

Application for Virginia In-State Tuition Rates

Section A – Applicant

This form must be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to Section 23.7-4 Code of Virginia. All questions must be answered. Section A must be completed by the applicant. Section B must be completed by the parent or legal guardian if the applicant is under the age of 19 and is not married, or if the applicant is a dependent. **Note: Changes to the Virginia Code may affect residency requirements.**

Supporting documents and additional information may be requested.

1. Name of Applicant: _____
2. How long have you resided in Virginia? _____
3. Where have you lived for the past two years? List your current address first.

| From (mo./yr.) to (mo./yr.) | Street Address | City | State |
|-----------------------------|----------------|------|-------|
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4. Do your parents or legal guardian provide more than one-half of your financial support or claim you as a tax dependent? ___ Yes ___ No

If yes, Section B must be completed.

5. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? ___ Yes ___ No
6. For at least one year prior to the term in which you will enroll, will you have:
 - A. filed a tax return or paid income taxes to Virginia on all earned income? ___ Yes ___ No
 - B. been a registered voter in Virginia? ___ Yes ___ No
 - C. held a valid Virginia driver’s license? ___ Yes ___ No
7. Do you own or operate a motor vehicle? ___ Yes ___ No
8. Are you or any member of your immediate family presently in the military? **If no, go to question 9.**

If yes, check member of military: ___ Self ___ Spouse ___ Parent/Legal Guardian

- A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which you will enroll? ___ Yes ___ No
- B. If your spouse is in the military, will you have resided in Virginia, been employed, earned at least \$10,300 and paid income taxes to Virginia for at least one year prior to the term in which you will enroll? ___ Yes ___ No

If yes, please include tax forms.

9. Answer this question only if you live outside Virginia but work in Virginia:
Will you have earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the term in which you will enroll? ___ Yes ___ No

I certify under penalty of disciplinary action that the information I have provided is true.

Signature of Applicant

Date

Please print the completed form, sign it, and return it to The Graduate School (MSC 6702).

Section B – Parent or Legal Guardian

1. Name of Parent or Legal Guardian: _____
2. Relationship to Applicant: _____
3. Citizenship: U.S. ____ Non-U.S. ____ If non-U.S., give visa type: _____
4. How long have you lived in Virginia? _____
5. Where have you lived for the past two years? List current address first.

| From (mo./yr.) to (mo./yr.) | Street Address | City | State |
|-----------------------------|----------------|------|-------|
| | | | |
| | | | |

6. Will you have filed a tax return or paid income taxes to any state other than Virginia during the past year? __ Yes __ No
7. Will you have claimed the applicant as a dependent on your Federal and Virginia income tax returns for the year prior to the term in which the applicant will enroll? __ Yes __ No
8. Will you have provided more than half of the applicant's financial support for at least one year prior to the term in which the applicant will enroll? __ Yes __ No
9. For at least one year prior to the term in which the applicant will enroll, will you have:
 - A. filed a tax return or paid income taxes to Virginia on all earned income? __ Yes __ No
 - B. been a registered voter in Virginia? __ Yes __ No
 - C. held a valid Virginia driver's license? __ Yes __ No
10. Do you own or operate a motor vehicle? __ Yes __ No
If yes, has it been registered in any state other than Virginia during the past year? __ Yes __ No
11. Are you or your spouse in the military? __ Yes __ No

If no, go to question 12.

If yes, check military member: ____ Self ____ Spouse

- A. Will Virginia income taxes have been paid on all military income for one year prior to the term in which the applicant will enroll? __ Yes __ No
- B. If the answer to "A" is no, will the applicant's non-military parent have resided in Virginia, been employed and earned at least \$10,300 and paid Virginia income taxes and claimed the applicant as a dependent for FEDERAL AND VIRGINIA income tax purposes for at least one year prior to the term in which the applicant will enroll? __ Yes __ No

If yes, include a copy of your Federal and Virginia tax returns.

Answer this question only if you or your spouse have lived outside Virginia but work in Virginia:

12. A. Will you or your spouse have lived outside Virginia, been employed in Virginia, earned at least \$10,300 and paid Virginia income taxes on all taxable income earned in this commonwealth for at least one year prior to the term in which the applicant will enroll? __ Yes __ No
- B. If the answer to "A" is yes, will the parent employed in Virginia have claimed the applicant as a dependent for FEDERAL AND VIRGINIA income tax purposes for at least one year prior to the term in which the applicant will enroll? __ Yes __ No

I certify that all the information provided is true.

Signature of Parent or Legal Guardian

Date

Please print the completed form, sign it, and return it to The Graduate School (MSC 6702).