



## 2019-2020 Verification Worksheet - Independent

Office of Financial Aid & Scholarships  
 738 S. Mason St., MSC 3519  
 Harrisonburg, VA 22807  
 Phone: 540-568-7820  
 Fax: 540-568-7994  
 Email: verification@jmu.edu

Your FAFSA was selected for review by the Federal Government in a process called Verification.

**PLEASE DO NOT LEAVE ANY BLANKS**

### A. Student Information

Last Name	First Name	M.I.	JMU Student ID Number
Home Address (include apt. no.)			Date of Birth
City	State	Zip Code	Social Security Number

### B. Family Information

List in the table below the following family members living in your household:

- **Student**
- **Spouse**, if married.
- **Children** if the student/spouse will provide more than half of the child's support from July 1, 2019, through June 30, 2020. Do not include foster children.
- Age and Relationship of all household members.
- Name of College/Degree Seeking/Graduation Date: For household members who will be enrolled at least half time at a postsecondary educational institution any time between July 1, 2019 and June 30, 2020.

Full Name	Age	Relationship	Name of College	Degree Seeking	Graduation Date
Martha Jones (example)	19	Self	James Madison University	Bachelor	2020

**C. Child Support Received in 2017**

List the actual amount of child support received in your household. **Do not include** foster care payments, adoption payments, or any amount that was court ordered but not actually paid. **Please do not leave blanks. Place N/A if no child support was received in the household.**

Parent Who Received Child Support	Name of Child	Current Age	Amount of Child Support Received in 2017
			\$
			\$
			\$
			\$

**D. Child Support Paid in 2017**

Child support your parent(s) paid because of a divorce, separation, or as a result of a legal requirement. **Do not include** child support your parent(s) paid for children living in your household. **Please do not leave blanks. Place N/A if no child support was paid.**

Parent Who Paid Child Support:			
Parent Who Received Child Support Payment	Name of Child	Current Age	Amount of Child Support Paid in 2017
			\$
			\$
			\$
			\$

**E. Student and/or Spouse Income Information**

**Please complete either the TAX FILER or NON-TAX FILER section.**

**Filed 2017 Taxes**

- Student and/or spouse used **IRS Data Retrieval (DRT)** to transfer 2017 tax information from the IRS to the student’s FAFSA. The “Verification - IRS Data Retrieval” instructional video can be found at <http://www.jmu.edu/financialaid/learn/videos/financial-aid.shtml>.
- Student and/or spouse are unable, or choose not, to use IRS DRT and instead will provide the school with a copy of a **signed 2017 Federal Tax Return along with Schedules A, C, C-Ez, and F, if applicable.**

**Did Not File 2017 Taxes**

**All Non-tax filers must submit a 2017 “Non-Tax Filing Letter”.**

A **2017 Non-Tax Filing Letter** may be obtained by:

- going to <https://www.irs.gov/>
- Paper Request Form - IRS Form 4506-T
  - Line 5a – leave blank
  - Line 5b – Use a zero followed by the student’s nine digit JMU ID Number (ex. 0111222333)
  - Check line 7 to request non-filing letter
  - **Mail or fax the Paper Request Form to the IRS.**
- Submit a copy of the Non-Tax Filing Letter to the Office of Financial Aid & Scholarships

- Student and/or spouse are not required to file a 2017 tax return, were not employed, and had no income earned from work in 2017.

- Student and/or spouse were employed in 2017. List below the names of all employers, the amount earned from each employer, and whether a W-2 was issued. List every employer even if the employer did not issue an IRS W-2 form.

Employer’s Name	Issued W-2	Amount Earned in 2017
<i>(Example)</i> ABC’s Auto Body Shop	Yes	\$4,500.00
<b>Provide copies of all 2017 W-2’s issued by the employer.</b>		

**F. Sign this Worksheet**

By signing this worksheet, I certify that all the information reported is complete and correct. I further understand that purposely giving false or misleading information regarding eligibility for federal aid may result in fines, jail terms, or both. **We do not accept electronic or typed signatures.**

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*Student Signature*

*Date*

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**