REQUEST FOR DEFERRAL (02-08)
GENERAL EDUCATION-CLUSTER ONE COURSEWORK

Student Directions:

1. Complete sections I, II, III, and IV of the form below.
2. Take the form to your freshman or major adviser for his/her signature (section V).
3. Bring the completed form to the Office of University Studies, Maury 112
4. The deadline for submission of all deferral forms is **Friday, February 29, 2008**. Deferrals submitted after that date will not be considered.
5. You will be notified via email whether your request has been approved or denied.
6. Questions? Contact Dr. Herb Amato, Associate Dean of University Studies, at x83576 or via email at amatohk@jmu.edu.

I. Name _____ **ID#** _____
Last First M.I.

Major _____ **E-Mail** _____ **Phone** _____ **P.O. Box** _____

Freshman or Major Adviser _____ **E-Mail** _____

II. Reason for Deferral Request:

III. Complete the sections below relating to Cluster One coursework.
List the Cluster One courses you have completed or for which you are currently registered. Indicate the course title (e.g., GWRIT 103, GCOM 121) and the semester in which you were/are enrolled in the course.

_____
Course Title Semester

_____
Course Title Semester

What Cluster One course(s) do you wish to defer?

_____

IV. Do you plan to take the course during one of JMU's summer sessions or at another institution?
YES _____ **NO** _____ **If Yes, see note below.**

V. If my request for deferral is approved, I understand that I must complete the requirements for Cluster One by the end of my third semester at JMU.

_____ _____
Your signature Date

Adviser's Signature:

_____ _____
Freshman or Major Adviser Date

For Office of University Studies Use Only

Request Approved: _____ **Request Denied:** _____ **Notification Date:** _____

_____ _____
Dean of University Studies (or Associate Dean) Date

Pre-registered Course(s) **Date Processed**

_____

Note: If you intend to transfer the Cluster One course in from another institution, you must complete a Permission to transfer form and see Dr. Herb Amato for approval.