



Graduate Council Meeting Summary

November 11, 2021

2:00 – 3:30 pm

Zoom

I. Call to Order

Dr. Linda Thomas, Dean, called the meeting to order at 3:00 p.m. Members were informed that the meeting was being recorded.

II. Approval of the Graduate Council Minutes from September 9, 2021*

The September 9, 2021, Graduate Council meeting minutes were unanimously approved.

III. Business Items

A. Intensive English Program for Graduate School Applicants Available Summer 2022

The JMU Study Group will provide online or on-campus English-language proficiency programs beginning in the Summer of 2022. The programs are designed for students who are well-qualified for admission to a JMU graduate program. The program is not for non-English speaking students, but for students who need to boost their proficiency before beginning their graduate programs. These experiences are designed to raise proficiency in reading, writing, listening and speaking to levels that are expected to predict graduate-school success. Graduate programs may recommend these programs to admitted students or require successful completion of the program before starting their Fall 2022 program.

B. Curriculum Committee

The Curriculum Committee approved all curriculum items that were listed on the October agenda.

IV. Unfinished Business

A. Winter Commencement

The University will hold one commencement ceremony in December, combining undergraduate and graduate level students. The ceremony is scheduled for Saturday, December 18, 2021, at 10:00 a.m., in the Atlantic Union Bank Center. Graduates will receive six guest tickets.

The University plans to hold separate ceremonies for the 2022 Spring Commencement.

V. New Business

A. Committee Structure (call for ad hoc committees) *

If Graduate Council related issues arise, the matter will be sent to an ad hoc committee for discussion. The ad hoc committee will then bring recommendations to the Graduate Council. A spreadsheet has been created within Microsoft Teams, and there are tabs listing titles of several ad hoc committees (Assistantship Issues, DEI Issues, Commencement, Concurrent Enrollment, R2 National Status, Fundraising). Members were asked to sign-up to serve on an ad hoc committee.

B. Administrative Assistant Training

Feedback received from the Graduate Program Director Training held on October 29, was very positive. There has been a request to hold a similar training for Administrative Assistants; therefore, a training will be held in the spring. A survey will be created to capture input on how Administrative Assistants provide support to Graduate Program Directors and to identify areas to address during the training.

VI. Announcements

There were no announcements made.

VII. Conclusion

Dean Thomas thanked members for their participation in the meeting. With no further business, the Graduate Council Meeting ended at 2:31 p.m.

*Votes are likely to be called for items marked with an asterisk.



Graduate Council Voting Members

Sign-in Sheet

November 11, 2021

2:00 - 3:30 pm

Zoom

Last Name	First Name	Academic Unit	Joined Zoom Meeting
Almjeld	Jennifer	Writing, Rhetoric, & Technical Communication (WRTC)	Yes
Akers	Jeremy	Health Professions	Yes
Bandalos	Deborah	Department of Graduate Psychology	Yes
Carr	Julie Wallace	Hart School	
Coates	Tabitha	Learning, Technology, & Leadership Education	Yes
Dabback	William	Music	Yes
Danzell	Orlandrew	School of Integrated Sciences	
Dillard	David	History	Yes
Dyche	Jeff	Psychology - Undergraduate	
Hefner	Brooks	English	Yes
Heydari	Hossain	Computer Science	
Hickerson	Corey	Communication & Advocacy	Yes
Imbrescia	Eric	Early, Elementary & Reading Education	
Knopp	Andrea	Nursing	Yes
Mayhew	Fred	Political Science	Yes
Nichols	Nancy	Accounting	Yes
Nye Luden	Susan Nick	Kinesiology	
Rout	Ayasakanta	Communication Sciences & Disorders (CSD)	
Rutherford	Matthew	Business Administration	
Sloan	Margaret	School of Leadership	Yes



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Stevens	Alexis	Mathematics	Yes
Timler	Geralyn	Communications Sciences and Disorders	Yes
Wasta	Stephanie	Educational Foundations & Exceptionalities	Yes
Webb	Angela	Middle, Secondary and Mathematics Education	Yes
Wightman	Bill	School of Art & Design History	Yes
Wunderlich	Roshna	Biology	Yes
Jones	Ellen Marie	Graduate Student Association	
Curtis	Ramond	Graduate Student Association	Yes



Graduate Council Guests

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The Graduate School Representatives Non-Voting Members		
Full Name	Title	Joined Zoom Meeting
Linda Thomas	Dean	Yes
Michael Stoloff	Associate Dean, Admissions and Recruitment	Yes
Laura Ryman	Interim Assistant Dean and Director of Graduate Student Services	Yes

Guests			
Last Name	First Name	Academic Unit	Joined Zoom Meeting
Anderson	Robin	Graduate Psychology	
Apple	Kevin	Associate Dean, College of Sciences & Mathematics	Yes
Arndt	Chris	Dean's Office, College of Arts and Letters	Yes
Bell	Pamela	Dean's Office, The Graduate School	Yes
Bourne	Mary Lou	Research and Scholarship	
Davis	Marcus	Dean's Office, College of Science & Mathematics	
Doss	Cheryl	Dean's Office, The Graduate School	Yes
Gallagher	Scott	Associate Dean, College of Business	



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Hajdasz	Lisa	Dean's Office, The Graduate School	Yes
Holloway	Steven	Libraries & Educational Technologies	Yes
Kiely	Michelle	School Counseling Program	
Klein	Michael	Associate Professor, WRTC	
MacDonald	Sarah	Dean's Office, Professional & Continuing Education	
Maxwell	Paula	Vice Provost, Faculty & Curriculum	Yes
Michael	Lynette	Dean's Office, The Graduate School	Yes
Miller	Yvonne	Dean's Office, The Graduate School	Yes
Shackelford	Kristi	Office of Vice Provost for Academic Development	
Stevens	Wren	Interim Associate Dean, College of Visual & Performing Arts	Yes
Tang	Jeff	Dean's Office, College of Integrated Science and Engineering	
Wang	Felix	Center for Global Engagement, International Programs	
Way	Henry	Interim Associate Dean, CISE, ISAT	
Zugelder	Bryan	Associate Dean, College of Education	