Please follow the steps listed below to register for CITI Program training if you do <u>NOT</u> have a JMU e-ID.

Go to https://about.citiprogram.org/en/homepage/ and click "Register."



Search for James Madison University, agree to the Terms of Service, affirm that you are affiliated with JMU, and click on "Continue to Create Your CITI Program Username/ Password."



<pre>steps: 1 2 3 4 5 6 7</pre>	CITI - Learner Registration - Jam	es Madison University
<pre>* indicates a required field. * First Name * Last Name * email Address * verify email address if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address. Secondary email address verify secondary email address Continue 10 Step 3 Cuticut 10 Step 3 Cuticut 10 Step 3 Cuticut 20 Step 3 Cuticut 20 Step 4 5 6 7 Cuticut 20 Step 4 5 6 7 Cuticut 20 Step 4 5 6 7 Cuticut 20 Step 4 5 6 5 7 Cuticut 20 Step 5 7</pre>	Steps: 1 2 3 4 5 6 7	
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* Security Answer	* Security Question	
	* Security Answer	

Continue to Step 4

Please select a username that you can easily remember so that you can look up the results of your training in the future.

You <u>DO NOT</u> need to have a JMU e-ID to sign up for training.

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	-	Learner	Reg	isu a	LIUTI

Steps: 1 2 3 4 5 6 7

Gender, Ethnicity and Race

Why does CITI Program ask about your gender, race and ethnicity? Why does CITI Program use these categories? Why does CITI Program ask about your gender?

* indicates a required field.

* Your Gender Is:

- Male
- Female
- I would rather not disclose

* Your Ethnicity Is: (You may choose only one)

- Hispanic or Latino
- Not Hispanic or Latino
- I would rather not disclose

* Your Race Is: (You may choose more than one)

- 🗏 American Indian or Alaska Native 🥹
- 🔲 Black or African American 😡
- 🔲 Asian 😡
- Native Hawaiian or Other Pacific Islander @
- 🔲 White 😡
- I would rather not disclose

Continue to Step 5

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Steps: 1 2 3 4 5 6 7

* indicates a required field.

* Are you interested in the option of receiving Continuing Education Unit (CEU) credit for completed CITI Program courses?
If you answer "yes", you will be provided with information before you start a CEU-eligible course about the amount of credit available, information about the course authors, and other required CEU disclosures. This information must be viewed before a course is started in
and a for you to be eligible to purchase CEU credit after course completion. However, appearing "yes" does not obligate you to purchase

If you answer "no", you will not see information about the CEU credits available for courses before you start them or after completing them, and you will be **ineligible** for CEU credit for these courses. You can change this preference at any time by clicking on a "CEU Information" link or using a "My Profile" link to update your Profile.

If you're not sure, you can change your answer later.

Yes
 No

Not sure. Ask me later

CEU credits for any course.

If you answered "yes", please check all the types of CEU credit that may be of interest. This information allows us to ensure that you receive appropriate Pre- and Post-Course information relevant to the kind(s) of CEU credit that you may request.

AMA PRA Category 1 Credits
 Nurses (CNE Credits)
 Other
 Psychologists (CEP Credits)

* Can CITI Program contact you at a later date regarding participation in research surveys? 😣

Yes
No

Not sure. Ask me later

Continue to Step 6

If you are a student and unless you have been told otherwise by your professor, select "NO" for Continuing Education Unit credit. You <u>DO NOT</u> have to pay for <u>CITI training.</u>

While it is a required field, you <u>DO NOT</u> need to have a JMU e-ID to sign up for training. Please enter a username that you can easily remember.

CITI - Learner Registration
Steps: 1 2 3 4 5 6 7
Please provide the following information requested by James Madison University
* indicates a required field.
Language Preference
* Institutional email address
* JMU e-ID
Gender
Highest degree
Employee Number
* Department
* Role in research
Address Field 1
Address Field 2
Address Field ? City
State
Zip/Postal Code
Country
Phone
* Account Status

Continue to Step 7

Select ONLY "I need to take courses regarding research involving Lab Animals"



Select The "Working with the IACUC course" is required if you plan to use laboratory animals in your work or plan to supervise such work.

The "Working with the IACUC" required training is checked below to assist you in selecting the correct course. However, depending on the type of research you are going to conduct, you can select additional courses to benefit you in your work.



Please select the appropriate species-specific course(s), if available:

For all personnel, choose the appropriate species-specific courses below depending on your work or interests.

- Working with Mice
- Working with Rats
- Working With Amphibians
- Working with Hamsters
- Working with Gerbils in Research
- Working with Guinea Pigs
- Working with Rabbits
- Working with Cats
- Working with Dogs
- Working with Reptiles in Research Settings
- Working with Cattle
- Working with Fish
- Working with Zebrafish in Research Settings
- Working with Non-Human Primates
- Wildlife Research
- IACUC Member Refresher Case Studies

Unless you need to affiliate with another institution, select "Finalize registration"



After finalizing registration, check your email for the confirmation from CITI.

CITI - Learner Registration Complete

Thank you. You will receive a confirmation email from citiprogram-noreply@med.miami.edu which will include the next step in finalizing your registration. Please check your spam folder for this email and if you have any questions or need assistance, contact CITI Support at citisupport@med.miami.edu

Click on or copy the link in the email to complete your CITI registration.

Your CITI Program Registration

From: Citiprogram-noreply@med.miami.edu Date: 2013-08-08 09:36



Thank you for registering with the Collaborative Institutional Training Initiative (CITI Program).

To confirm your email address and complete your registration, please click on the link below: https://www.citiprogram.org/index.cfm?pagelD=183&email=tillmace@yopmail.com&id=3651338

Thank you Collaborative Institutional Training Initiative (CITI Program)

Once your registration has been completed you will need to log into your CITI account.



Below is a screenshot of the Working with the IACUC-Lab Animal Research Course

Your Current Score

0%

Working with the IACUC - Lab Animal Research

To pass this course you must:

- Complete all 16 required modules
- Complete 1 of 8 elective modules
- Achieve an average score of at least 80% on all quizzes associated with this course's module requirements
- Supplemental modules, if provided, are optional and do not count towards passing the course or the overall score

You have unfinished required or elective modules remaining

Complete The Integrity Assurance Statement before beginning the course

Required Modules		
	Date Completed	Score
Introduction to Working with the IACUC (ID: 1807)	Incomplete	0/0 (0%)
Working with the IACUC (ID: 1808)	Incomplete	0/0 (0%)
Federal Mandates (ID: 1809)	Incomplete	0/0 (0%)
The Veterinary Consultation (ID: 1810)	Incomplete	0/0 (0%)
Getting Started (ID: 1811)	Incomplete	0/0 (0%)
Alternatives (ID: 1812)	Incomplete	0/0 (0%)
Avoiding Unnecessary Duplication (ID: 1813)	Incomplete	0/0 (0%)
Endpoint Criteria (ID: 1815)	Incomplete	0/0 (0%)
Surgery (ID: 1816)	Incomplete	0/0 (0%)
Occupational Health and Safety (ID: 1820)	Incomplete	0/0 (0%)
Housing Social Animals (ID: 1822)	Incomplete	0/0 (0%)
Housing Rodents on Wire Floors (ID: 1823)	Incomplete	0/0 (0%)
Euthanasia (ID: 1827)	Incomplete	0/0 (0%)
Making Changes after You Receive Approval (ID: 1830)	Incomplete	0/0 (0%)
Reporting Misuse, Mistreatment, or Non-Compliance (ID: 1831)	Incomplete	0/0 (0%)
Final Comments (ID: 1832)	Incomplete	0/0 (0%)