**Accountability Process Overview**

*Note: Cases alleging sexual misconduct will follow the Sexual Misconduct Accountability Process.*

### Level 1: Charge Notification
- Case Manager reviews a reported policy violation
  - **No charge** is placed against the student
  - **Student is charged** with policy violation and a Case Administrator is assigned
    - A Charge Notification is emailed to student with instructions to schedule an Administrative Case Review appointment
      - End of Accountability Process
      - Level 2

### Level 2: Administrative Case Review
- Student attends an Administrative Case Review with their assigned Case Administrator
  - Case Administrator finds the student **not responsible**
  - Case Administrator finds the student **responsible**
    - Student accepts the decision and sanction(s)
      - End of Accountability Process
    - Student rejects the decision and requests a hearing before an Accountability Board
      - Level 3

### Level 3: Accountability Board Case Review
- Student attends an Accountability Board Case Review
  - Accountability Board finds the student **not responsible**
  - Accountability Board finds the student **responsible**
    - Student accepts the decision and sanction(s)
      - End of Accountability Process
    - Student appeals the decision in writing
      - Level 4

### Level 4: Appeal
- An Appeal is held
  - Appeal Body finds the student **not responsible**
    - Accountability Board decision **is upheld** and student is required to complete sanction(s)
    - Accountability Board decision **is reduced** and student is required to complete reduced sanction(s)
      - End of Accountability Process

*Updated Summer 2014*