

STUDENT

Reclassification Application for Virginia In-State Rates

INSTRUCTIONS TO THE STUDENT

- If you will be twenty four years of age by the first day of the term in which you plan to enroll, you must complete this Student form. If you will be under twenty-four (24) years of age and unmarried, or you will be dependent on a parent or legal guardian, on the first day of the term in which you plan to enroll, you must complete this form and your parent/legal guardian must complete the Parent or Legal Guardian form.
- This form and all supporting documents must be submitted to The Graduate School 3 weeks before the add/drop deadline. A decision will normally be reached within twenty-one (21) working days. **Supporting documents that should accompany this appeal include copies of Virginia driver's license, motor vehicle registration, Virginia voter registration and two previous years of Virginia and Federal income tax returns.** Applicants who are not U.S. citizens should also submit a copy of their visa.
- The purpose of this Virginia Domiciliary Application is to determine a student's eligibility to receive in-state tuition benefits. Before completing the application you should read Section 23.1, Chapter 5 of the Code of Virginia to determine eligibility for in-state tuition benefits. The statute and guidelines under which the university must operate are on reserve in the University Library. Forms are provided by the State Council of Higher Education for use by all public institutions of higher education in the state.
- In order to be eligible to receive in-state tuition benefits, an applicant must have been domiciled in Virginia continuously for at least one year immediately preceding the academic term for which reduced tuition is sought. The applicant must also have the intent to remain in Virginia indefinitely.

Requests for Virginia Domiciliary Status will not be retroactively approved for previous terms.

Name of applicant _____ Birth date _____

Social Security Number _____ - _____ - _____ Fall Spring Summer _____ Year

Current Address _____

City, State, Zip _____

Permanent Address (if different) _____

City, State, Zip _____

Current Home Phone _____ Work Phone _____ Permanent Phone _____

Male Female Marital Status _____

Citizenship: U.S. Citizen Permanent Resident Political Asylum/Refugee Temporary Visa Other

If you are not a U.S. citizen, please specify _____

country of origin type of visa date of issue expiration date

1. Have you ever been enrolled at a Virginia state institution of higher learning before? Yes No If yes, what was your status classification during your last term of enrollment? In State Out of state Institution _____
 Dates of Attendance _____

2. Specify periods during which you have resided in Virginia and addresses at which you have resided, beginning with your current address:

From/To (mo./yr.)	Street Address	City, State, Zip

If residence in Virginia has not been continuous, please give reasons for absences _____

3. If you have lived outside of Virginia at any time during the last five years, specify periods during which you have resided outside Virginia and addresses at which you have resided:

From/To/(mo./yr.)	Street Address	City, State, Zip

4. List any employment during the last three years:

Employer	Address	From/To (mo./yr.)	Hrs./Wk.	Salary

5. List ALL high schools, colleges, and universities attended. **Indicate your classification at the time of attendance (i.e. were you considered In-State or Out-of-State for tuition purposes according to that schools guidelines.)**

School	From/To (mo./yr.)	Degree	State	In-state/Out-of-state
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

6. Date of first or anticipated enrollment at James Madison University_____. If your attendance has not been continuous, please explain: _____

Major (Program)_____ Degree_____ Years of study required_____

7. Have you paid a state income tax to ANY state during one or more of the last three years? Yes No
 If yes, indicate the state(s)_____ and year(s)_____
 Last year: State_____ Year_____ Two years ago: State_____ Year_____ Three years ago: State_____ Year_____

8. Are you registered to vote anywhere? Yes No Date you last registered to vote ___/___/___ State_____
 District_____ Date you last voted ___/___/___ State_____

9. Do you have a driver's license anywhere? Yes No Do you hold a valid Virginia driver's license? Yes No
 Date you were first licensed in Virginia ___/___/___ Date of last renewal ___/___/___ If you do not now have a Virginia driver's license, from which state do you hold a driver's license? _____ Date acquired ___/___/___ Date of last renewal ___/___/___

10. Do you operate a motor vehicle? Yes No In whose name is it registered? _____
 If registered in another state, what is the registration date? Date of last renewal ___/___/___

11. Do you own real property (land) in any state? Yes No Location _____ Date of purchase ___/___/___

12. Do you have a checking or savings account? Yes No If yes, Bank Name: _____
 Bank location: _____ Date opened: _____

13. Do you receive any type of financial aid? Yes No If yes, specify the name of the lending institution and state _____

14. What is your parent's/legal guardian's domicile (permanent address)? _____

_____ For how long? _____
 Will you be claimed as a tax dependent on your parent's or legal guardian's income tax return for the tax year prior to the date of your alleged entitlement to in-state rates? Yes No Did your parent(s) or legal guardian(s) provide you with over half of your financial support for the tax year prior to the date of your entitlement? Yes No

15. Are you claiming entitlement as a dependent on a military parent? Yes No On a nonmilitary parent? Yes No Are you a member of the armed forces? Yes No Is your parent/legal guardian a member of the armed forces? Yes No

If you, your spouse, or your parent are in the military, please provide the following information:

Date entered service	Home of record on entry	Changes in home of record (dates/states)	Duty station	Expected date of discharge	State currently claimed for tax purposes	State where last paid tax on your military income
_____	_____	_____	_____	_____	_____	_____

Applicant _____
 Parent/Spouse _____

16. Are you claiming entitlement to a special tuition rate as the employee of an agency or institution that has a special arrangement contract with this institution? No Yes Name of employer _____

17. When and why did you initially move to Virginia? _____

18. Do you presently have the intention of remaining indefinitely in Virginia? No Yes If yes, please set forth here or in a cover letter any additional factors, including economic ties to Virginia, that you believe should be considered in determining whether you have been a Virginia domiciliary for twelve months prior to the date of alleged entitlement. _____

19. Have you accepted an offer of employment with a Virginia employer? No Yes Name and address of employer _____

I hereby certify that the information given is true and accurate. I also understand that if I provide erroneous information in an attempt to evade payment of out-of-state fees, I shall be charged out-of-state fees for each term attended and I may be subject to dismissal from the institution.

Student's signature _____ Date _____