



James Madison University Staff Emeriti Association

Minutes – September 25, 2018 (9:00 am, Wine Price Building, Conference Rm 3030)

Attendees: Tina Updike, Jane Beach, Norma Burkholder, Milla Sue Wisecarver.

Approval of Minutes from July 31, 2018 meeting.

- Minutes from the meeting on July 31, 2018 were unanimously approved. These will be posted to the SEA website.

Staff Emeriti membership (Tina and Milla Sue):

Tina updated the list of HR Support Tasks:

- Meghan Schaeffer, HR person helping with website update (minutes, photos, upcoming events. etc.).
- Carolyn Windmiller, Madison Magazine content.
- Anita Westfall, reserve meeting space.
- Tiffany French, sending welcome package to new SEA members. Tina will contact Tiffany to verify that she is maintaining the SEA membership database as new retirees receive the staff emeriti designation.
- Tina will verify with Diane Yerian regarding who will send the staff emeriti designation email to all JMU supervisors in November and April of each year.

Tina distributed copies of the Limited Opportunity for Staff Emeriti Status Designations. This opportunity was sent to all JMU supervisors. The timeframe for nominations is September 1, 2018 – February 28, 2019.

- Tina contacted Diane to clarify: (1) will there be reminders sent out to supervisors as the date nears, (2) would it be appropriate for SEA members to

contact Diane to suggest names, (3) could the information on the limited opportunity be shared at SEA monthly luncheons. Still awaiting a reply.

Milla Sue has sent “permission to contact” emails to SEA members who have yet to meet that “permission” criteria and has had limited response. She will provide a list of these members to Tina and Jane to take to the monthly luncheons to see if other members have more current email addresses for these members. There are 165 total SEA members, however that list includes at least 3 deceased members.

Goal #3: Increase awareness: (Tina):

The SEA website is now up to date.

- Tina will send upcoming luncheon information to HR contact for posting.

For the Winter issue of Madison Magazine, the deadline for the SEA article and photos is Friday, September 28th.

- Discussion was held on what to include in the article. Members agreed that the monthly luncheon program success and the upcoming lunches for the remainder of the year should be highlighted. Photos from the June lunch with Claudia Bernandi’s “Walls of Hope” mural project and the September Beyond luncheon will be uploaded to Basecamp along with the article copy.

Goal #1: Membership development: (Tina, Milla Sue and Jane):

Update on Monthly Luncheons (Jane):

Wed., October 10 will be at Thomas House

Thurs, November 8 at Hotel Madison and Shenandoah Conference Center. The event will start out with a tour from 11-12, then Lunch at 12 noon, cost \$8-15 with a limited menu. Jane will meet with Hotel staff in mid-October to finalize details. Milla Sue will then send out email invitations to all SEA members.

Milla Sue reported:

Month by month count, SEA attendees only (not including guests):
March 20, April 17, May 22, June 15, July 11, Aug. 17, Sept. 10, Total of 111,
average of 15.8 attendees per luncheon

October Luncheon:

Milla Sue to send invitation, including mention of November luncheon.

Tina will check RSVPs for October luncheon (substituting for Milla Sue, who will be traveling).

Milla Sue to send luncheon information to Tina for posting on SEA website.
Milla Sue will prepare list of "non-permissions" so we can ask luncheon attendees if they know how to reach any of these people

November 10th Football Faculty-Staff Appreciation Day, 2 p.m. vs. Rhode Island:

Milla Sue to contact Athletics Ticket Office to prepare online order form.
SEA members completing form can be seated together.
Form will include name, email, number of complementary tickets, number of purchased tickets (and other information needed by ticket office).
SEA members may request 2 free tickets and additional tickets for \$14.
Form will be requested to be ready by October 16, when Milla Sue will notify SEA members.
We will not attempt to organize a tailgate this time.

December 12th Holiday Gala hosted by the Faculty Emeriti Association.

Tina will check with Shelia Moorman, FEA President on the details for this joint event.

Smartphone 101 Training:

Milla Sue to book rooms at Ice House, Monday, February 11, Tuesday, March 12 (SNOW DATE: Wednesday, April 10), 10-11:30 am, then to downtown restaurant at 11:30 am.

Milla Sue to contact Sprint in early January about availability of speaker.
Faculty Emeriti Association may be interested in participating, if room allows space for them to attend.

Goal #2: Volunteer activity: (Tina):

Volunteer activities will resume in 2019 with the CHOICES event in spring and Employee Appreciation Day in May. Tina reported that the United Way "Day of Caring" has been moved from their usual date in May to September 25 in 2019. This might be another SEA volunteer opportunity.

Next Meeting:

- Steering Committee Members agreed the next meeting will be Tuesday, November 25 at 9:00 a.m. in the Wine Price Bldg, conference room 3030.