## Form **W-9**Commonwealth of Virginia Substitute W-9 Form

## Request for Taxpayer Identification Number and Certification



Revised July 2014

	☐ Social Security Number (SSN)		Please select the appropriate Taxpayer Identification Number (EIN or SSN) type and enter your 9 digit ID number. The EIN or SSN provided must match the name given on the "Legal Name" line to avoid backup withholding. If you do not have a Tax ID number, please reference "Specific Instructions - Section 1." If the account is in more than one name, provide the name of the individual who is recognized with the IRS as		
	☐ Employer Identification Number (EIN)				
			the responsible part	у.	
	Dunn & Bradstreet Universal Numbering System (DUNS) (see instructions)		Legal Name:		
Section 1 -Taxpayer Identification			Business Name:		
	Entity Type		Entity Classification		Exemptions (see instructions)
	☐ Individual	☐ Corporation	☐ Professional Service	es	Exempt payee code (if any):
	☐ Sole Proprietorship	☐ S-Corporation	☐ Political Subdivision	n ☐ Legal Services	( 2)
	☐ Partnership	☐ C-Corporation	☐ Real Estate Agent	☐ Joint Venture	(from backup withholding)
	☐ Trust	☐ Disregarded Entity	☐ VA Local Governme	ent	Exemption from FATCA reporting code (if any):
	☐ Estate	☐ Limited Liability Company	☐ Federal Governme	nt	
	☐ Government	☐ Partnership	□ VA State Agency	☐ Other	
	☐ Non-Profit	☐ Corporation			
	Contact Information				
	Legal Address.		Name:		
			Email Address:		
	City:	State : Zip Code:	Business Phone:		
	Remittance Address:		Fax Number:		
			Mobile Phone:		
	City:	State : Zip Code:	Alternate Phone:		
	Under penalties of perjury, I certify that:				
	1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue				
atic	Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or c) the IRS has notified me that I am				
Certification	no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined later in general instructions), and				
	4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.				
2 -	Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup				
Section	withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not				
ect	apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but				
you must provide your correct TIN. See instructions titled Certification				, ,	2.0 2.2.2.2.2.2.2.3.4.9.000
	Printed Name:				
	Authorized U.S. Signature:				Date: