completed can be evaluated for JMU credit. If you are currently enrolled in courses at another institution, those courses will not show up on your transfer credit evaluation until you have completed the courses and final transcripts have been sent to the Office of the Registrar for evaluation. To view pending transfer credits, log on to MyMadison and go to your Student Center and select "Pending Transfer Credit". If you are currently enrolled in classes and there are no pending courses listed, contact the JMU Office of the Registrar at 540-568-6281.

Test Credit

You may see a section of your transfer credit report called "Test Credits". Students who completed advanced course work in secondary school may be able to receive credit in certain subjects at JMU depending upon the test scores earned. Transfer credits earned through Advanced Placement, International Baccalaureate or Cambridge International Examinations can be found under the "Test Credits" section of your transfer credit report provided that you sent your test score reports to the JMU Admissions Office.

In the test credits section you will see a column "Transfer Term" that refers to the term the test credits are applied at JMU followed by a column called "Test ID" which refers to the name of the test, followed by the subject area in the column called "Test Component." The test score will appear in the "Score" column. Any JMU course credit earned is based upon the test score earned and will appear in the column "Equivalent Course". In this example, the student received a score of "5" on an Advance Placement calculus course which gave the student credit for a JMU calculus course, Math 235

Print a copy of your transfer credit report and bring it with you to the meeting with your academic advisor at orientation, as you will need this report when you are enrolling in classes.