



MEMORANDUM

TO: A. Jerry Benson, Chris Nye, Jane Hubbell, & Merle Mast
FROM: John D. Hulvey, Director, Sponsored Programs Administration and Accounting
SUBJECT: Virginia Department of Aging – Virginia Respite Care Grant Program
DATE: January 8, 2007

The Virginia Department of Aging has issued a Request for Proposals (RFP) for the Virginia Respite Grant Program for the development, expansion, or start-up operation of respite care services, including but not limited to adult day care services, that provide respite (relief and support) to the caregivers of older, infirm, or disabled adults. The objective of the grant is to promote the development and expansion of respite care services which support family caregivers in Virginia and prevent or delay the premature institutionalization of frail older adults. Please click the [Request for Proposal](#) (.pdf) link to view the request in its entirety. Please visit <http://www.aging.state.va.us/news.as> to access the direct link.

Total Anticipated Funding Amount: Organizations may apply for a grant of up to **\$100,000.00** in respite grant seed dollars.

Matching Requirement: There is a 1:1 matching requirement for this RFP. For example, if \$100,000 is requested of VDA, then the university must also contribute \$100,000 to the project through a combination of in-cash and in-kind contributions. Of this match, a minimum of 25% match must be cash.

Deadline: March 1, 2007, postmark date. (The proposal must include a proposed budget for the entire project period, reference Attachment 1 in the RFP.) The period of contract is July 1, 2007 through June 30, 2009. The envelope must be addressed to the Virginia Department of Aging as directed on the RFP Cover Sheet.

In order to be considered for selection, organizations must submit a complete response to the RFP with a signed cover sheet. One (1) original and five (5) copies of the response must be submitted to the Virginia Department for the Aging by the due date or postmarked by March 1, 2007. Organizations who have already received funding for the July 1, 2006 through June 30, 2008 time period are ineligible to apply.

All inquiries for information should be directed to: Mrs. Ellen Nau, Respite Care Grant Program Coordinator, telephone: (804) 662-9340.

If this information does not serve you, please forward it to the appropriate person(s). For further assistance in submitting a grant application for this funding opportunity, please contact Sponsored Programs at 568-6872.

From the desk of...
John D. Hulvey
Sponsored Programs
James Madison University
JMAC Bldg. 6, Suite 26
MSC 5728
Harrisonburg, VA 22807
hulveyjd@jmu.edu
540-568-3725
Fax: 540-568-6240