Program: Program Proposal 1 (Harrisonburg, Virginia)

Term: Summer - Admin, 2017

Status: Pending

Decision Date: 09/01/2016

Responses for "1. Program Proposal - Director Information"

Instructions: Each short-term program organized and supported by the oIP must have a designated Program Director. This faculty member will be the primary contact for our office in regards to announcements, events, finances, logistics, and student issues.

1. JMU Program Director
   This person will be listed as the primary point of contact for all oIP matters.

2. Academic Department

3. University Title

4. Email Address

5. Department Chair or University Supervisor
   Please indicate your department/university supervisor. This is the person who has approved your participation in leading a program. A copy of this proposal will be shared with this person.

6. Email of Department Chair / University Supervisor

7. College / University Dean
   Please indicate the College / University Dean of your academic discipline. A copy of this proposal will be shared with this person.
### Responses for "2. Program Proposal - Additional JMU Personnel"

**Instructions:**

Beyond the Program Director, other faculty may be involved in various capacities:

- **Co-Director:** this category will include director(s) in charge of the program, who teach one or more courses, and are in direct supervision of students and all projects on-site.

- **Instructor/Academic Leader:** this category includes individual(s) whose role includes teaching or co-teaching at least one course as well as provides academic and administrative support, or an individual(s) who does not teach or co-teach but possesses technical abilities without which the program could not function.

- **Non-teaching Support Person or Student Assistant:** this category includes assistants who perform the record-keeping function or assist with students. This may include a spouse, student, or anyone designated for this support role.

1. **Additional JMU Faculty or Personnel involved with your program (if applicable):**

   - 

2. **Program Role / Responsibility**

   Co-Director

3. **Academic Department (if applicable)**

   -

4. **University Title (if applicable)**

   -

5. **Email Address**

   -

6. **Second Additional JMU Faculty or Personnel involved with your program (if applicable):**

   -

7. **Second Personnel: Program Role / Responsibility**

   No Response

8. **Second Personnel: Academic Department (if applicable)**

   No Response

9. **Second Personnel: University Title**

   No Response

10. **Second Personnel: Email Address**

    No Response

11. **Third Additional JMU Faculty or Personnel involved with your program (if applicable):**

    No Response
### Responses for "3. Program Proposal - Program Details"

1. **Program Name**
   (e.g. Cross-Cultural Psychology in Ireland, Nursing and Health Perspectives in Costa Rica, Summer in Urbino, Italy: Documenting a Community)

2. **Program Dates: Date of Arrival**
   This is the day students are required to arrive on-site. This will also be used to calculate official program dates.

   06/01/2017

3. **Program Dates: Date of Departure**
   This is the last day accommodations are provided for students. This is the official end date of the program.

   Check you overall time abroad. 3 weeks is the standard minimum for all programs. Short-term programs generally range 3 – 9 weeks in length.

   07/01/2017

4. **Program Location #1: City**
   Enter the CITY in which your official program will begin.

   ...
Responses for "4. Program Proposal - Curriculum"

**Instructions:**

*Things to remember-*

1. Programs should be offered with a minimum of 3 credits. (3 week = 3 credits, 4 weeks = 6 credits, 6 week = 9 credits)

2. All curriculum must be approved by the credit-bearing department/school/college. This is the faculty’s responsibility to acquire all signature approvals from the department and dean.

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1. **Number of CREDITS** required for your program?
   (You may offer multiple course options, however, all students are required to take the same number of total credits)

   3

2. **Course 1: Subject & Number**
   e.g.: ANTH 391, HIST 341, ISAT 418, PSYC 200

3. **Course 1: Catalog Title & Course Topic**
   e.g.: Topics in Comparative Politics: Argentine Politics and Society
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Subject &amp; Number</th>
<th>Catalog Title</th>
<th>Credit Hours</th>
<th>Course Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Credit Hours</td>
<td>2, 3, 4, 6, 3-6 credits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Course Instructor</td>
<td>Enter the name of the instructor who will teach this course</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Subject &amp; Number</td>
<td>ANTH 391, HIST 341, ISAT 418, PSYC 200</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Catalog Title</td>
<td>Topics in Comparative Politics: Argentine Politics and Society</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Credit Hours</td>
<td>2, 3, 4, 6, 3-6 credits</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Course Instructor</td>
<td>Enter the name of the instructor who will teach this course</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
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<td>Catalog Title</td>
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<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Credit Hours</td>
<td>2, 3, 4, 6, 3-6 credits</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Course Instructor</td>
<td>Enter the name of the instructor who will teach this course</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Subject &amp; Number</td>
<td>ANTH 391, HIST 341, ISAT 418, PSYC 200</td>
<td>No Response</td>
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<td></td>
</tr>
<tr>
<td>4</td>
<td>Catalog Title</td>
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<td>No Response</td>
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<td></td>
</tr>
<tr>
<td>4</td>
<td>Credit Hours</td>
<td>2, 3, 4, 6, 3-6 credits</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Course Instructor</td>
<td>Enter the name of the instructor who will teach this course</td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
17. Course 4: Course Instructor (if applicable)
Enter the name of the instructor who will teach this course

No Response

18. Course 5: Subject & Number (if applicable)
e.g.: ANTH 391, HIST 341, ISAT 418, PSYC 200

No Response

19. Course 5: Catalog Title & Course Topic (if applicable)
e.g.: Topics in Comparative Politics: Argentine Politics and Society

No Response

20. Course 5: Credit Hours (if applicable)
e.g.: 2, 3, 4, 6, 3-6 credits

No Response

21. Course 5: Course Instructor (if applicable)
Enter the name of the instructor who will teach this course

No Response

<table>
<thead>
<tr>
<th>Responses for &quot;5. Program Proposal - Program Description&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Program Description: Program Details</td>
</tr>
<tr>
<td>(Approx. 250 words – see oIP website for examples)</td>
</tr>
<tr>
<td>Please remember in this description you are both</td>
</tr>
<tr>
<td>describing and 'selling' your program to students.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>2. Program Description: Program Location</td>
</tr>
<tr>
<td>(Approx. 250 words – see oIP website for examples)</td>
</tr>
<tr>
<td>Please remember in this description you are both</td>
</tr>
<tr>
<td>describing and 'selling' the location to students.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>3. Program Description: Proposed Housing</td>
</tr>
<tr>
<td>(Please provide 3 or 4 sentences regarding accommodations)</td>
</tr>
<tr>
<td>e.g. Accommodations will be provided for students</td>
</tr>
<tr>
<td>through furnished apartments and houses with internet</td>
</tr>
<tr>
<td>access and full kitchen and laundry facilities.</td>
</tr>
<tr>
<td>Students will be in shared double rooms. Housing</td>
</tr>
<tr>
<td>accommodations are centrally located and public</td>
</tr>
<tr>
<td>transportation is easily accessible.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>4. Program Description: Proposed Meal Plan</td>
</tr>
<tr>
<td>(Please provide a brief description regarding meals)</td>
</tr>
<tr>
<td>• Students will be allocated a weekly meal stipend</td>
</tr>
<tr>
<td>that will cover approximately 14 meals for week.</td>
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<tr>
<td>• All meals will be provided as a part of the program.</td>
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<tr>
<td>• Students will be given breakfast and dinner in their</td>
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<tr>
<td>host family accommodations. Students should plan to</td>
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<tr>
<td>spend their own money each day to cover the cost of</td>
</tr>
<tr>
<td>lunch.</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>5. Program Description: Other Pertinent Details</td>
</tr>
<tr>
<td>(Please include any information about staff, facilities,</td>
</tr>
<tr>
<td>logistics, locations, social events, cultural</td>
</tr>
<tr>
<td>activities, etc.)</td>
</tr>
</tbody>
</table>
Responses for "6. Program Proposal - Applicant Parameters"

1. GPA Minimum
(to be posted on the website)

Share the GPA minimum, if applicable.
oIP requires a 2.0 minimum if no program minimum is requested.

2. Foreign Language Proficiency (if applicable)
(to be posted on the website)

e.g.: SPAN 232 | one French language course of any level | This program travels to Berlin, some German is recommended.

3. Course Prerequisites (if applicable)
(to be posted on the website)

e.g.: EDUC 490 | Students must have successfully completed CIS 221)

4. Program Prerequisites (if applicable)
(to be posted on the website)

e.g.: Students must be a part of the JMU Honors Program | Students must be an accepted COB major to participate)

5. Recommended or Required Class Level (if applicable)
(to be posted on the website)

e.g.: junior or senior standing, grad students only

6. Other Criteria for Admission
(to be posted on the website)

please describe

Responses for "7. Program Proposal - Application Items / Requirements"

1. Applicants are required to submit an essay. Please provide your desired essay topic below.
Consider an essay topic that will truly be helpful in your applicant selection.
2. Are applicants required to submit a faculty letter of recommendation?
Require only if necessary, as letters of recommendation may increase processing time.

NO

3. Are applicants required to submit a resume?

NO

4. Interview: Will ALL applicants be required to complete an interview with the director?
By selecting YES, we will add a notice to a student’s application that an interview is required. All students will then need to contact you to set up a meeting.

The oIP will not be monitoring if the student has met with you or if they have completed this task. Please consider what this will mean if you have more than 30 applications or if students apply last minute.

NO

5. Interview: Will only SOME applicants be required to complete an interview with the director?
By selecting YES, we will add a notice to a student’s application that an interview MAY be required. This is just to give students a heads-up.

It will then be up to you as the Program Director to contact your selected applicants. The oIP will not be monitoring if the student has met with you or if they have completed this task.

NO

6. Are applicants required to submit a portfolio?
If yes, please state the desired format in the text box that appears.

NO

Responses for "8. Program Proposal - Recruitment Information"

1. Who has seen / will see the most success with this program?
Is there a particular major, minor, concentration, and/or pre-professional program this study abroad experience is geared towards?

(eg: This program is best intended for any HTH, KIN, BIOL, NSG or NUTR majors or minors. Ideal candidates would come from Pre-Professional Health programs.)

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2. Is there a particular class year that you would like to target for your program?
Remember the first time a student would be eligible to study abroad is between their freshman and sophomore year.

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3. Is there any other criteria that has led / will lead to success in your program?
eg: students with volunteer experience, students with teaching experience, etc.

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Learning Content(Outgoing)

Pre-decision (Application) Content:

<table>
<thead>
<tr>
<th>Title</th>
<th>Read</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</table>
### Program Approval

Marked as read on 03/14/2016 @ 12:14 PM

### Post-decision Content:

<table>
<thead>
<tr>
<th>Title</th>
<th>Read/Marked as read</th>
</tr>
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<tbody>
<tr>
<td>Academic Course Description / Course Approval</td>
<td>Not marked as read</td>
</tr>
<tr>
<td>Terra Dotta Application Training</td>
<td>Not marked as read</td>
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</table>

### Assessments (Outgoing)

<table>
<thead>
<tr>
<th>Post-decision Title</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>RETIRED: General Orientation Quiz</td>
<td>not taken</td>
</tr>
</tbody>
</table>

### Recommendations

No recommendations exist.