



# EMERGENCY PROCEDURES



**POLICE/FIRE/MEDICAL EMERGENCY DIAL: 540-568-6911**

Dial **6911** from any on-campus phone or **540-442-6911** if phone circuits are down. Use the LiveSafe smart phone app.

## FIRE

- \* Activate the nearest fire alarm pull station and call **568-6911** if possible to report the location and cause of the fire if known.
- \* **EVERYONE MUST LEAVE IMMEDIATELY** when a fire alarm is activated, even if there are no obvious signs of an emergency!
- \* **DO NOT** use the elevator!
- \* Remain calm and assist others in safely getting out.
- \* Confine the fire by closing all doors and windows if possible.
- \* Extinguish the fire if you have been trained and it is safe to do so.
- \* Evacuate the building to a safe location away from the structure.
- \* Take any personal belongings you may need with you. (including wallets, purses, keys, cell phones, etc.)
- \* If circumstances permit, secure your area by closing doors and locking them if you would normally do so when you leave for the day.
- \* Follow directions given by emergency personnel and respond to location designated by your building coordinator outside the structure to await further instructions and so that everyone can be easily accounted for before leaving the area.
- \* Do not re-enter until authorized to do so .

## WEATHER EMERGENCY

- \* Listen for the JMU Lightning Detection System's audible air horn alarms:  
**SINGLE 15-second air horn blast - RED ALERT**  
**THREE 5-second air horn blasts - ALL CLEAR**
- \* Seek shelter inside a building until notified by University officials that it is safe to leave.
- \* If flooding occurs, seek higher ground and avoid walking through standing or moving water.

## OFFICIAL JMU COMMUNICATIONS

**During a campus emergency, JMU will distribute information to the campus community utilizing the following methods:**

- \* Madison ALERT- Campus Horn & PA System
- \* JMU Radio **AM-1610** Broadcasts
- \* JMU Web page at **www.jmu.edu**
- \* Blast e-mail to "\_\_\_@jmu.edu" accounts
- \* SMS Text Messages to registered users through My Madison
  - > Faculty & Staff
  - > Students
- \* Building Coordinators
- \* ORL Hall Directors & Resident Advisers
- \* Interdepartmental & Building Phone Trees
- \* Emergency FAX Notifications to JMU Departments
- \* Police Loudspeakers and PA Systems
- \* JMU Lightning Detection System "RED ALERT" Horns
- \* Local Media/Campus TV/Radio Broadcasts

## HOSTILE INTRUDER RUN-HIDE-FIGHT

### RUN

- \* Have an escape route in mind. Leave your belongings behind. Evacuate regardless of whether others agree to follow.
- \* Help others escape if possible. Do not attempt to move the wounded. Prevent others from entering an area where the active shooter may be.

### HIDE

- \* Hide in an area out of the shooters view. Lock door or block entry to your hiding place. Silence your cell phone (including vibrate) and remain quiet.

### FIGHT

- \* Fight as a last resort only when your life is in imminent danger.
- \* Attempt to incapacitate the shooter.
- \* Act with as much physical aggression as possible.
- \* Improvise weapons or throw items at the shooter.
- \* Commit to your actions... Your life depends on it.

### When Law Enforcement Arrives

- \* Remain calm and follow instructions.
- \* Drop items in hands. Raise hands and spread fingers. Keep hands visible at all times.
- \* Avoid quick movements toward officers such as holding on to them for safety.
- \* Avoid pointing, screaming or yelling.
- \* Do not ask questions when evacuating.



[http://www.jmu.edu/publicsafety/resources\\_livesafe](http://www.jmu.edu/publicsafety/resources_livesafe)