MADISON TRUST INNOVATION GRANT APPLICATION
Spring 2016

With the success of the initial Madison Trust grant process, the Advancement Division is pleased
to announce a third opportunity to receive funding through the MADISON TRUST
INNOVATION GRANT APPLICATION PROPOSAL, now open to all faculty and staff for
the Spring semester during the 2015-16 academic year.

For the Spring semester 2016, ideas and concepts must be pre-approved by the Provost or
respective Vice President by Monday, February 1, 2016 at 5pm; deadline for submission of full
proposals is Monday, February 15, 2016 at 5pm.

A maximum of 10 proposals will be selected by April 15, 2016, with presentations to the
Madison Trust Principal Investors conducted on Thursday, May 19, 2016. The Principal
Investors will critique the presentations and provide feedback to the presenters. Recipients of
funding will be notified by June 10, 2016. This is one-time funding, is not meant to be budget
relieving, and is separate from the annual budget initiative process. It is focused on innovation
and creativity, providing an opportunity to fund innovative ideas.

Process for submitting a proposal:
1) Submit an idea or concept to the Provost or your respective VP by February 1, 2016 for
pre-approval using the Madison Trust Innovation Grant Application form below. The
entire proposal does not need to be submitted at this time, just the idea.
2) Once your idea has been pre-approved by the Provost or VP, complete your proposal,
using the same form, and submit your application of no more than two pages, double-
spaced to Steve Smith, Associate VP for Constituent Relations by February 15, 2016.
Your proposal must be pre-approved by the Provost or your respective VP, in
coordination with your Dean.
3) Proposals should be relevant to the following JMU core values:
   a. Academic Quality
   b. Community
   c. Diversity
   d. Excellence
   e. Integrity
   f. Student Focus
4) Proposals will be evaluated on the following criteria:
   a. Innovation and Creativity – 50%
   b. Meeting purposes of a University Core Value – 50%
5) Notifications will be given by April 15, 2016 for the opportunity to present to the
   Madison Trust Principal Investors on Thursday, May 19, 2016.

Ideas that would qualify to be presented:
1) The idea must demonstrate innovation and creativity for a new program, process,
   product, or service, or represent significant improvement to an existing one.
2) The idea must advance the mission, vision, and values of the university.
3) The idea must have a champion, usually the person submitting the proposal.
If selected for presentation to the Madison Trust Principal Investors:

1) Selected Faculty and Staff will have a maximum of 15 minutes to present the proposal on Thursday, May 19, 2016 with 5 minutes of questions/answers to follow.

2) Presentations will be critiqued on the following criteria:
   a. Innovation and Creativity
   b. Relativity to Core Values/Strategic Characteristic/Initiatives
   c. Need, Approach, Benefit, Competition, Outcomes, Assessment and Impact

3) Presenters will be notified by June 10, 2016 of the status of their proposal following evaluation by the Madison Trust Principal Investors and funding will become available around the beginning of the new year.

For the Spring semester 2016, the following schedule applies:

- **February 1:** Deadline for concept or idea (not entire proposal) to be pre-approved by Provost or Vice President, coordinating with Deans.
- **February 15, 2016:** Deadline for submitting full proposals for Spring 2016 consideration. (not accepted without prior approval of the Provost or VP)
- February 15-April 5: Review of proposals by donors and JMU administration
- April 15: Notifications to faculty on the finalists chosen for presentations
- Wednesday, May 11: Innovation Pitch Training.
- **Thursday, May 19:** Madison Trust Presentations
- June 10: Funding Decisions Finalized and Faculty/Staff presenters notified
- July 1: Begin Awarding Grants

The Madison Trust Innovation Grant Application follows….
SPRING 2016 MADISON TRUST INNOVATION GRANT APPLICATION

Innovation Proposal Title: _______________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Brief Description of your Proposal (1-2 sentences) _____________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Person(s) Submitting Application: ________________________________________
Name of your Department Head/Dean/Supervisor _____________________________
Pre-Approved by Provost or Vice President:_________________________________
(must be pre-approved by December 1 before full application will be considered)
Amount Being Requested: _______________________________________________
Date Submitted: _______________________________________________________

Once approved by the Provost or Vice President:

Send a maximum of a two-page, double-spaced description.

Submit to Steve Smith, Associate VP for Constituent Relations at MSC 3612, email to smith3cs@jmu.edu, or to the Leeolou Alumni Office 3202C.

The deadline for Spring Semester 2016 applications is Monday, February 15, 2016.