



# Graduate Council

## Meeting Minutes

Madison Union 404

January 14, 2016

2:00-3:30 p.m.

*Supporting, facilitating and promoting excellence in lifelong education  
through graduate programs of distinction, innovative outreach programs and a diverse student body.*

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**Members present:** Jie Chen (The Graduate School), Michael Stoloff (The Graduate School), Melissa Aleman (The Graduate School), Lynette Michael (The Graduate School), Sarah MacDonald (Outreach & Engagement), Marilou Johnson (Academic Affairs), Kristi Shackelford (Catalog), Michael Klein (Writing Rhetoric & Technical Communication), Twylla Kirchen (Occupational Therapy), Nancy Nichols (Accounting), Jeff Dyche (Psychological Sciences), Alyssa Welch (Graduate Student Association), Christine May (Biology), Fred Mayhew (Public Administration), Anthony Tongen (Mathematics Education), AJ Morey (Cross-Disciplinary Programs & Curriculum Planning), Pamela Sullivan (Education), Pete Bsumek (Communication & Advocacy), Brian Flota (Libraries & Educational Technologies), Hossain Heydari (Computer Science - Information Security), Ayakasanta Rout (Communication Science & Disorders), Patty Hale (Nursing), Cate Mundy (Graduate Student Association), Dani Bronaugh (Exceptional Education), Diane Wilcox (Adult Education/HRD), Deborah Bandalos (Assessment & Measurement)

**Guests present:** Tisha McCoy-Ntiamoah (College of Business), Ken Critchfield (Clinical and School Psychology), Sara Harper (The Graduate School), Karin Tollefson (Art & Art History), Andrea Knopp (Nursing), Debbie Pughe (Libraries & Educational Technologies), Janet Smith (University Communications), Tammy Gilligan (School Psychology)

**Graduate programs not represented:** Business Administration, College of Arts & Letters, College of Health & Behavioral Sciences, College of Integrated Science & Engineering, College of Visual and Performing Arts, College Student Personnel Administration, English, Health Sciences –Dietetics & Nutrition, History, ISAT, Kinesiology, Music, Physician Assistant Studies, Political Science, Strategic Leadership

### 1. Approval of minutes

Dani Bronaugh moved to approve the November meeting minutes. Debbie Bandalos moved to second the motion. The minutes were approved.

### 2. Announcements & Reports

Jie reported to the council on the progress of the Strategic Planning task force.

Scope statement: **“The task force should work on The Graduate School’s strategic plan, including mission and vision that articulates the manner in which graduate education will reflect the mission and vision of the university.”** A draft mission has been developed, and the input of council members will be requested in the near future.

Melissa announced that the 2016 Showcase of Graduate Scholarship & Creative Activity will be held on April 14<sup>th</sup>. It will be an all-day event in coordination with the Honors Program, and will be held in Madison Union Ballroom, Cohen Center, and Hillcrest House. Melissa asked the council to please encourage students to participate. Participants should submit proposals through Scholarly Commons, and have the opportunity to utilize an archiving function that is newly available.

Monetary prizes will be awarded for the top 3 posters and the top presentation. More information will be circulated to Graduate Council members. This event will help to elevate visibility of our students’ excellent work.

Melissa reported that there are 2 pilot programs this spring as use of Foundation funds. The first is the “Research and Innovation Seed Grant” which will award up to \$250 for each grant. A call for grants will go out within the next month.

The other pilot program is “Global Studies & Residential Study Abroad” which will grant four \$500 scholarships. A call for grants will go out soon.

These pilots provide a platform on which we can build greater resources in the future.

Jie asked the council to review the Cohen Center Speaker Series handout, encouraging all to circulate the information and to attend the presentations by guest Nikolas Rose. He will present January 28<sup>th</sup> 11am and 3pm, and January 29<sup>th</sup> at 11am (All presentations will be held in Madison Union Ballroom)

Michael Stoloff gave a presentation on the progress and goals of Marketing and Recruitment for Graduate Education at JMU. Presentation attached

Alyssa Welch gave the GSA report. There is continued focus on advocacy. Alyssa met with Provost Jerry Benson, and will be meeting with Dr. Mark Warner, Senior Vice President Student Affairs & University Planning next week to discuss issues with programs.

The GSA is pushing for representation from all programs, and Alyssa asked Grad Council members to consider inviting a small group of GSA members to give a presentation to their students. Alyssa will follow up on this request with an email to each member. She thanked the group for their contributions, and extended an invitation to all to join the GSA for their next Happy Hour event February 22<sup>nd</sup>. Council members will receive a reminder email. Also in the planning stages is a meet-and-greet reception with Dean Chen. More details to follow.

### **3. Discussion and Action Items**

Patty Hale presented the request for a new concentration in Psychiatric Mental Health Nurse Practitioner, in conjunction with Shenandoah University. Students will earn their MSN degree from JMU, then their Post Grad Certificate in Psych Mental Health from Shenandoah University. The infrastructure of the partnership is already in place. Patty pointed out the need for mental health providers and care in the community, which is justification for this request. The plan is to begin the new concentration in Fall 2016. Patty stated that this is an efficient use of resources and is modeled after the Nurse Midwifery program, which has been quite successful. The program request document was provided to the Council, and an e-vote will go out for approval of this request.

Sarah MacDonald and Kristi Shackelford presented an explanation of state authorization and how those requirements are met. One response to the state regulations limiting institutions’ ability to operate in other states is SARA, which allows institutions to group together to provide reciprocal authorization. Regulations for those not part of SARA vary state by state, and JMU is seeking authorizations in states where we have the greatest presence.

Sarah and Kristi extended an offer to meet with faculty or any subgroup to discuss further and provide clarity. They referred the Council to the website for more information. <http://www.jmu.edu/academic-affairs/sara.shtml>

Brian Flota introduced Debbie Pughe, Digital Media Instruction Coordinator with Libraries & Educational Technologies. She presented to the group the services of MADlab: the media mindspace service for graduate students. The program is in its second year. Debbie creates customized workshops, helping with digital assignments and multimedia projects from concept to final product. MADlab improves workflow for professors by helping students in this way. The program is a combination of peer teaching and scholarship, and builds leadership skills. Students can register for workshops online. For more information or for students to register, please visit <http://www.lib.jmu/media/madlab>

***\*Meeting Schedule for 2015-2016 Academic Year:***

All meetings will be 2:00-3:30pm with the exception of the May Retreat:

**Thursday, February 11, 2016, Cohen Center, Wilson**

Thursday, March 31, 2016, Madison Union 404

No April Meeting (Symposium being planned)

Friday, May 13, 2016 - Morning Retreat