

**PETITION FOR APPEAL**

Office of Student Accountability and Restorative Practices

Students given a decision by the Accountability Board have the right to submit a written appeal. Please click on the link, download and save the PDF to your computer, and write the appeal. The written appeal, including any attachments for evidence, must be emailed to Wendy Lushbaugh (lushbawy@jmu.edu) within four days of receiving the decision of the Accountability Board Case Review. For more information on the appeal process, please visit the following link:

<http://www.jmu.edu/osarp/handbook/OSARP/accountability-process.shtml#appeal>

(Note: The appeal process for Sexual Misconduct cases will be handled by a different process). If you have any questions regarding appeals, please call our office at 540-568-6218.

**Student's Name:**

\_\_\_\_\_

**Student ID Number**

\_\_\_\_\_

**Reason for appeal:**

Due Process — Please outline how the university failed to follow the stated process for the adjudication of the charge(s) and how that affected the decision in your case.

New Evidence — Please introduce evidence that was not available or accessible to you at the time of the Accountability Board Case Review (provide the evidence and explain why it was not accessible to you at the Accountability Board Case Review).

**Signature is required below. Typing your name indicates your electronic signature.**

**Student Signature**

**Date**

\_\_\_\_\_

\_\_\_\_\_  
Month      Day      Year

***Please use the space below to type your appeal. Attach this form and any supporting documentation to an email and send them to Wendy Lushbaugh ([lushbawy@jmu.edu](mailto:lushbawy@jmu.edu)).***

