

EVENTS & CONFERENCES

James Madison University • University Center • Taylor Hall, Room 233 • MSC 3501, Harrisonburg, VA 22807 • 540-568-6330 • FAX 540-568-6444

DRIVER AUTHORIZATION FORM

I, _____, have been given authority, have read and
Print Driver's Name
understand the JMU van rules and regulations, and accept responsibility to be the driver
of a James Madison University vehicle. As a condition of this assignment, I pledge:

- 1.) Not to allow any alcoholic beverages and/or drugs in the vehicle while I am responsible for the vehicle's operation.
- 2.) Not to drive while under the influence of alcohol and/or drugs to any degree.
- 3.) Not to drive the vehicle to any event where alcohol will be served.
- 4.) Not to lend the vehicle to any other person.
- 5.) I am a JMU student, faculty or staff member.

If I violate this pledge, I understand I will be subject to disciplinary action by James Madison University plus immediate suspension of both my own and my organization's privilege to operate University vehicles in the future.

DRIVER'S SIGNATURE*

TRIP DESTINATION & TRIP DATE

DRIVER'S PHONE NUMBER

DESCRIBE PURPOSE OF THE TRIP

ORGANIZATION NAME(S)

DATE

The Driver Authorization Form must be completed by each driver for each trip.

Please duplicate this form as needed if there will be more than one driver for your organization or department.