



# 2018-19 Verification Worksheet -Independent

Office of Financial Aid & Scholarships  
 738 S. Mason St., MSC 3519  
 Harrisonburg, VA 22807  
 Phone: 540-568-7820  
 Fax: 540-568-7994  
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Your FAFSA was selected for review by the Federal Government in a process called verification.

**PLEASE DO NOT LEAVE ANY BLANKS**

## A. Student Information

_____	_____	_____	_____
Last Name	First Name	M.I.	JMU Student ID Number
_____			_____
Address (include apt. no.)			Date of Birth
_____	_____	_____	_____
City	State	ZIP Code	Social Security Number

## B. Family Information

List in the table below the following information including:

- The student
- The student's spouse if married.
- The student/spouse(s) other children if the student will provide more than half of the children's support from July 1, 2018, through June 30, 2019. Do not include foster children in the household.
- Age and Relationship of all household members.
- Name of College/Degree Seeking: For the student/spouse(s) who is, or will be, enrolled at least half time at a postsecondary educational institution any time between July 1, 2018 and June 30, 2019.

Full Name	Age	Relationship	Name of College	Degree Seeking
Martha Jones (example)	19	Wife	Central University	Bachelor
		Self		

**C. Child Support Received**

List the actual amount of child support received in your household. **Do not include** foster care payments, adoption payments, or any amount that was court ordered but not actually paid. **Please do not leave blanks. Place N/A if no child support was received in the household.**

Name of Adult Who Received the Support	Name of Child for Whom Support was Received	Age	Amount of Child Support Received in 2016
			\$
			\$
			\$

**D. Child Support Paid**

Child support paid because of a divorce, separation, or as a result of a legal requirement. Do not include child support paid for children living in your household. **Please do not leave blanks. Place N/A if no child support was paid.**

Name of Adult Who Paid Child Support:			
Name of Adult to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Age	Annual Amount of Child Support Paid in 2016
			\$
			\$
			\$

**E. Student and/or Spouse Income Information**

**Tax Filer**

- The student and/or spouse (if married) has used the **IRS Data Retrieval Tool (DRT)** to transfer 2016 IRS income tax information into the student's FAFSA.
  
- The student and/or spouse (if married) is unable or chooses not to use the IRS DRT, and instead will provide the school with a **signed 2016 Federal Tax Return along with Schedules A, C, C-Ez, and F, if applicable.**

**F. Student and/or spouse Non-Tax Filers**

All Non-tax filers must submit a 2016 "Non-Tax Filing Letter".

A 2016 Non-Tax Filing Letter may be obtained through:

- go to [www.irs.gov](http://www.irs.gov)
- Paper Request Form - IRS Form 4506-T
- Check line 7 to request non-filing letter
- **Send the Paper Request Form to the IRS** to request a Non-Tax Filing Letter
- Submit a copy of the Non-Tax Filing Letter to the Office of Financial Aid & Scholarships

The student and/or spouse (if married) is not required to file a 2016 Federal Tax Return, were not employed, and had no income earned from work in 2016.

The student and/or spouse (if married) was employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is provided. **(Provide copies of all 2016 W-2 forms issued to the student by their employer)**. List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	IRS W-2 provided	Annual Amount Earned in 2016
<i>(Example)</i> ABC's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned from Work		\$

**G. Sign this Worksheet**

By signing this worksheet, I certify that all the information reported is complete and correct. I further understand that purposely giving false or misleading information regarding eligibility for federal aid may result in fines, jail terms, or both. **We do not accept electronic or typed signatures.**

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**